**OPENING SESSION**

**Date and Time of Meeting:**

May 22, 2025 - 5:00pm

**Type of Meeting:**

Regular Meeting of the Marion Public Health Board

**Meeting Called to Order:**

The meeting was called to order at 5:00pm on Thursday, May 22, 2025.

**Roll Call- Members Present:**

Sherrie Bosley Litscher; Dana Hanif; Dr. Janchar; Rob Lill; Em Russell; Lora Troutman

**Members Absent:**

Mick Williams

**Others Present:**

Traci Kinsler, Health Commissioner; Van Creasap, Environmental Health Director; Hannah Beltz, Director of Nursing; Erin Creeden, Director of Community Health; Lisa Cook, Fiscal Coordinator

Dr. Michael McCleese, Medical Director; Butch Winslow, DAC Chair.

**Guests Present:**

None

**Agenda:**

**Opening Session**Roll Call and establishment of quorum

Adoption of the agenda (Vote)

Approval of previous minutes (Vote)

**Information Session** (No Voting)  
Public Comment  
Information Only Items  
Information for Action Items  
**Work Session**Voting on action items (See Action Item Summary Sheet)

**Board Training**

Governance in Action for Public Health

**Adoption of the Agenda:**

**Motion: To adopt the agenda of the** **May 22, 2025 Marion Public Health Board** **Meeting.**

**Motion Made By:** Dr. Janchar

**Motion 2nd By:** Lora Troutman

**Approved By Voice Vote**

**Approval of Minutes:**

**Motion: To approve the minutes of the** **April 24, 2025 Regular Marion Public Health Board Meeting.**

**Motion Made By:** Dr. Janchar

**Motion 2nd By:** Em Russell

**Discussion:** None

**Approved By Voice Vote**

**Forum for Public Comment:**

No one from the public was present.

**INFORMATION SESSION**

**Information Only Items (Not Requiring Board of Health Action):**

**Health Commissioner:**

**Public Health Nursing:**

**Environmental Health:**

**WIC:**

Community Baby Shower: 51 pregnant women attended plus, many significant others and kids. We had 18 community partners attend. We collected names for 6 new moms to get signed up for WIC!

Head Start Lead Testing: WIC staff did lead testing for all three Head Start Locations. 45 kids were tested, and only 5 screened for possible lead exposure and were referred to their doctor.

**Community Health:**

**Items Presented for Board Consideration/Action (See Action Item Summary Report):**

**Health Commissioner/Fiscal Activity:**

Approve Financial Transactions & Payment of Bills as Presented

**Population Health/Public Health Nursing:**

None

**Environmental Health:**

Approve contract with the Ohio Department of Commerce

**WIC:**

None

**Community Health:**

None

**WORKING SESSION**

**Action Items:**

**Resolution#2025-05-019: Be it resolved that the District Board of Health approves the financial transactions and payment of bills as presented.**

**Motion Made By:** Dana Hanif

**Motion 2nd By:** Em Russell

**Discussion:** None

**For:** Sherrie Bosley Litscher; Dana Hanif; Dr. Janchar; Rob Lill; Em Russell; Lora Troutman

**Against:** None

**Abstentions:** None

**Disposition:** Carried

**Resolution#2025-05-020: Be it resolved that the District Board of Health does hereby approve the revenue contract with the Ohio Department Commerce to perform Manufactured Home Park inspections in Marion County from July 1, 2025 to June 30, 2027 not to exceed $20,000.00.**

**Motion Made By:** Dr. Janchar

**Motion 2nd By:** Em Russell

**Discussion:** None

**For:** Sherrie Bosley Litscher; Dana Hanif; Dr. Janchar; Rob Lill; Em Russell; Lora Troutman

**Against:** None

**Abstentions:** None

**Disposition:** Carried

**Board Training**

## Over the next several meetings, the Board will be completing a training course titled *Governance in Action for Public Health*. This will meet the 2-hour training requirement for Boards of Health:

**Module Two -Public Health: A Primer Part B**

**Adjournment:**

Having no further business, the meeting was adjourned.

Minutes respectfully prepared by Lisa Cook, Fiscal Coordinator, and submitted by Traci Kinsler, Health Commissioner.

**The Marion Board of Health will reconvene Thursday, June 26, 2025**

**At Marion Public Health**

**181 S. Main Street**

**Marion, OH**