**OPENING SESSION**

**Date and Time of Meeting:**

September 26, 2024 - 5:00pm

**Type of Meeting:**

Regular Meeting of the Marion Public Health Board

**Meeting Called to Order:**

The meeting was called to order at 5:00pm on Thursday, September 26, 2024.

**Roll Call- Members Present:**

Sherrie Bosley Litscher; Dana Hanif Booker; Dr. Janchar; Rob Lill; Em Russell; Lora Troutman; Mick Williams

**Members Absent:**

None

**Others Present:**

Traci Kinsler, Health Commissioner; Van Creasap, Environmental Health Director; Hannah Beltz, Director of Nursing; Erin Creeden, Director of Community Health; Lisa Cook, Fiscal Coordinator

**Guests Present:**

Alex Sheridan

**Agenda:**

**Opening Session**Roll call and establishment of quorum  
Adoption of the agenda (Vote)  
Approval of previous minutes (Vote)

**Information Session** (No Voting)  
Public Comment  
Information Only Items  
Information for Action Items  
**Work Session**Voting on action items (See Action Item Summary Sheet)

**Adoption of the Agenda:**

**Motion: To adopt the agenda of the** **September 26, 2024 Marion Public Health Board** **Meeting.**

**Motion Made By:** Mick Williams

**Motion 2nd By:** Dr. Janchar

**Discussion:** None

**Approved By Voice Vote**

**Approval of Minutes:**

**Motion: To approve the minutes of the** **August 22, 2024 Regular Marion Public Health Board Meeting.**

**Motion Made By:** Dr. Janchar

**Motion 2nd By:** Mick Williams

**Discussion:** None

**Approved By Voice Vote**

**Forum for Public Comment:**

Alex Sheridan representing Bucci’s Italian Scratch Kitchen was present to address the board regarding the recent closing of his restaurant. Mr. Sheridan expressed concern that he felt he was treated harshly and that he felt the expectations were changed during his closure. Van Creasap followed up on repeated food safety concerns going back as far as January, June and very recently. Van and the EH staff worked with Alex to lay out an action plan to correct the critical violations keeping the focus on protecting the health of the community. The EH staff understands the financial hardship Alex has experienced and have worked with and will continue to work with him to keep the restaurant open and operating in a safe manner.

**INFORMATION SESSION**

**Information Only Items (Not Requiring Board of Health Action):**

**Health Commissioner/Fiscal Activity:**

Traci informed the board that MPH is officially reaccredited

Traci reminded the board that the November & December board meetings will be held on the 3rd Thursday (November 21st and December 19th). If all pertinent business can get wrapped by November the board may not need to meet in December.

**Population Health/Public Health Nursing:**

**Environmental Health:**

**WIC:**

**Community Health:**

**Items Presented for Board Consideration/Action (See Action Item Summary Report):**

**Health Commissioner/Fiscal Activity:**

Approve Financial Transactions & Payment of Bills as Presented

Approve contract with Schmidt Security

Contract with Crystal Clear Window Washing LLC

Contract with The Ground Guys

**Population Health/Public Health Nursing:**

**Environmental Health:**

First reading of the 2025 Proposed EH Fee: Van presented the cost methodology used to establish the proposed 2025 EH fees.

**WIC:**

**Community Health:**

**WORKING SESSION**

**Action Items:**

**Resolution#2024-09-42: Be it resolved that the District Board of Health approves the financial transactions and payment of bills as presented.**

**Motion Made By:** Dr. Janchar

**Motion 2nd By:** Mick Williams

**Discussion:** None

**For:** Sherrie Bosley Litscher; Dana Hanif Booker; Dr. Janchar; Rob Lill; Em Russell; Lora Troutman; Mick Williams

**Against:** None

**Abstentions:** None

**Disposition:** Carried

**Resolution#2024-09-43: Be it resolved that the District Board of Health approves the contract with Schmidt Security to install automatic door openers and handicap accessible buttons on the front doors for a cost not to exceed $11,447.07 to be paid from the 9294 Enhanced Operation Grant Fund.**

**Motion Made By:** Dr. Janchar

**Motion 2nd By:** Lora Troutman

**Discussion:** None

**For:** Sherrie Bosley Litscher; Dana Hanif Booker; Dr. Janchar; Rob Lill; Em Russell; Lora Troutman; Mick Williams

**Against:** None

**Abstentions:** None

**Disposition:** Carried

**Resolution#2024-09-44: Be it resolved that the District Board of Health hereby approves the contract with The Ground Guys to provide snow plowing and ice removal services as needed through 2025.**

**Motion Made By:** Mick Williams

**Motion 2nd By:** Rob Lill

**Discussion:** None

**For:** Sherrie Bosley Litscher; Dana Hanif Booker; Dr. Janchar; Robb Lill; Em Russell; Lora Troutman; Mick Williams

**Against:** None

**Abstentions:** None

**Disposition:** Carried

**Resolution #2024-09-45:**

**Be it resolved that the district board of health approves the contract with Crystal Clear Window Washing, LLC for front door inside and out and outside 2nd floor window cleaning through 2025 not to exceed $2,500.00.**

**Motion Made By:** Lora Troutman

**Motion 2nd By:** Em Russell

**Discussion:** None

**For:** Sherrie Bosley Litscher; Dana Hanif Booker; Dr. Janchar; Rob Lill; Em Russell; Lora Troutman; Mick Williams

**Against:** None

**Abstentions:** None

**Disposition:** Carried

**Resolution #2024-09-46: Be it resolved that the District Board of Health does hereby present the first reading of the 2025 Proposed Environmental Health Fees.**

**Motion Made By:** Mick Williams

**Motion 2nd By:** Dr. Janchar

**Discussion:** None

**For:** Sherrie Bosley Litscher; Dana Hanif Booker; Dr. Janchar; Em Russell; Lora Troutman; Mick Williams

**Against:** None

**Abstentions:** Rob Lill

**Disposition:** Carried

**Adjournment:**

Having no further business, the meeting was adjourned.

Minutes respectfully prepared by Lisa Cook, Fiscal Coordinator, and submitted by Traci Kinsler, Health Commissioner.

**The Marion Board of Health will reconvene Thursday, October 24, 2024**

**At Marion Public Health**

**181 S. Main Street**

**Marion, OH**