**OPENING SESSION**

**Date and Time of Meeting:**

May 18, 2023 - 5:00pm

**Type of Meeting:**

Regular Meeting of the Marion Public Health Board

**Meeting Called to Order:**

The meeting was called to order at 5:00pm on Thursday, May 18, 2023.

**Roll Call- Members Present:**

Sherrie Bosley-Litscher; Dr. Janchar; Rob Lill; Amy McDonald; Lora Troutman; Mick Williams

**Members Absent:**

None

**Others Present:**

Traci Kinsler, Health Commissioner; Sarah Nicewaner, Public Health Nursing Director; Van Creasap, Environmental Health Director; Jessica Woods, WIC Director; Erin Creeden, Development Manager; Lisa Cook, Fiscal Coordinator; Dr. Michael McCleese, Medical Director; Butch Winslow, DAC Chairperson

**Guests Present:**

Corey Temple 1614 Bellefontaine Ave

**Agenda:**

**Opening Session**Roll call and establishment of quorum  
Adoption of the agenda (Vote)  
Approval of previous minutes (Vote)  
**Information Session** (No Voting)  
Public Comment  
Information Only Items  
Information for Action Items  
**Work Session**Voting on action items (See Action Item Summary Sheet)

**Adoption of the Agenda:**

**Motion: To adopt the agenda of the** **May 18, 2023 Marion Public Health Board** **Meeting:**

**Motion Made By:** Mick Williams

**Motion 2nd By:** Rob Lill

**Discussion:** None

**Approved By Voice Vote**

**Approval of Minutes:**

**Motion: To approve the minutes of the April 20, 2023 Regular Marion Public Health Board Meeting.**

**Motion Made By:** Lora Troutman

**Motion 2nd By:** Dr. Janchar

**Discussion:** None

**Approved By Voice Vote**

**Forum for Public Comment:**

Corey Temple is requesting a variance from abandoning the septic system located at 1614 Bellefontaine Ave. There are currently two separate septic systems operating on one parcel of land.

**INFORMATION SESSION**

**Information Only Items (Not Requiring Board of Health Action):**

**Health Commissioner:**

FY 2022 financial audit is currently taking place. The audit firm plans to wrap up the audit by the end of May.

Update on 2nd floor renovations.

Update on demo project at 197.

**Population Health/Public Health Nursing:**

**Environmental Health:**

**WIC:**

WIC shared survey findings of a strategy to increase access to preventative dental services for low-income youth that included patient feedback and also highlighted positive health outcomes.

**Community Health:**

No additional report

**Items Presented for Board Consideration/Action (See Action Item Summary Report):**

**Health Commissioner/Fiscal Activity:**

Approve Financial Transactions & Payment of Bills as Presented

Approve the Environmental Health Technician job description and pay range

Approve contract with Robin Technologies Inc

**Population Health/Public Health Nursing:**

None

**Environmental Health:**

Variance Request- After further discussion, this request will be tabled until Van Creasap does further research on ORC 3701-29-06. The Board will consider the action during the June 15, 2023 meeting.

Contract with the Ohio Department of Commerce

**WIC:**

None

**Community Health:**

None

**WORKING SESSION**

**Action Items:**

**Resolution#2023-05-30: Be it resolved that the District Board of Health approves the financial transactions and payment of bills as presented.**

**Motion Made By:** Dr. Janchar

**Motion 2nd By:** Mick Williams

**Discussion:** None

**For:** Sherrie Bosley-Litscher; Dr. Janchar; Rob Lill; Amy McDonald; Lora Troutman; Mick Williams

**Against:** None

**Abstentions:** None

**Disposition:** Carried

**Resolution#2023-05-31: Be it resolved that the District Board of Health does hereby approve/deny the variance request from Cory Temple 1614 Bellefontaine Ave from ORC 3701-29-06.**

**Tabled until the June 15, 2023 Board of Health Meeting**

**Resolution#2023-05-32:** **Be it resolved that the District Board of Health does hereby approve the Environmental Health Technician job description and pay range as presented.**

**Motion Made By:** Mick Williams

**Motion 2nd By:** Rob Lill

**Discussion:** None

**For:** Sherrie Bosley-Litscher; Dr. Janchar; Rob Lill; Amy McDonald; Lora Troutman; Mick Williams

**Against:** None

**Abstentions:** None

**Disposition:** Carried

**Resolution#2023-05-33: Be it resolved that the District Board of Health does hereby approve the contract with Robin Technologies, Inc. in the amount of $4,800.00 to update the website with lead prevention messages to be paid out of the Lead Exposure Prevention and Healthy Homes Education Activities Grant.**

**Motion Made By:** Amy McDonald

**Motion 2nd By:** Lora Troutman

**Discussion:** None

**For:** Sherrie Bosley-Litscher; Dr. Janchar; Rob Lill; Amy McDonald; Lora Troutman; Mick Williams

**Against:** None

**Abstentions:** None

**Disposition:** Carried

**Resolution#2023-05-34: Be it resolved that the District Board of Health does hereby approve the revenue contract with the Ohio Department Commerce to perform Manufactured Home Park inspections in Marion County from July 1, 2023 to June 30, 2025 not to exceed $10,000.00.**

**Motion Made By:**  Amy McDonald

**Motion 2nd By:** Dr. Janchar

**Discussion:** None

**For:** Sherrie Bosley-Litscher; Dr. Janchar; Rob Lill; Amy McDonald; Lora Troutman; Mick Williams

**Against:** None

**Abstentions:** None

**Disposition:** Carried

**Adjournment:**

Having no further business, the meeting was adjourned.

Minutes respectfully prepared by Lisa Cook, Fiscal Coordinator, and submitted by Traci Kinsler, Health Commissioner.

**The Marion Board of Health will reconvene Thursday, June 15, 2023**

**At Marion Public Health**

**181 S. Main Street**

**Marion, OH**