**OPENING SESSION**

**Date and Time of Meeting:**

August 22, 2024 - 5:00pm

**Type of Meeting:**

Regular Meeting of the Marion Public Health Board

**Meeting Called to Order:**

The meeting was called to order at 5:00pm on Thursday, August 22, 2024.

**Roll Call- Members Present:**

Sherrie Bosley Litscher; Dana Hanif Booker; Dr. Janchar; Rob Lill; Em Russell; Mick Williams

**Members Absent:**

Lora Troutman

**Others Present:**

Traci Kinsler, Health Commissioner; Van Creasap, Environmental Health Director; Hannah Beltz, Director of Nursing; Lisa Cook, Fiscal Coordinator; David Scowden, EH Tech

**Guests Present:**

None

**Forum for Public Comment:**

Em Russell has encouraged the board to add their pronoun of choice to their name tent to show allyship to the gender diverse community.

**Agenda:**

**Opening Session**Roll call and establishment of quorum  
Adoption of the agenda (Vote)  
Approval of previous minutes (Vote)

**Information Session** (No Voting)  
Public Comment  
Information Only Items  
Information for Action Items  
**Work Session**Voting on action items (See Action Item Summary Sheet)

**Board Training**

**Adoption of the Agenda:**

**Motion: To adopt the agenda of the** **August 22, 2024 Marion Public Health Board** **Meeting.**

**Motion Made By:** Mick Williams

**Motion 2nd By:** Dr. Janchar

**Discussion:** None

**Approved By Voice Vote**

**Approval of Minutes:**

**Motion: To approve the minutes of the** **July 25, 2024 Regular Marion Public Health Board Meeting.**

**Motion Made By:** Em Russell

**Motion 2nd By:** Dr. Janchar

**Discussion:** None

**Approved By Voice Vote**

**INFORMATION SESSION**

**Information Only Items (Not Requiring Board of Health Action):**

**Health Commissioner/Fiscal Activity:**

* Personnel Updates- New Nurse starting 8/26 and Schelby Gabel will be taking FMLA. Victoria “Tory” Miller will be working on a temporary basis to help cover EH in her absence. Madison Aldrich has been promoted to a Program Manage role.

**Population Health/Public Health Nursing:**

**Environmental Health:**

* October 10th is the projected start date on the 197-parking lot project

**WIC:**

**Community Health:**

**Items Presented for Board Consideration/Action (See Action Item Summary Report):**

**Health Commissioner/Fiscal Activity:**

* Approve Financial Transactions & Payment of Bills as Presented
* Approve contract with Limbach
* Approve contract with COTS
* Approve contract with The Baldwin Group
* Approve contract with the Omness Design Group

**Population Health/Public Health Nursing:**

**Environmental Health:**

**WIC:**

**Community Health:**

* Approve contract with Mansfield Urban Minority Alcoholism and Drug Outreach Programs

**WORKING SESSION**

**Action Items:**

**Resolution#2024-08-36: Be it resolved that the District Board of Health approves the financial transactions and payment of bills as presented.**

**Motion Made By:** Dr. Janchar

**Motion 2nd By:** Mick Williams

**Discussion:** None

**For:** Sherrie Bosley Litscher; Dana Hanif Booker; Dr. Janchar; Rob Lill; Em Russell; Mick Williams

**Against:** None

**Abstentions:** None

**Disposition:** Carried

**Resolution#2024-08-37: Be it resolved that the District Board of Health approves the HVAC maintenance agreement with Limbach in the amount of $5,335 for the period of October 2024-October 2025.**

**Motion Made By:** Em Russell

**Motion 2nd By:** Mick Williams

**Discussion:** None

**For:** Sherrie Bosley Litscher; Dana Hanif Booker; Dr. Janchar; Rob Lill; Em Russell; Mick Williams

**Against:** None

**Abstentions:** None

**Disposition:** Carried

**Resolution#2024-08-38: Be it resolved that the District Board of Health approves renewal of the revenue generating healthcare coalition contract with COTS (Central Ohio Trauma System) for the July 2024-July 2025 year in the amount of $8,000.**

**Motion Made By:** Dr. Janchar

**Motion 2nd By:**  Dana Hanif Booker

**Discussion:** None

**For:** Sherrie Bosley Litscher; Dana Hanif Booker; Dr. Janchar; Robb Lill; Em Russell; Mick Williams

**Against:** None

**Abstentions:** None

**Disposition:** Carried

**Resolution #2024-08-39: Be it resolved that the District Board of Health approves the 2-month prorated contract for our HDIS software maintenance and support agreement with The Baldwin Group Inc in the amount of $724.77 to run through December 31, 2024.**

**Motion Made By:** Mick Williams

**Motion 2nd By:** Em Russell

**Discussion:** None

**For:** Sherrie Bosley Litscher; Dana Hanif Booker; Dr. Janchar; Rob Lill; Em Russell; Mick Williams

**Against:** None

**Abstentions:** None

**Disposition:** Carried

**Resolution #2024-08-40: Be it resolved that the District Board of Health approves the revenue generating contract with the Mansfield Urban Minority Alcoholism and Drug Outreach Program in the amount of $10,000.00 to support the implementation of Creating Lasting Family Connections Curriculum in Marion.**

**Motion Made By:** Dr. Janchar

**Motion 2nd By:** Dana Hanif Booker

**Discussion:** None

**For:** Sherrie Bosley Litscher; Dana Hanif Booker; Dr. Janchar; Rob Lill; Em Russell; Mick Williams

**Against:** None

**Abstentions:** None

**Disposition:** Carried

**Resolution #2024-08-41: Be it resolved that the District Board of Health approves the contract with Omness Design for design and construction administration of the 1st floor renovation project not to exceed $35,000.00.**

**Motion Made By:** Dr. Janchar

**Motion 2nd By:** Mick Williams

**Discussion:** None

**For:** Sherrie Bosley Litscher; Dana Hanif Booker; Dr. Janchar; Rob Lill; Em Russell; Mick Williams

**Against:** None

**Abstentions:** None

**Disposition:** Carried

**Board Training:**

David Scowden, EH Technician, provided an overview of the Solid Waste, Housing and Animal Bite Programs managed by the EH Division. Solid waste and housing issues are complaint driven and with some of those investigations David will partner with police and/or fire.

**Adjournment:**

Having no further business, the meeting was adjourned.

Minutes respectfully prepared by Lisa Cook, Fiscal Coordinator, and submitted by Traci Kinsler, Health Commissioner.

**The Marion Board of Health will reconvene Thursday, September 26, 2024**

**At Marion Public Health**

**181 S. Main Street**

**Marion, OH**