**OPENING SESSION**

**Date and Time of Meeting:**

December 15, 2022 - 5:00pm

**Type of Meeting:**

Regular Meeting of the Marion Public Health Board

**Meeting Called to Order:**

The meeting was to order at 5:00pm on Thursday, December 15, 2022.

**Roll Call- Members Present:**

Sherrie Bosley-Litscher; Dr. Janchar; Ginger Kauble; Rob Lill; Amy McDonald; Mick Williams

**Members Absent:**

None

**Others Present:**

Traci Kinsler, Health Commissioner; Sarah Nicewaner, Director of Population Health; Jessica Woods, WIC Director; Tyler Pigman, Director of Environmental Health; Ide Okojie, Director of Policy & Planning; Lisa Cook, Fiscal Coordinator; Dr. Michael McCleese, Medical Director

**Guests Present:**

Joe Stump

**Agenda:**

**Opening Session**

Roll call and establishment of quorum

Approval of previous minutes (Vote)

**Information Session** (No Voting)  
Public Comment

Information Only Items  
Information for Action Items  
**Work Session**Voting on action items (See Action Item Summary Sheet)

**Board Training**

Nursing Division Overview

**Executive Session**

**Adoption of the Agenda:**

**Motion: To adopt the agenda of the** **December 15, 2022 Marion Public Health Board** **Meeting:**

**Motion Made By:** Dr. Janchar

**Motion 2nd By:** Ginger Kauble

**Discussion:** None

**Approved By Voice Vote**

**Approval of Minutes:**

**Motion: To approve the minutes of the November 17, 2022 Regular Marion Public Health Board Meeting.**

**Motion Made By:** Sherrie Bosley-Litscher

**Motion 2nd By:** Amy McDonald

**Discussion:** None

**Approved By Voice Vote**

**INFORMATION SESSION**

**Forum for Public Comment:**

Joseph Stump expressed concerns over the proposed solar farm planned for Pleasant Township. Tyler Pigman made a plan to follow-up with Mr. Stump and visit the site.

**Information Only Items (Not Requiring Board of Health Action):**

**Health Commissioner:**

Traci Kinsler recognized Lisa Cook for 25 years of service.

**Public Health Nursing:**

COVID-19 Update: Current vaccination rates: 53.40% for 1st doses started and 50.11% completed. In the county 5,687 doses of the bivalent vaccine have been administered. In November we had 259 community cases with 23 being in long term care facilities. So far in December we have 273 cases. In December we have 57 cases in long term care facilities with 41 being in one facility. Our community death count remains at 284 to date.

We have had 35 flu related hospitalizations with 2 being children with a dual diagnosis of flu and COVID. MPH is offering flu and COVID vaccinations.

We have had no confirmed cases of Measles.

**Environmental Health:**

None

**WIC:**

None

**Policy & Planning:**

None

**Items Presented for Board Consideration/Action (See Action Item Summary Report):**

**Health Commissioner/Fiscal Activity:**

Approve Financial Transactions & Payment of Bills as Presented

Approve 2 contracts with Clemans Nelson and Associates

Approve contract with BHM CPA Group

Approve contract with EFI Global

**Population Health/Public Health Nursing:**

Approve agreement with Union County General Health District

**Environmental Health:**

Approve contract with Mike Tedrick

Third Reading and adoption of the 2023 Proposed Environmental Health Fees

Approve renewal contract with DKMM

**WIC:**

None

**Policy & Planning:**

None

**WORKING SESSION**

**Action Items:**

**Resolution#2022-12-57: Be it resolved that the District Board of Health approves the financial transactions and payment of bills as presented.**

**Motion Made By:** Mick Williams

**Motion 2nd By:** Amy McDonald

**Discussion:** None

**For:** Sherrie Bosley-Litscher; Dr. Janchar; Ginger Kauble; Rob Lill; Amy McDonald; Mick Williams

**Against:** None

**Abstentions:** None

**Disposition:** Carried

**Resolution#2022-12-58: Be it resolved that the District Board of Health hereby approves the Health Commissioner to enter into and execute a contract with Mike Tedrick to provide ServSafe Managerial training and testing for the clients of Marion Public Health at a rate not to exceed $90.00 per person for a total amount not to exceed $10,000.00 to be paid by the training participants.**

**Motion Made By:** Dr. Janchar

**Motion 2nd By:** Mick Williams

**Discussion:** None

**For:** Sherrie Bosley-Litscher; Dr. Janchar; Ginger Kauble; Rob Lill; Amy McDonald; Mick Williams

**Against:** None

**Abstentions:** None

**Disposition:** Carried

**Resolution#2022-12-59: Be it resolved that the District Board of Health does hereby present the third reading of the 2023 Proposed Environmental Health Fees and adopts said fees.**

**Motion Made By:** Ginger Kauble

**Motion 2nd By:** Amy McDonald

**Discussion:** None

**For:** Sherrie Bosley-Litscher; Dr. Janchar; Ginger Kauble; Rob Lill; Amy McDonald; Mick Williams

**Against:** None

**Abstentions:** None

**Disposition:** Carried

**Resolution#2022-12-60: Be it resolved that the District Board of Health hereby authorizes the Health Commissioner to enter into and execute the renewal contract with DKMM Solid Waste Management District to provide solid waste monitoring and enforcement services through 2023 for which Marion Public Health will receive $56,610.56.**

**Motion Made By:** Mick Williams

**Motion 2nd By:** Dr. Janchar

**Discussion:** None

**For:** Sherrie Bosley-Litscher; Dr. Janchar; Ginger Kauble; Rob Lill; Amy McDonald; Mick Williams

**Against:** None

**Abstentions:** None

**Disposition:** Carried

**Resolution#2022-12-61: Be it resolved that the District Board of Health approves the agreement with Union County General Health District to provide reproductive and wellness services at Marion Public Health through March 2023.**

**Motion Made By:** Amy McDonald

**Motion 2nd By:** Mick Williams

**Discussion:** None

**For:** Sherrie Bosley-Litscher; Dr. Janchar; Ginger Kauble; Rob Lill; Amy McDonald; Mick Williams

**Against:** None

**Abstentions:** None

**Disposition:** Carried

**Resolution#2022-12-62: Be it resolved that the District Board of Health approves the contract with Clemans Nelson & Associates to provide management and human resources consultation to Marion Public Health with a retainer of $250 per month and an hourly rate of $160-$195 plus expenses, depending on the services provided.  This contract will renew annually.**

**Motion Made By:** Dr. Janchar

**Motion 2nd By:** Ginger Kauble

**Discussion:** None

**For:** Sherrie Bosley-Litscher; Dr. Janchar; Ginger Kauble; Rob Lill; Amy McDonald; Mick Williams

**Against:** None

**Abstentions:** None

**Disposition:** Carried

**Resolution#2022-12-63: Be it resolved that the District Board of Health approves the contract with Clemans Nelson & Associates to provide supervisor training to the leadership team at a cost of $1,000 per training at a maximum of $5,000 for 2023.**

**Motion Made By:** Dr. Janchar

**Motion 2nd By:** Ginger Kauble

**Discussion:** None

**For:** Sherrie Bosley-Litscher; Dr. Janchar; Ginger Kauble; Rob Lill; Amy McDonald; Mick Williams

**Against:** None

**Abstentions:** None

**Disposition:** Carried

**Resolution#2022-12-64: Be it resolved that the District Board of Health approves the contract with BHM CPA Group to conduct our annual audit for fiscal periods 1/1/22-12/31/26 in an amount not to exceed $75,000 for the contract period.**

**Motion Made By:** Dr. Janchar

**Motion 2nd By:** Amy McDonald

**Discussion:** None

**For:** Sherrie Bosley-Litscher; Dr. Janchar; Ginger Kauble; Rob Lill; Amy McDonald; Mick Williams

**Against:** None

**Abstentions:** None

**Disposition:** Carried

**Resolution#2022-12-65: Be it resolved that the District Board of Health approves the contract with EFI Global for the demolition of 197 S. Main Street not to exceed $240,000.00.**

**Motion Made By:** Dr. Janchar

**Motion 2nd By:** Amy McDonald

**Discussion:** None

**For:** Sherrie Bosley-Litscher; Dr. Janchar; Ginger Kauble; Rob Lill; Amy McDonald; Mick Williams

**Against:** None

**Abstentions:** None

**Disposition:** Carried

**Board Training**

The board participated in an education session on The Ohio Ethics Law as part of their required training. A copy of the Ohio Ethics Law and Related Statutes was provided.

**Resolution#2022-12-66: Be it resolved that the District Board of Health approves entering into Executive Session to discuss the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official.**

**Motion Made By:** Amy McDonald

**Motion 2nd By:** Dr. Janchar

**Discussion:** None

**Roll Call For:** Sherrie Bosley-Litscher; Dr. Janchar; Ginger Kauble; Rob Lill; Amy McDonald; Mick Williams

**Roll Call Against:** None

**Abstentions:** None

**Disposition:** Carried

**Motion made by Mick Williams to return to regular session with a 2nd by Amy McDonald.**

**Roll Call For:** Sherrie Bosley-Litscher; Dr. Janchar; Ginger Kauble; Rob Lill; Amy McDonald; Mick Williams

**Roll Call Against:** None

**Abstentions:** None

**Disposition:** Carried

**Adjournment:**

Having no further business, the meeting was adjourned.

Minutes respectfully prepared by Lisa Cook, Fiscal Coordinator, and submitted by Traci Kinsler, Health Commissioner.

**The Marion Board of Health will reconvene Thursday, January 19, 2023**

**At Marion Public Health**

**181 S. Main Street**

**Marion, OH**

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Rob Lill Traci Kinsler, JD, MPH, CPH

President, Marion Public Health Commissioner, Marion Public Health

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Date Date