**OPENING SESSION**

**Date and Time of Meeting:**

March 27, 2025 - 5:00pm

**Type of Meeting:**

Regular Meeting of the Marion Public Health Board

**Meeting Called to Order:**

The meeting was called to order at 5:00pm on Thursday, March 27, 2025.

**Roll Call- Members Present:**

Sherrie Bosley Litscher; Dana Hanif; Dr. Janchar; Rob Lill; Em Russell; Lora Troutman; Mick Williams

**Members Absent:**

None

**Others Present:**

Traci Kinsler, Health Commissioner; Van Creasap, Environmental Health Director; Hannah Beltz, Director of Nursing; Erin Creeden, Director of Community Health; Lisa Cook, Fiscal Coordinator

Dr. Michael McCleese, Medical Director.

**Guests Present:**

None

**Agenda:**

**Opening Session**Roll Call and establishment of quorum

Adoption of the agenda (Vote)

Approval of previous minutes (Vote)

### Election of Officers & Set Date and Time for 2025 Meetings (Vote): Nominations for President, Nominations for Vice President, Set Date & Time for 2025 Meetings

**Information Session** (No Voting)  
Public Comment  
Information Only Items  
Information for Action Items  
**Work Session**Voting on action items (See Action Item Summary Sheet)

**Adoption of the Agenda:**

**Motion: To adopt the agenda of the** **March 27, 2025 Marion Public Health Board** **Meeting.**

**Motion Made By:** Dr. Janchar

**Motion 2nd By:** Mick Williams

**Approved By Voice Vote**

**Approval of Minutes:**

**Motion: To approve the minutes of the** **February 27, 2025 Regular Marion Public Health Board Meeting.**

**Motion Made By:** Dana Hanif

**Motion 2nd By:** Rob Lill

**Discussion:** None

**Approved By Voice Vote**

The floor was opened for nominations for both President and Vice President of the health board and to set the date and time for 2025 meetings.

Rob Lill nominated Sherrie Bosley Litscher with a second from Mick Williams to serve as President:

**Resolution #2025-03-009: Be it resolved that the District Board of Health does hereby appoint Sherrie Bosley-Litscher to serve as the 2025 President of the Board of Health.**

**Motion Made By:** Lora Troutman

**Seconded By: Dana Hanif**

**Discussion:** None

**For:** Dana Hanif, Dr. Janchar; Rob Lill; Emily Russell; Lora Troutman; Mick Williams

**Against:** None

**Abstentions:** Sherrie Bosley-Litscher

**Disposition:** Carried

Mick Williams nominated Lora Troutman with a second from Rob Lill to serve as Vice President:

**Resolution #2025-03-010: Be it resolved that the District Board of Health does hereby appoint Lora Troutman to serve as the 2025 Vice President of the Board of Health**

**Motion Made By:** Mick Williams

**Seconded By:** Rob Lill

**Discussion:** None

**For:** Sherrie Bosley-Litscher; Dana Hanif; Dr. Janchar; Rob Lill; Emily Russell; Mick Williams

**Against:** None

**Abstentions:** Lora Troutman

**Disposition:** Carried

The board discussed the best date and time for 2025 meetings to avoid conflict with downtown activities and to best serve the agency.

**Resolution #2025-03-011: Be it resolved that the District Board of Health does hereby set the 4th Thursday of each month at 5:00pm as the date and time for all regular 2025 Marion Public Health Board Meetings with special consideration given to the November and December meetings to be held on the 3rd Thursday.**

**Motion Made By:** Mick Williams

**Seconded By:** Em Russell

**Discussion:** None

**For:** Sherrie Bosley-Litscher; Dana Hanif; Dr. Janchar; Rob Lill; Emily Russell; Lora Troutman; Mick Williams

**Against:** None

**Abstentions:** None

**Disposition:** Carried

**Forum for Public Comment:**

No one from the public was present.

**INFORMATION SESSION**

**Information Only Items (Not Requiring Board of Health Action):**

**Health Commissioner:**

* DAC Update: Dr. Janchar Re-appointed
* Enhanced Operations/COVID-19 Funding Update
* Parking Lot Update

**Public Health Nursing:**

* Measles Update

**Environmental Health:**

* Plumbing Program Update

**WIC:**

**Community Health:**

**Items Presented for Board Consideration/Action (See Action Item Summary Report):**

**Health Commissioner/Fiscal Activity:**

Approve Financial Transactions & Payment of Bills as Presented

Approve the 2026 Marion Public Health Budget

**Population Health/Public Health Nursing:**

None

**Environmental Health:**

None

**WIC:**

None

**Community Health:**

None

**WORKING SESSION**

**Action Items:**

**Resolution#2025-03-012: Be it resolved that the District Board of Health approves the financial transactions and payment of bills as presented.**

**Motion Made By:** Dr. Janchar

**Motion 2nd By:** Mick Williams

**Discussion:** None

**For:** Sherrie Bosley Litscher; Dana Hanif; Dr. Janchar; Rob Lill; Em Russell; Lora Troutman; Mick Williams

**Against:** None

**Abstentions:** None

**Disposition:** Carried

**Resolution#2025-03-013: Be it resolved that the District Board of Health does hereby approve the 2026 Marion Public Health Budget as presented.**

**Motion Made By:** Mick Williams

**Motion 2nd By:** Dana Hanif

**Discussion:** None

**For:** Sherrie Bosley Litscher; Dana Hanif; Dr. Janchar; Rob Lill; Em Russell; Lora Troutman; Mick Williams

**Against:** None

**Abstentions:** None

**Disposition:** Carried

**Adjournment:**

Having no further business, the meeting was adjourned.

Minutes respectfully prepared by Lisa Cook, Fiscal Coordinator, and submitted by Traci Kinsler, Health Commissioner.

**The Marion Board of Health will reconvene Thursday, April 24, 2025**

**At Marion Public Health**

**181 S. Main Street**

**Marion, OH**