**OPENING SESSION**

**Date and Time of Meeting:**

December 16, 2021 - 5:00pm

**Type of Meeting:**

Regular Meeting of the Marion Public Health Board

**Meeting Called to Order:**

Laurie Wise called the meeting of the Board of Health of Marion Public Health to order at 5:00pm on Thursday, December 16, 2021.

**Roll Call- Members Present:**

Dr. Janchar; Kevin Lytle; Christine Mattix; Amy McDonald; Mick Williams; Laurie Wise

**Members Absent:**

Rob Lill - Excused

**Others Present:**

Traci Kinsler, Health Commissioner; Sarah Nicewaner, Pubic Health Nursing Director; Tyler Pigman EH Director; Jessica Woods, WIC Director; Ide Okojie, Policy & Planning Director; Lisa Cook, Fiscal Coordinator; Dr. Michael McCleese, Medical Director

**Guests Present:**

None

**Agenda:**

**Opening Session** Roll call and establishment of quorum  
 Adoption of the agenda (Vote)  
 Approval of previous minutes (Vote)

**Information Session** (No Voting)

Public Comment

Information Only Items

Information for Action Items

Leadership Comments

**Work Session**

Voting on action items

**Adoption of the Agenda:**

**Motion: To amend and adopt the agenda of the** **December 16, 2021 Marion Board of Health Meeting to include an Executive Session for the purpose of discussing the discipline of a public employee:**

**Motion Made By:** Dr. Janchar

**Motion 2nd By:** Mick Williams

**Discussion:** None

**Approved By Voice Vote**

**Approval of Minutes:**

**Motion: To approve the minutes of the November 18, 2021 Regular Marion Board of Health meeting.**

**Motion Made By:** Amy McDonald

**Motion 2nd By:** Kevin Lytle

**Discussion:** None

**Approved By Voice Vote**

**INFORMATION SESSION**

**Forum for Public Comment:**

None

**Information Only Items (Not Requiring Board of Health Action):**

Health Commissioner:

Personnel Updates- Our new Epidemiologist, Allison LeBorgne, will be starting January 3rd; Sydney Cunningham joined MPH on December 6th as our newest Public Health Nurse; the search for an EH sanitarian continues.

The Board and Staff recognized the eight years of service provided by Laurie Wise as this will be her last meeting as a valued board member.

Public Health Nursing:

COVID-19 Update: In the last two weeks we had 738 cases and currently have 200 COVID19 related deaths. We are at 49.10% first dose started and 45.54% completed. Marion County has provided approximately 10,639 booster doses. We are offering on-site walk-in vaccinations through December for ages 5 and up. There are currently outbreaks at 3 nursing homes: Marion Pointe, Primrose and Presidential.

Environmental Health:

None

WIC:

None

Policy & Planning:

None

**Items Presented for Board Consideration/Action (See Action Item Summary Report):**

**Health Commissioner/Fiscal Activity:**

Approve Financial Transactions & Payment of Bills as Presented- Traci reviewed the reports and fiscal activity.

Approve renewal of Medicaid Administrative Claiming (MAC) though June 30, 2023.  This is a revenue generating contract that allows us to receive Medicaid reimbursement from ODH for Medicaid-related services.

**Population Health/Public Health Nursing:**

None

**Environmental Health:**

Present the third reading of the 2021 Proposed Environmental Health Fees and adopt said fees.

Contract to provide ServSafe Managerial training and testing for the clients of Marion Public Health at a rate not to exceed $90.00 per person for a total amount not to exceed $10,000.00 to be paid by the training participants

**WIC:**

None

**Medical Director’s Report:** No additional report.

Your Marion Public Health department is truly ahead of the game. I am so proud of what this team is doing right here in Marion, Ohio as we work to bring in non traditional partners to address social determinants of health and health equity.I am so proud of what this team is doing right here in Marion, Ohio as we work to bring in non traditional partners to address social determinants of health and health equity.d Public Health 3.0. This was something rolled out at the national level just a few weeks ago. As I was reading up on this new national initiative, I was so excited to learn that it was precisely what we have been doing in Marion for the past couple of years.

**President’s Comments:** No additional report.

**WORKING SESSION**

**Action Items:**

**Resolution#2021-12-62: Be it resolved that the District Board of Health approves the financial transactions and payment of bills as presented.**

**Motion Made By:** Kevin Lytle

**Seconded By:** Mick Williams

**Discussion:** None

**For:** Dr. Janchar; Kevin Lytle; Christine Mattix; Amy McDonald; Mick Williams; Laurie Wise

**Against:** None

**Abstentions:** None

**Disposition:** Carried

**Resolution#2021-12-63: Be it resolved that the District Board of Health does hereby present the third reading of the 2022 Proposed Environmental Health Fees and adopts said fees.**

**Motion Made By:** Dr, Janchar

**Seconded By:** Amy McDonald

**Discussion:** None

**For:** Dr. Janchar; Kevin Lytle; Christine Mattix; Amy McDonald; Mick Williams; Laurie Wise

**Against:** None

**Abstentions:** None

**Disposition:** Carried

**Resolution#2021-12-64: Be it resolved that the District Board of Health hereby approves the Health Commissioner to enter into and execute a contract with Mike Tedrick to provide ServSafe Managerial training and testing for the clients of Marion Public Health at a rate not to exceed $90.00 per person for a total amount not to exceed $10,000.00 to be paid by the training participants.**

**Motion Made By:** Mick Williams

**Seconded By:** Kevin Lytle

**Discussion:** None

**For:** Dr. Janchar; Kevin Lytle; Christine Mattix; Amy McDonald; Mick Williams; Laurie Wise

**Against:** None

**Abstentions:** None

**Disposition:** Carried

**Resolution#2021-12-65: Be it resolved that the District Board of Health does hereby approve the renewal of Medicaid Administrative Claiming though June 30, 2023.  This is a revenue generating contract that allows MPH to receive Medicaid reimbursement from ODH for Medicaid-related services.**

**Motion Made By:** Kevin Lytle

**Seconded By:** Amy McDonald

**Discussion:** None

**For:** Dr. Janchar; Kevin Lytle; Christine Mattix; Amy McDonald; Mick Williams; Laurie Wise

**Against:** None

**Abstentions:** None

**Disposition:** Carried

**Resolution#2021-12-66: Be it resolved that the District Board of Health does hereby approve entering into Executive session to discuss the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee.**

**Motion Made By:** Kevin Lytle

**Seconded By:** Dr. Janchar

**Discussion:** None

**Roll Call For:** Dr. Janchar; Kevin Lytle; Christine Mattix; Amy McDonald; Mick Williams; Laurie Wise

**Against:** None

**Abstentions:** None

**Disposition:** Carried

**Motion To Come Out of Executive Session**

**Motion Made By:** Mick Williams

**Seconded By:** Kevin Lytle

**Discussion:** None

**Roll Call For:** Dr. Janchar; Kevin Lytle; Christine Mattix; Amy McDonald; Mick Williams; Laurie Wise

**Against:** None

**Abstentions:** None

**Disposition:** Carried

**Adjournment:**

Having no further business, the meeting was adjourned.

Minutes respectfully prepared by Lisa Cook, Fiscal Coordinator, and submitted by Traci Kinsler, Health Commissioner.

**The Marion Board of Health will reconvene Thursday, January 20, 2022**

**At Marion Public Health**

**181 S. Main Street**

**Marion, OH**

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Rob Lill Traci Kinsler, JD, MPH, CPH

President, Marion Public Health Commissioner, Marion Public Health

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Date Date