**OPENING SESSION**

**Date and Time of Meeting:**

June 15, 2023 - 5:00pm

**Type of Meeting:**

Regular Meeting of the Marion Public Health Board

**Meeting Called to Order:**

The meeting was called to order at 5:00pm on Thursday, June 15, 2023.

**Roll Call- Members Present:**

Sherrie Bosley-Litscher; Dr. Janchar; Amy McDonald; Lora Troutman; Mick Williams

**Members Absent:**

Rob Lill

**Others Present:**

Traci Kinsler, Health Commissioner; Sarah Nicewaner, Public Health Nursing Director; Van Creasap, Environmental Health Director; Ide Okojie, Community Health Director; Erin Creeden, Development Manager; Lisa Cook, Fiscal Coordinator; Dr. Michael McCleese, Medical Director; Butch Winslow, DAC Chairperson

**Guests Present:**

None

**Agenda:**

**Opening Session**Roll call and establishment of quorum  
Adoption of the agenda (Vote)  
Approval of previous minutes (Vote)  
**Information Session** (No Voting)  
Public Comment  
Information Only Items  
Information for Action Items  
**Work Session**Voting on action items (See Action Item Summary Sheet)

**Presentation: Community Health Data**

**Adoption of the Agenda:**

**Motion: To adopt the agenda of the** **June 15, 2023 Marion Public Health Board** **Meeting:**

**Motion Made By:** Dr. Janchar

**Motion 2nd By:** Mick Williams

**Discussion:** None

**Approved By Voice Vote**

**Approval of Minutes:**

**Motion: To approve the minutes of the May 18, 2023 Regular Marion Public Health Board Meeting.**

**Motion Made By:** Lora Troutman

**Motion 2nd By:** Amy McDonald

**Discussion:** None

**Approved By Voice Vote**

**Forum for Public Comment:**

No one was present to address the board.

**INFORMATION SESSION**

**Information Only Items (Not Requiring Board of Health Action):**

**Health Commissioner:**

FY 2022 financial audit is complete and submitted. Sherrie has requested a board post audit conference with the audit firm.

Update on the progress of the Strategic Plan (document included in the board meeting packet)

Update on the Accreditation process: Submitting our initial documentation to open the process in July with all of the documents submitted by the end of August.

**Population Health/Public Health Nursing:**

None

**Environmental Health:**

EH staffing update: EH will be fully staffed with Schelby Gabel starting on May 31st and David Scowden starting on June 26th.

**WIC:**

The WIC Newsletter was included in the board meeting packets.

**Community Health:**

We will be having our first large scale community partner planning meeting for the 2024 eclipse event in the next few days.

The community garden boxes at Brownstone Terrace were finally planted! These were funded by CHC and built by volunteers. The managers reported that several residents that had never participated in any events there helped with the planting.

The OHIZ grant is finishing up phase 1 and has received additional funding of $153, 000 to implement strategies through May of 2024.

**Items Presented for Board Consideration/Action (See Action Item Summary Report):**

**Health Commissioner/Fiscal Activity:**

Approve Financial Transactions & Payment of Bills as Presented

**Population Health/Public Health Nursing:**

None

**Environmental Health:**

Variance Request-C. Temple 1614 Bellefontaine Ave

**WIC:**

None

**Community Health:**

None

**WORKING SESSION**

**Action Items:**

**Resolution#2023-06-35: Be it resolved that the District Board of Health approves the financial transactions and payment of bills as presented.**

**Motion Made By:** Amy McDonald

**Motion 2nd By:** Dr. Janchar

**Discussion:** None

**For:** Sherrie Bosley-Litscher; Dr. Janchar; Amy McDonald; Lora Troutman; Mick Williams

**Against:** None

**Abstentions:** None

**Disposition:** Carried

The following resolution was tabled during the May 18, 2023 Board of Health Meeting:

**Resolution#2023-05-31: Be it resolved that the District Board of Health does hereby deny the variance request from Cory Temple 1614 Bellefontaine Ave from ORC 3701-29-06.**

**Motion Made By:** Mick Williams

**Motion 2nd By:** Lora Troutman

**Discussion:** None

**For:** Sherrie Bosley-Litscher; Dr. Janchar; Amy McDonald; Lora Troutman; Mick Williams

**Against:** None

**Abstentions:** None

**Disposition:** Carried

**Resolution#2023-06-36:** Be it resolved that the district board of health requires Mr. Corey Temple, the owner of record at 1614 Bellefontaine Ave, to either expose components of the HSTS to determine compliance with Chapter 3701-29 of the Ohio Administrative Code or to properly abandon the existing system utilizing Marion Public Health procedures.  The homeowner has 60 days to demonstrate the system’s compliance with OAC 3701-29 or properly abandon the system and obtain the appropriate deed easement.

**Motion Made By:** Lora Troutman

**Motion 2nd By:** Amy McDonald

**Discussion:** The board discussed the need to obtain the proper deed easement to be included as a condition of the resolution.

**For:** Sherrie Bosley-Litscher; Dr. Janchar; Amy McDonald; Lora Troutman; Mick Williams

**Against:** None

**Abstentions:** None

**Disposition:** Carried

Ide Okojie provided an update on the Community Health Data (report included in the board packet). Through this presentation we will demonstrate that we have the capacity to take data we collected to form conclusions that will influence our strategies.

**Adjournment:**

Having no further business, the meeting was adjourned.

Minutes respectfully prepared by Lisa Cook, Fiscal Coordinator, and submitted by Traci Kinsler, Health Commissioner.

**The Marion Board of Health will reconvene Thursday, July 20, 2023**

**At Marion Public Health**

**181 S. Main Street**

**Marion, OH**