**OPENING SESSION**

**Date and Time of Meeting:**

December 21, 2023 - 5:00pm

**Type of Meeting:**

Regular Meeting of the Marion Public Health Board

**Meeting Called to Order:**

The meeting was called to order at 5:00pm on Thursday, December 21, 2023.

**Roll Call- Members Present:**

Sherrie Bosley-Litscher; Dr. Janchar; Rob Lill; Emily Russell; Lora Troutman, Mick Williams

**Members Absent:**

Amy McDonald

**Others Present:**

Traci Kinsler, Health Commissioner; Sarah Nicewaner, Population Health Director; Van Creasap, Environmental Health Director; Erin Creeden, Community Health Director; Jessica Woods, WIC Director; Lisa Cook, Fiscal Coordinator; Clayton Wells, PHEP Coordinator; Cory Pierce, CHC Coordinator; Butch Winslow, DAC Chairperson

**Guests Present:**

Logan Dickerson: Variance Request

**Agenda:**

**Opening Session**Roll call and establishment of quorum

Adoption of the agenda (Vote)  
Approval of previous minutes (Vote)

**Information Session** (No Voting)  
Public Comment  
Information Only Items  
Information for Action Items  
**Work Session**Voting on action items (See Action Item Summary Sheet)

**Board Training**

**Adoption of the Agenda:**

**Motion: To adopt the agenda of the December 21, 2023** **Marion Public Health Board** **Meeting:**

**Motion Made By:** Dr. Janchar

**Motion 2nd By:** Mick Williams

**Discussion:** None

**Approved By Voice Vote**

**Approval of Minutes:**

**Motion: To approve the minutes of the November 16, 2023 Regular Marion Public Health Board Meeting.**

**Motion Made By:** Mick Williams

**Motion 2nd By:** Emily Russell

**Discussion:** None

**Approved By Voice Vote**

**Forum for Public Comment:**

Logan Dickerson-Variance Request from homeowner at 9015 Morral Kirkpatrick Rd W. to use the septic tank as a holding tank until the leach lines can be installed.

**Board Training:**

Cory Pierce and Clayton Wells provided an overview of the Community Health Programs: Creating Healthy Communities; Ohio Health Improvement Zones; Harm Reduction; Epidemiology; Public Health Emergency Preparedness and demonstrated how these initiatives fit in to the Essential Public Health Services. They also provided an overview of additional roles and responsibilities of their division and provided data analysis in assessing local lead levels of children by neighborhood of our community.

**INFORMATION SESSION**

**Information Only Items (Not Requiring Board of Health Action):**

**Health Commissioner:**

None

**Population Health/Public Health Nursing:**

* Hannah Beltz started on December 4th

**Environmental Health:**

**WIC:**

* Since October 30th WIC had 10 MTC nursing students observe WIC clinics

**Community Health:**

None

**Items Presented for Board Consideration/Action (See Action Item Summary Report):**

**Health Commissioner/Fiscal Activity:**

* Approve Financial Transactions & Payment of Bills as Presented
* Approve Medicaid Administrative Claiming (MAC) Contract

**Population Health/Public Health Nursing:**

None

**Environmental Health:**

* Third Reading of the 2024 Proposed EH Fees and Adoption of Said Fees
* Approve renewal contract with DKMM
* Variance Request

**WIC:**

* Approve contact with Vicky Boyd

**Community Health:**

None

**WORKING SESSION**

**Action Items:**

**Resolution#2023-12-64: Be it resolved that the District Board of Health approves the financial transactions and payment of bills as presented.**

**Motion Made By:** Lora Troutman

**Motion 2nd By:** Dr. Janchar

**Discussion:** None

**For:** Sherrie Bosley-Litscher; Dr. Janchar; Rob Lill; Amy McDonald; Emily Russell; Lora Troutman, Mick Williams

**Against:** None

**Abstentions:** None

**Disposition:** Carried

**Resolution#2023-12-65: Be it resolved that the District Board of Health does hereby present the third reading of the 2024 Proposed Environmental Health Fees and adopts said fees.**

**Motion Made By:** Mick Williams

**Motion 2nd By:** Emily Russell

**Discussion:** None

**For:** Sherrie Bosley-Litscher; Dr. Janchar; Emily Russell; Lora Troutman, Mick Williams

**Against:** None

**Abstentions:** Rob Lill

**Disposition:** Carried

**Resolution#2023-12-66: Be it resolved that the District Board of Health hereby authorizes the Health Commissioner to enter into and execute the renewal contract with DKMM Solid Waste Management District to provide solid waste monitoring and enforcement services through 2024 for which Marion Public Health will receive $54,922.00.**

**Motion Made By:** Dr. Janchar

**Motion 2nd By:** Mick Williams

**Discussion:** None

**For:** Sherrie Bosley-Litscher; Dr. Janchar; Rob Lill; Emily Russell; Lora Troutman; Mick Williams

**Against:** None

**Abstentions:** None

**Disposition:** Carried

**Resolution#2023-12-67: Be it resolved that the District Board of Health does hereby approve the renewal of ODH Medicaid Administrative Claiming Contract though FY2024.**

**Motion Made By:** Emily Russell

**Motion 2nd By:** Lora Troutman

**Discussion:** None

**For:** Sherrie Bosley-Litscher; Dr. Janchar; Rob Lill; Emily Russell; Lora Troutman; Mick Williams

**Against:** None

**Abstentions:** None

**Disposition:** Carried

**Resolution#2023-12-68: Be it resolved that the District Board of Health hereby approves the contract with Vicky Boyd RD, LD, IBCLC in the amount of $900.95 to oversee high-risk WIC participants and supervise WIC Registered Diet Technicians for nutritional accuracy and performance through FY2024.**

**Motion Made By:** Dr. Janchar

**Motion 2nd By:** Mick Williams

**Discussion:** None

**For:** Sherrie Bosley-Litscher; Dr. Janchar; Rob Lill; Emily Russell; Lora Troutman; Mick Williams

**Against:** None

**Abstentions:** None

**Disposition:** Carried

**Resolution#2023-12-69: Be it resolved that the District Board of Health hereby approves the variance for Logan Dickerson at 9015 Morral Kirkpatrick Rd. West to temporarily use his septic tank as a holding tank until May 1, 2024 weather permitting. Furthermore, the septic tank shall be pumped on a regular basis to prevent overflow.**

**Motion Made By:** Dr. Janchar

**Motion 2nd By:** Mick Williams

**Discussion:** None

**For:** Sherrie Bosley-Litscher; Dr. Janchar; Rob Lill; Emily Russell; Lora Troutman; Mick Williams

**Against:** None

**Abstentions:** None

**Disposition:** Carried

**Adjournment:**

Having no further business, the meeting was adjourned.

Minutes respectfully prepared by Lisa Cook, Fiscal Coordinator, and submitted by Traci Kinsler, Health Commissioner.

**The Marion Board of Health will reconvene Thursday, January 16, 2024**

**At Marion Public Health**

**181 S. Main Street**

**Marion, OH**