**OPENING SESSION**

**Date and Time of Meeting:**

August 17, 2023 - 5:00pm

**Type of Meeting:**

Regular Meeting of the Marion Public Health Board

**Meeting Called to Order:**

The meeting was called to order at 5:00pm on Thursday, August 17, 2023.

**Roll Call- Members Present:**

Sherrie Bosley-Litscher; Dr. Janchar; Amy McDonald; Emily Russell; Lora Troutman

**Members Absent:**

Rob Lill and Mick Williams

**Others Present:**

Traci Kinsler, Health Commissioner; Sarah Nicewaner, Public Health Nursing Director; Van Creasap, Environmental Health Director; Jessica Woods, WIC Director; Ide Okojie, Community Health Director; Erin Creeden, Development Manager; Lisa Cook, Fiscal Coordinator; Butch Winslow, DAC Chairperson

**Guests Present:**

None

**Agenda:**

**Opening Session**Roll call and establishment of quorum

Adoption of the agenda (Vote)  
Approval of previous minutes (Vote)  
**Information Session** (No Voting)  
Public Comment  
Information Only Items  
Information for Action Items  
**Work Session**Voting on action items (See Action Item Summary Sheet)

**Board Training**

**Adoption of the Agenda:**

**Motion: To adopt the agenda of the** **August 17, 2023 Marion Public Health Board** **Meeting:**

**Motion Made By:** Dr. Janchar

**Motion 2nd By:** Amy McDonald

**Discussion:** None

**Approved By Voice Vote**

**Approval of Minutes:**

**Motion: To approve the minutes of the July 20, 2023 Regular Marion Public Health Board Meeting.**

**Motion Made By:** Lora Troutman

**Motion 2nd By:** Dr. Janchar

**Discussion:** None

**Approved By Voice Vote**

**Forum for Public Comment:**

No one was present to address the board.

**INFORMATION SESSION**

**Information Only Items (Not Requiring Board of Health Action):**

**Health Commissioner:**

Our new Epidemiologist, Aadil Ali, started on July 31st.

Jerry Marquis retired as our Facility Coordinator as of July 31st. For now David Scowden will be taking the lead in facility management with staff/divisions dividing up the cleaning workload.

**Population Health/Public Health Nursing:** None

**Environmental Health:** None

**WIC:**

WIC continues in the search for a Nutritionist.

**Community Health:** None

**Items Presented for Board Consideration/Action (See Action Item Summary Report):**

**Health Commissioner/Fiscal Activity:** Traci reviewed the fiscal reports and provided an overview of the current budget. She also provided additional fiscal oversight training.

Approve Financial Transactions & Payment of Bills as Presented

Contract with United Fencing

Contract with McB Paving & Sealcoating

**Population Health/Public Health Nursing:**

None

**Environmental Health:**

None

**WIC:**

None

**Community Health:**

Contact with Becky Haas

Contract with Buckeye Food Alliance

Contract with Council On Aging

**WORKING SESSION**

**Action Items:**

**Resolution#2023-08-41: Be it resolved that the District Board of Health approves the financial transactions and payment of bills as presented.**

**Motion Made By:** Amy McDonald

**Motion 2nd By:** Dr. Janchar

**Discussion:** None

**For:** Sherrie Bosley-Litscher; Dr. Janchar; Amy McDonald; Emily Russell; Lora Troutman

**Against:** None

**Abstentions:** None

**Disposition:** Carried

**Resolution#2023-08-42: Be it resolved that the district board of health approves the contract with Becky Haas in the amount of $5,150 to provide a community-wide training and conference to assist local organizations in implementing a trauma informed care approach from Workforce Development grant Funds.**

**Motion Made By:** Lora Troutman

**Motion 2nd By:** Emily Russell

**Discussion:** The board discussed the definition of trauma informed care approach

**For:** Sherrie Bosley-Litscher; Dr. Janchar; Amy McDonald; Emily Russell; Lora Troutman

**Against:** None

**Abstentions:** None

**Disposition:** Carried

**Resolution#2023-08-43: Be it resolved that the district board of health hereby approves the contract with Buckeye Food Alliance to assist in Healthy Food Guidelines implementation and to increase healthy food offerings at the campus pantry in the amount of $580.69 from BRIC grant funds.**

**Motion Made By:** Dr. Janchar

**Motion 2nd By:** Amy McDonald

**Discussion:** None

**For:** Sherrie Bosley-Litscher; Dr. Janchar; Rob Lill; Amy McDonald; Emily Russell; Lora Troutman; Mick Williams

**Against:** None

**Abstentions:** None

**Disposition:** Carried

**Resolution#2023-08-44: Be it resolved that the District Board of Health hereby approves the contract with Council On Aging to provide funding to improve food security in high-risk Marion County seniors by implementing a minimum of one PSE change in the amount of $2,000.00 from BRIC grant funds.**

**Motion Made By:** Lora Troutman

**Motion 2nd By:** Amy McDonald

**Discussion:** None

**For:** Sherrie Bosley-Litscher; Dr. Janchar; Amy McDonald; Emily Russell; Lora Troutman

**Against:** None

**Abstentions:** None

**Disposition:** Carried

**Resolution#2023-08-45: Be it resolved that the District Board of Health hereby approves the contract with United Rental for the temporary parking lot security fencing around the lot at 197 not to exceed $8,000.00.**

**Motion Made By:** Amy McDonald

**Motion 2nd By:** Lora Troutman

**Discussion:**

**For:** Sherrie Bosley-Litscher; Dr. Janchar; Amy McDonald; Emily Russell; Lora Troutman

**Against:** None

**Abstentions:** None

**Disposition:** Carried

**Resolution#2023-08-46: Be it resolved that the District Board of Health hereby approves the contract with McB Paving & Sealcoating for paving (new lot) and overlay (old lot) of the parking area not to exceed $50,000.00.**

**Motion Made By:** Dr. Janchar

**Motion 2nd By:** Lora Troutman

**Discussion:** The board discussed the timeframe for the service

**For:** Sherrie Bosley-Litscher; Dr. Janchar; Amy McDonald; Emily Russell; Lora Troutman

**Against:** None

**Abstentions:** None

**Disposition:** Carried

Traci Kinsler provided board training covering our agency’s mission, vision, values and public health priorities. The board was also given an overview of the Community Health Improvement Plan Priorities 2023-2025 as well as Public Health 3.0, the responsibilities of public health as the Chief Health Strategist, the 10 Essential Public Health Services, and Foundational Public Health Services.

**Adjournment:**

Having no further business, the meeting was adjourned.

Minutes respectfully prepared by Lisa Cook, Fiscal Coordinator, and submitted by Traci Kinsler, Health Commissioner.

**The Marion Board of Health will reconvene Thursday, September 21, 2023**

**At Marion Public Health**

**181 S. Main Street**

**Marion, OH**