**OPENING SESSION**

**Date and Time of Meeting:**

April 25, 2024 - 5:00pm

**Type of Meeting:**

Regular Meeting of the Marion Public Health Board

**Meeting Called to Order:**

The meeting was called to order at 5:00pm on Thursday, April 25, 2024.

**Roll Call- Members Present:**

Sherrie Bosley-Litscher; Dr. Janchar; Rob Lill; Emily Russell; Mick Williams

**Members Absent:**

Lora Troutman- Excused

**Others Present:**

Traci Kinsler, Health Commissioner; Sarah Nicewaner, Public Health Nursing Director; Van Creasap, Environmental Health Director; Erin Creeden, Community Health Director; Lisa Cook, Fiscal Coordinator; Sandy Bridenstine, EH Sanitarian; Dr. Michael McCleese, Medical Director

**Guests Present:**

None

**Forum for Public Comment:**

None

**Agenda:**

**Opening Session**Roll call and establishment of quorum  
Adoption of the agenda (Vote)  
Approval of previous minutes (Vote)

**Proclamation**

Retirement Recognition  
**Information Session** (No Voting)  
Public Comment  
Information Only Items  
Information for Action Items  
**Work Session**Voting on action items (See Action Item Summary Sheet)

**Adoption of the Agenda:**

**Motion: To adopt the April 25, 2024 agenda of the** **Marion Public Health Board** **Meeting.**

**Motion Made By:** Mick Williams

**Motion 2nd By:** Rob Lill

**Discussion:** None

**Approved By Voice Vote**

**Approval of Minutes:**

**Motion: To approve the minutes of the March 21, 2024 Regular Marion Public Health Board Meeting.**

**Motion Made By:** Dr. Janchar

**Motion 2nd By:** Emily Russell

**Discussion:** None

**Approved By Voice Vote**

**Proclamation**

The Board honored Sandy Bridenstine by presenting her with a proclamation to recognize her almost 39 years of service and retirement effective April 26th.

**INFORMATION SESSION**

**Information Only Items (Not Requiring Board of Health Action):**

**Health Commissioner:**

* FY 2023 Audit will take place starting May 13th.
* Applying for available COVID funding that would be linked to infection control for several infrastructure improvement proposals.

**Public Health Nursing:**

**Environmental Health:**

* Emily Kalb starts full time on April 29th

**WIC:**

**Community Health:**

* Ohio Health Improvement Zone grant has been extended.
* Applying for the competitive Creating Healthy Communities grant cycle.
* Completed the Community-wide Trauma Informed Care Train the Trainer with Becky Haas.
* Presented the Community Health Division activity report.

**Items Presented for Board Consideration/Action (See Action Item Summary Report):**

**Health Commissioner/Fiscal Activity:**

Approve Financial Transactions & Payment of Bills as Presented

**Population Health/Public Health Nursing:**

None

**Environmental Health:**

Contract with Core Business Technologies

Contract with HS GOVTECH

**WIC:**

None

**Community Health:**

Contract with the American Heart Association

**WORKING SESSION**

**Action Items:**

**Resolution#2024-04-21: Be it resolved that the District Board of Health approves the financial transactions and payment of bills as presented.**

**Motion Made By:** Dr. Janchar

**Motion 2nd By:** Mick Williams

**Discussion:** None

**For:** Sherrie Bosley-Litscher; Dr. Janchar; Rob Lill; Emily Russell; Mick Williams

**Against:** None

**Abstentions:** None

**Disposition:** Carried

**Resolution#2024-04-22: Be it resolved that the District Board of Health approves the revenue generating contract with American Heart Association in the amount of $25,000.00 to implement and administer a Community Blood Pressure Hub. MPH will establish a minimum of 2 Hubs by 6/30/24 and another 2 to be established from July 2024- December 2024.**

**Motion Made By:** Mick Williams

**Motion 2nd By:** Dr. Janchar

**Discussion:** None

**Abstentions:** None

**Disposition:** Carried

**Resolution#2024-04-23: Be it resolved that the District Board of Health does hereby approve the contract with Core Business Technologies to provide an on-line payment system link through our website for the EH programs. The fee charged to the cardholder will be based on a % of the cost of the permit or license fee.**

**Motion Made By:** Rob Lill

**Motion 2nd By:** Emily Russell

**Discussion:** None

**For:** Sherrie Bosley-Litscher; Dr. Janchar; Rob Lill; Emily Russell; Mick Williams

**Against:** None

**Abstentions:** None

**Disposition:** Carried

**Resolution #2024-04-24: Be it resolved that the District Board of Health does hereby approve the contract with HS GOVTECH effective November 1, 2024, through October 31, 2029 for Environmental Health inspection software in an amount not to exceed $17,000.00 with an upfront cost of $4,320.00 to include a plumbing module for a total contract amount not to exceed $21,320.00.**

**Motion Made By:** Mick Williams

**Motion 2nd By:** Emily Russell

**Discussion:** None

**For:** Sherrie Bosley-Litscher; Dr. Janchar; Rob Lill; Emily Russell; Mick Williams

**Against:** None

**Abstentions:** None

**Disposition:** Carried

**Adjournment:**

Having no further business, the meeting was adjourned.

Minutes respectfully prepared by Lisa Cook, Fiscal Coordinator, and submitted by Traci Kinsler, Health Commissioner.

**The Marion Board of Health will reconvene Thursday, May 23, 2024**

**At Marion Public Health**

**181 S. Main Street**

**Marion, OH**