**OPENING SESSION**

**Date and Time of Meeting:**

May 23, 2024 - 5:00pm

**Type of Meeting:**

Regular Meeting of the Marion Public Health Board

**Meeting Called to Order:**

The meeting was called to order at 5:00pm on Thursday, May 23, 2024.

**Roll Call- Members Present:**

Sherrie Bosley-Litscher; Rob Lill; Lora Troutman; Mick Williams

**Members Absent:**

Emily Russell- Excused

Dr. Janchar- Excused

**Others Present:**

Traci Kinsler, Health Commissioner; Sarah Nicewaner, Public Health Nursing Director; Van Creasap, Environmental Health Director; Lisa Cook, Fiscal Coordinator; Dr. Michael McCleese, Medical Director; Butch Winslow, DAC Chairperson

**Guests Present:**

None

**Forum for Public Comment:**

None

**Agenda:**

**Opening Session**Roll call and establishment of quorum  
Adoption of the agenda (Vote)  
Approval of previous minutes (Vote)

**Information Session** (No Voting)  
Public Comment  
Information Only Items  
Information for Action Items  
**Work Session**Voting on action items (See Action Item Summary Sheet)

**Adoption of the Agenda:**

**Motion: To adopt the May 23, 2024 agenda of the** **Marion Public Health Board** **Meeting.**

**Motion Made By:** Mick Williams

**Motion 2nd By:** Rob Lill

**Discussion:** None

**Approved By Voice Vote**

**Approval of Minutes:**

**Motion: To approve the minutes of the April 25, 2024 Regular Marion Public Health Board Meeting.**

**Motion Made By:** Rob Lill

**Motion 2nd By:** Mick Williams

**Discussion:** None

**Approved By Voice Vote**

**INFORMATION SESSION**

**Information Only Items (Not Requiring Board of Health Action):**

**Health Commissioner:**

* FY 2023 Audit Update
* DON Update: Sarah Nicewaner will be leaving MPH in July
* PHAB Accreditation Site Visit June 27-28

**Public Health Nursing:**

**Environmental Health:**

**WIC:**

**Community Health:**

* Presented the Community Health Division activity report.

**Items Presented for Board Consideration/Action (See Action Item Summary Report):**

**Health Commissioner/Fiscal Activity:**

Approve Financial Transactions & Payment of Bills as Presented

Approve contract with Owens Electric

Approve contract with Schmidt Security

**Population Health/Public Health Nursing:**

None

**Environmental Health:**

None

**WIC:**

Approve contract with Vicky Boyd

**Community Health:**

Contract with Boys & Girls Club

**WORKING SESSION**

**Action Items:**

**Resolution#2024-05-25: Be it resolved that the District Board of Health approves the financial transactions and payment of bills as presented.**

**Motion Made By:** Mick Williams

**Motion 2nd By:** Rob Lill

**Discussion:** None

**For:** Sherrie Bosley-Litscher; Rob Lill; Lora Troutman; Mick Williams

**Against:** None

**Abstentions:** None

**Disposition:** Carried

**Resolution#2024-05-26: Be it resolved that the District Board of Health approves the contract with Owens Electric Co not to exceed $15,000.00 for electrical improvements associated with the 197-parking lot project.**

**Motion Made By:** Lora Troutman

**Motion 2nd By:** Rob Lill

**Discussion:** None

**For:** Sherrie Bosley-Litscher; Rob Lill; Lora Troutman; Mick Williams

**Against:** None

**Abstentions:** None

**Disposition:** Carried

**Resolution#2024-05-27: Be it resolved that the District Board of Health does hereby approve the OHIZ Grant contract with Boys & Girls Club not to exceed $3,000.00 to improve lighting. This will support efforts in establishing a safe and accessible community resource in census tract 2.**

**Motion Made By:** Mick Williams

**Motion 2nd By:** Lora Troutman

**Discussion:** None

**For:** Sherrie Bosley-Litscher; Rob Lill; Lora Troutman; Mick Williams

**Against:** None

**Abstentions:** None

**Disposition:** Carried

**Resolution #2024-05-28: Be it resolved that the District Board of Health hereby approves the contract with Vicky Boyd RD, LD, IBCLC in the amount of $900.95 to oversee high-risk WIC participants and supervise WIC Registered Diet Technicians for nutritional accuracy and performance through the grant FY2025.**

**Motion Made By:** Rob Lill

**Motion 2nd By:** Mick Williams

**Discussion:** None

**For:** Sherrie Bosley-Litscher; Rob Lill; Lora Troutman; Mick Williams

**Against:** None

**Abstentions:** None

**Disposition:** Carried

**Resolution #2024-05-29: Be it resolved that the District Board of Health hereby approves the contract with Schmidt Security to upgrade our building access control system for a total of $18,000.**

**Motion Made By:** Lora Troutman

**Motion 2nd By:** Mick Williams

**Discussion:** None

**For:** Sherrie Bosley-Litscher; Rob Lill; Lora Troutman; Mick Williams

**Against:** None

**Abstentions:** None

**Disposition:** Carried

**Adjournment:**

Having no further business, the meeting was adjourned.

Minutes respectfully prepared by Lisa Cook, Fiscal Coordinator, and submitted by Traci Kinsler, Health Commissioner.

**The Marion Board of Health will reconvene Thursday, June 27, 2024**

**At Marion Public Health**

**181 S. Main Street**

**Marion, OH**