



**OPENING SESSION**

**Date and Time of Meeting:**

May 28, 2026 - 5:00pm

**Type of Meeting:**

Regular Meeting of the Marion Public Health Board

**Meeting Called to Order:**

The meeting was called to order at 5:00pm on Thursday, May 28, 2026.

**Roll Call- Members Present:**

Sherrie Bosley Litscher; Dr. Janchar; Rob Lill; Dana Martin; Lora Troutman; Mick Williams; Mark Wilson

**Members Absent:**

None

**Others Present:**

Traci Kinsler, Health Commissioner; Van Creasap, Environmental Health Director; Hannah Beltz, Director of Nursing; Erin Creeden, Community Health Director; Lisa Cook, Fiscal Coordinator; Dr. McCleese, MPH Medical Director

**Guests Present:**

None

**Agenda:**

**Opening Session**

Roll Call and establishment of quorum

Adoption of the agenda (Vote)

Approval of previous minutes (Vote)

**Information Session** (No Voting)

Public Comment

Information Only Items

Information for Action Items

**Work Session**

Voting on action items (See Action Item Summary Sheet)

**Adoption of the Agenda:**

**Motion: To adopt the agenda of the May 28, 2026 Marion Public Health Board Meeting.**

**Motion Made By:** Dr. Janchar

**Motion 2nd By:** Mick Willams

**Approved By Voice Vote**



**Approval of Minutes:**

**Motion: To approve the minutes of the April 23, 2026 Regular Marion Public Health Board Meeting.**

**Motion Made By:** Mick Williams

**Motion 2nd By:** Rob Lill

**Discussion:** None

**Approved By Voice Vote**

**Forum for Public Comment:**

No one from the public was present.

**INFORMATION SESSION**

**Information Only Items (Not Requiring Board of Health Action):**

**Health Commissioner:**

- Board Appointment Update: Katie Grimes has been appointed by the Mayor and approved by City Council to fill the seat vacated by Dana Martin. The Board and Leadership thanked Dana for her service.
- Shout out to Erin Creeden for being recognized at the recent American Heart Association Ball. for establishing community blood pressure hubs

**Public Health Nursing:**

**Environmental Health:**

- Personnel Update: Kimber Colahan resigned and the search for a licensed sanitarian has begun; the EH summer intern will start June 8<sup>th</sup>
- Shine the Light on Dumpers grant funding has provided dumpsters throughout the community

**WIC:**

**Community Health:**

- May Community Outreach Report

**Items Presented for Board Consideration/Action (See Action Item Summary Report):**

**Health Commissioner/Fiscal Activity:**

- Approve Financial Transactions & Payment of Bills as Presented
- Approve Medicaid Administrative Claiming (MAC) Contract
- Approve Job Descriptions, Wage Plan & Positions
- Approve the contract with Premier Energy Systems

**Population Health/Public Health Nursing:**

None

**Environmental Health:**

- Update the 2026 Fee Schedule
- Approve Variance Request- 6739 Smeltzer Rd.

**WIC:**

None

**Community Health:**

- Approve contract with the American Heart Association



- Approve contract with AARP

**WORKING SESSION**

**Action Items:**

**Resolution#2026-05-014:** Be it resolved that the District Board of Health approves the financial transactions and payment of bills as presented.

**Motion Made By:** Dr. Janchar

**Motion 2nd By:** Rob Lill

**Discussion:** None

**For:** Sherrie Bosley Litscher; Dr. Janchar; Rob Lill; Dana Martin; Lora Troutman; Mick Williams; Mark Wilson

**Against:** None

**Abstentions:** None

**Disposition:** Carried

**Resolution#2026-05-015:** Be it resolved that the District Board of Health approves the renewal of Medicaid Administrative Claiming (MAC) Contract through 2027. This is a revenue generating contract that allows us to receive Medicaid reimbursement from ODH for Medicaid-related services.

**Motion Made By:** Lora Troutman

**Motion 2nd By:** Dana Martin

**Discussion:** None

**For:** Sherrie Bosley Litscher; Dr. Janchar; Rob Lill; Dana Martin; Lora Troutman; Mick Williams; Mark Wilson

**Against:** None

**Abstentions:** None

**Disposition:** Carried

**Resolution#2026-05-016:** Be it resolved that the District Board of Health hereby removes the Solid Waste Hauler fee and associated additional vehicle fee from the 2026 Fee Schedule to comply with Ohio Attorney General opinion number 2009-026, which states that the board of health of a general health district has no authority to require haulers of solid waste to obtain a license from, or pay a fee to, the health district in order to operate within the district.

**Motion Made By:** Dr. Janchar

**Motion 2nd By:** Mick Williams

**Discussion:** None

**For:** Sherrie Bosley Litscher; Dr. Janchar; Rob Lill; Dana Martin; Lora Troutman; Mick Williams; Mark Wilson

**Against:** None

**Abstentions:** None

**Disposition:** Carried



**Resolution#2026-05-017:** Be it resolved that the District Board of Health hereby approves the income-generating contract from the American Heart Association in the amount of \$25,000.00 to expand community-based blood pressure self-measurement, education and referral stations in Marion.

**Motion Made By:** Mick Williams

**Motion 2nd By:** Dr. Janchar

**Discussion:** None

**For:** Sherrie Bosley Litscher; Dr. Janchar; Rob Lill; Dana Martin; Lora Troutman; Mick Williams; Mark Wilson

**Against:** None

**Abstentions:** None

**Disposition:** Carried

**Resolution#2026-05-018:** Be it resolved that the District Board of Health does hereby approve the income-generating contract from AARP in the amount of \$2,500.00 to establish the HomeFit program in Marion County. The purpose of this program is to help older adults age in place by making homes safer and more accessible.

**Motion Made By:** Mick Williams

**Motion 2nd By:** Rob Lill

**Discussion:** None

**For:** Sherrie Bosley Litscher; Dr. Janchar; Rob Lill; Dana Martin; Lora Troutman; Mick Williams; Mark Wilson

**Against:** None

**Abstentions:** None

**Disposition:** Carried

**Resolution#2026-05-019:** Be it resolved that the District Board of Health does hereby approve the 3-year contract with Premier Energy Systems to manage the automated logic controls for the HVAC system not to exceed \$29,988.00

**Motion Made By:** Dr. Janchar

**Motion 2nd By:** Mick Williams

**Discussion:** None

**For:** Sherrie Bosley Litscher; Dr. Janchar; Rob Lill; Dana Martin; Lora Troutman; Mick Williams; Mark Wilson

**Against:** None

**Abstentions:** None

**Disposition:** Carried

**Resolution#2026-05-020:** Be it resolved that the District Board of Health does hereby approve the MPH Job Descriptions, Wage Plan & Positions as presented

**Motion Made By:** Rob Lill



**Motion 2nd By:** Mick Williams

**Discussion:** None

**For:** Sherrie Bosley Litscher; Dr. Janchar; Rob Lill; Dana Martin; Lora Troutman; Mick Williams; Mark Wilson

**Against:** None

**Abstentions:** None

**Disposition:** Carried

**Resolution # 2026-05-021**

**Be it resolved that the District Board of Health does hereby approve the variance request from AP Excavating on behalf of the homeowner, Nick Long, for 6739 Smeltzer Rd, Prospect, OH 43342 to vary from Ohio Administrative Code Chapter 3701-29-15 Appendix B(II)(B) to allow the aforementioned property to install a 134 ft mound system that does not follow natural surface contours.**

**Motion Made By:** Dr. Janchar

**Motion 2nd By:** Rob Lill

**Discussion:** None

**For:** Sherrie Bosley Litscher; Dr. Janchar; Rob Lill; Dana Martin; Lora Troutman; Mick Williams; Mark Wilson

**Against:** None

**Abstentions:** None

**Disposition:** Carried

**Adjournment:**

Having no further business, the meeting was adjourned.

Minutes respectfully prepared by Lisa Cook, Fiscal Coordinator, and submitted by Traci Kinsler, Health Commissioner.

**The Marion Board of Health will reconvene Thursday, June 25, 2026  
At Marion Public Health  
181 S. Main Street  
Marion, OH**