**OPENING SESSION**

**Date and Time of Meeting:**

November 21, 2024 - 5:00pm

**Type of Meeting:**

Regular Meeting of the Marion Public Health Board

**Meeting Called to Order:**

The meeting was called to order at 5:00pm on Thursday, November 21, 2024.

**Roll Call- Members Present:**

Sherrie Bosley Litscher; Dana Hanif; Dr. Janchar; Rob Lill; Em Russell; Lora Troutman; Mick Williams

**Members Absent:**

None

**Others Present:**

Traci Kinsler, Health Commissioner; Van Creasap, Environmental Health Director; Hannah Beltz, Director of Nursing; Erin Creeden, Director of Community Health; Lisa Cook, Fiscal Coordinator; Tessa Alloy, MPH Epidemiologist; Butch Winslow, DAC Chairperson.

**Guests Present:**

None

**Agenda:**

**Opening Session**Roll call and establishment of quorum  
Adoption of the agenda (Vote)  
Approval of previous minutes (Vote)

**Information Session** (No Voting)  
Public Comment  
Information Only Items  
Information for Action Items  
**Work Session**Voting on action items (See Action Item Summary Sheet)

**Board Training**

Population Health

**Adoption of the Agenda:**

**Motion: To adopt the agenda of the****November 21, 2024 Marion Public Health Board** **Meeting.**

**Motion Made By:** Dr. Janchar

**Motion 2nd By:** Mick Williams

**Approved By Voice Vote**

**Approval of Minutes:**

**Motion: To approve the minutes of the October 24, 2024 Regular Marion Public Health Board Meeting.**

**Motion Made By:** Mick Williams

**Motion 2nd By:** Em Russell

**Discussion:** None

**Approved By Voice Vote**

**Forum for Public Comment:**

None

**INFORMATION SESSION**

**Information Only Items (Not Requiring Board of Health Action):**

**Health Commissioner/Fiscal Activity:**

Van & Traci provided an update on the 197-parking lot project. The paving company struck what appeared to be lines to an underground tank containing some kind of black substance. Environmental Remediation Contractor LLC was immediately called to the site and the tank has been located and will be properly removed. This delay will take the project completion date to Spring of 2025.

**Population Health/Public Health Nursing:**

**Environmental Health:**

**WIC:**

**Community Health:**

**Items Presented for Board Consideration/Action (See Action Item Summary Report):**

**Health Commissioner/Fiscal Activity:**

Approve Financial Transactions & Payment of Bills as Presented

Approve the 2025 Holiday calendar

Approve the 2025 insurance renewal package

Approve the contract with ERC Environmental Remediation Contractor

**Population Health/Public Health Nursing:**

Approve the renewal of Medicaid Administrative Claiming (MAC) Contract though 2025

**Environmental Health:**

Third reading and adoption of the 2025 Proposed EH Fees

**WIC:**

**Community Health:**

Approve contract with Licking County

**WORKING SESSION**

**Action Items:**

**Resolution#2024-11-50: Be it resolved that the District Board of Health approves the financial transactions and payment of bills as presented.**

**Motion Made By:** Dr. Janchar

**Motion 2nd By:** Lora Troutman

**Discussion:** None

**For:** Sherrie Bosley Litscher; Dana Hanif; Dr. Janchar; Rob Lill; Em Russell; Lora Troutman; Mick Williams

**Against:** None

**Abstentions:** None

**Disposition:** Carried

**Resolution#2024-11-51: Be it resolved that the District Board of Health approves the third reading of the proposed 2025 EH Program Fees to include the 2025 discounted rate for the swimming pool program and adopts said fees.**

**Motion Made By:** Mick Williams

**Motion 2nd By:** Dana Hanif

**Discussion:** None

**For:** Sherrie Bosley Litscher; Dana Hanif; Dr. Janchar; Em Russell; Lora Troutman; Mick Williams

**Against:** None

**Abstentions:** Rob Lill

**Disposition:** Carried

**Resolution#2024-11-52:** **Be it resolved that the District Board of Health approves the renewal contract with DKMM Solid Waste Management District to provide solid waste monitoring and enforcement services through 2025 for which Marion Public Health will receive $49,577.00.**

**Motion Made By:** Dr. Janchar

**Motion 2nd By:** Em Russell

**For:** Sherrie Bosley Litscher; Dana Hanif; Dr. Janchar; Rob Lill; Em Russell; Lora Troutman; Mick Williams

**Against:** None

**Abstentions:** None

**Disposition:** Carried

**Resolution#2024-11-53: Be it resolved that the District Board of Health approves the 2025 employee insurance renewal package as presented.**

**Motion Made By:** Mick Williams

**Motion 2nd By:** Lora Troutman

**For:** Sherrie Bosley Litscher; Dana Hanif; Dr. Janchar; Rob Lill; Em Russell; Lora Troutman; Mick Williams

**Against:** None

**Abstentions:** None

**Disposition:** Carried

**Resolution#2024-11-54: Be it resolved that the District Board of Health approves the 2025 Holiday Calendar as presented.**

**Motion Made By:** Dr. Janchar

**Motion 2nd By:** Rob Lill

**For:** Sherrie Bosley Litscher; Dana Hanif; Dr. Janchar; Rob Lill; Em Russell; Lora Troutman; Mick Williams

**Against:** None

**Abstentions:** None

**Disposition:** Carried

**Resolution#2024-11-55: Be it resolved that the District Board of Health approves the renewal of Medicaid Administrative Claiming (MAC) Contract though 2025.**

**Motion Made By:** Em Russell

**Motion 2nd By:** Mick Williams

**For:** Sherrie Bosley Litscher; Dana Hanif; Dr. Janchar; Rob Lill; Em Russell; Lora Troutman; Mick Williams

**Against:** None

**Abstentions:** None

**Disposition:** Carried

**Resolution#2024-11-56: Be it resolved that the District Board of Health approves the income generating contract between Licking County Health Department’s (LCHD) Regional Prevention and Linkages to Care and MPH in the amount of $5,570.00. The purpose of this regional collaboration is to reduce morbidity and mortality related to Substance Use Disorders (SUDs)**

**Motion Made By:** Mick Williams

**Motion 2nd By:** Dr. Janchar

**For:** Sherrie Bosley Litscher; Dana Hanif; Dr. Janchar; Rob Lill; Em Russell; Lora Troutman; Mick Williams

**Against:** None

**Abstentions:** None

**Disposition:** Carried

**Resolution#2024-11-57: Be it resolved that the District Board of Health approves the contract with ERC Environmental Remediation Contractor to provide emergency spill response services not to exceed $50,000.00.**

**Motion Made By:** Mick Williams

**Motion 2nd By:** Dana Hanif

**For:** Sherrie Bosley Litscher; Dana Hanif; Dr. Janchar; Rob Lill; Em Russell; Lora Troutman; Mick Williams

**Against:** None

**Abstentions:** None

**Disposition:** Carried

**Board Training**

Tessa Alloy, MPH Epidemiologist provided an overview of her role as the agency Epi and the disease surveillance and tracking process.

**Adjournment:**

Having no further business, the meeting was adjourned.

Minutes respectfully prepared by Lisa Cook, Fiscal Coordinator, and submitted by Traci Kinsler, Health Commissioner.

**The Marion Board of Health will reconvene Thursday, January 23, 2025**

**At Marion Public Health**

**181 S. Main Street**

**Marion, OH**