**OPENING SESSION**

**Date and Time of Meeting:**

October 21, 2021 - 5:00pm

**Type of Meeting:**

Regular Meeting of the Marion Public Health Board

**Meeting Called to Order:**

Laurie Wise called the meeting of the Board of Health of Marion Public Health to order at 5:00pm on Thursday, October 21, 2021.

**Roll Call- Members Present:**

Dr. Janchar; Kevin Lytle; Amy McDonald; Mick Williams; Laurie Wise

Note: Rob Lill and Christine Mattix arrived after roll call

**Members Absent:**

None

**Others Present:**

Traci Kinsler, Health Commissioner; Sarah Nicewaner, Pubic Health Nursing Director; Tyler Pigman EH Director; Jessica Woods, WIC Director; Ide Okojie, Policy & Planning Director, Lisa Cook, Fiscal Coordinator; Dr. Michael McCleese, Medical Director; Butch Winslow, DAC Chairperson

**Guests Present:**

None

**Agenda:**

**Opening Session** Roll call and establishment of quorum  
 Adoption of the agenda (Vote)  
 Approval of previous minutes (Vote)

**Information Session** (No Voting)

Public Comment

Information Only Items

Information for Action Items

Leadership Comments

**Work Session**

Voting on action items

**Adoption of the Agenda:**

**Motion: To adopt the agenda of the** **October 21, 2021 Marion Board of Health Meeting:**

**Motion Made By:** Kevin Lytle

**Motion 2nd By:** Dr. Janchar

**Discussion:** None

**Approved By Voice Vote**

**Approval of Minutes:**

**Motion: To approve the minutes of the September 16, 2021** **Regular Marion Board of Health meeting.**

**Motion Made By:** Mick Williams

**Motion 2nd By:** Kevin Lytle

**Discussion:** None

**Approved By Voice Vote**

**INFORMATION SESSION**

**Forum for Public Comment:**

None

**Information Only Items (Not Requiring Board of Health Action):**

Health Commissioner:

Personnel updates: Traci introduced Ide Okojie, Director of Policy & Planning. We did have to discontinue the employment of our Epidemiologist. We will re-assess the position and posting the in the near future.

Public Health Nursing:

COVID-19 Update: In the last two weeks we had 435 cases and currently have 175 COVID19 related deaths. We are at 45.89% first dose started and 42.82% completed. Marion County has provided approximately 1,682 booster doses. There was discussion on the process of the home test kit reporting. Dr. McCleese said the hospitalizations are approximately 80-85% unvaccinated. Positive case reporting continues to come in daily from the school settings. MPH is planning for aged 5 and up Pfizer clinics to start late October or early November.

Environmental Health:

None

WIC:

None

Policy & Planning:

None

**Items Presented for Board Consideration/Action (See Action Item Summary Report):**

**Health Commissioner/Fiscal Activity:**

Approve Financial Transactions & Payment of Bills as Presented- Traci reviewed the reports and fiscal activity.

Approve contract with Hospital Council of Northwest Ohio

Approve 2022 employee health insurance renewal package

Approve the Local Public Health Services Collaborative

Approve the 2022 Holiday Calendar

Approve waiving the Auditor of State FY19 & FY 20 audit. We did get the preliminary results of the audit and a full report will be available soon. Overall, we had a very good two-year audit. We are also wrapping up an ODH audit of grants.

**Population Health/Public Health Nursing:**

None

**Environmental Health:**

The proposed 2022 Environmental Health Fee Schedule was presented for the 1st reading. There will be no changes from the 2021 EH Fee Schedule.

**WIC:**

None

**Medical Director’s Report:** No additional report.

Your Marion Public Health department is truly ahead of the game. I am so proud of what this team is doing right here in Marion, Ohio as we work to bring in non traditional partners to address social determinants of health and health equity.I am so proud of what this team is doing right here in Marion, Ohio as we work to bring in non traditional partners to address social determinants of health and health equity.d Public Health 3.0. This was something rolled out at the national level just a few weeks ago. As I was reading up on this new national initiative, I was so excited to learn that it was precisely what we have been doing in Marion for the past couple of years.

**President’s Comments:** No additional report.

**WORKING SESSION**

**Action Items:**

**Resolution#2021-10-51: Be it resolved that the District Board of Health approves the financial transactions and payment of bills as presented.**

**Motion Made By:** Kevin Lytle

**Seconded By:** Mick Williams

**Discussion:** None

**For:** Dr. Janchar; Rob Lill; Kevin Lytle; Christine Mattix; Amy McDonald; Mick Williams; Laurie Wise

**Against:** None

**Abstentions:** None

**Disposition:** Carried

**Resolution#2021-10-52: Be it resolved that the District Board of Health does hereby approve the contract with the Hospital Council of Northwest Ohio to conduct Community Health Assessment and Community Health Improvement Plan in an amount not to exceed $65,000 with an end date of December 31, 2022.**

**Motion Made By:** Kevin Lytle

**Seconded By:** Mick Williams

**Discussion:** None

**For:** Dr. Janchar; Rob Lill; Kevin Lytle; Christine Mattix; Amy McDonald; Mick Williams; Laurie Wise

**Against:** None

**Abstentions:** None

**Disposition:** Carried

**Resolution#2021-10-53: Be it resolved that the District Board of Health does hereby present the first reading of the 2022 Proposed Environmental Health Fees.**

**Motion Made By:** Laurie Wise

**Seconded By:** Mick Williams

**Discussion:** None

**For:** Dr. Janchar; Kevin Lytle; Christine Mattix; Amy McDonald; Mick Williams; Laurie Wise

**Against:** None

**Abstentions:** Rob Lill

**Disposition:** Carried

**Resolution#2021-10-54: Be it resolved that the District Board of Health does hereby approve the 2022 employee health insurance renewal package with a premium increase of 13.22% and a deductible increase to $2,500/$5,000.**

**Motion Made By:** Mick Williams

**Seconded By:** Dr. Janchar

**Discussion:** None

**For:** Dr. Janchar; Rob Lill; Kevin Lytle; Christine Mattix; Amy McDonald; Mick Williams; Laurie Wise

**Against:** None

**Abstentions:** None

**Disposition:** Carried

**Resolution#2021-10-55: Be it resolved that the District Board of Health does hereby approve the contract with Local Public Health Services Collaborative for insurance billing services at a rate of $9,500 annually plus an additional 7% of remittances received through LPHSC, to continue annually.**

**Motion Made By:** Mick Williams

**Seconded By:** Amy McDonald

**Discussion:** Kevin Lytle asked what the 7% would equal based on last year. Traci thought less than $10,000.00

**For:** Dr. Janchar; Rob Lill; Kevin Lytle; Christine Mattix; Amy McDonald; Mick Williams; Laurie Wise

**Against:** None

**Abstentions:** None

**Disposition:** Carried

**Resolution#2021-10-56: Be it resolved that the District Board of Health does hereby approve the 2022 Marion Public Health Holiday Calendar as presented.**

**Motion Made By:** Mick Williams

**Seconded By:** Amy McDonald

**Discussion:** None

**For:** Dr. Janchar; Rob Lill; Kevin Lytle; Christine Mattix; Amy McDonald; Mick Williams; Laurie Wise

**Against:** None

**Abstentions:** None

**Disposition:** Carried

**Resolution#2021-10-57: Be it resolved that the District Board of Health does hereby approve waiving the Auditor of State FY19 & FY20 exit conference.**

**Motion Made By:** Laurie Wise

**Seconded By:** Kevin Lytle

**Discussion:** Mick Williams asked if a copy would come to the board members. Traci indicated yes

**For:** Dr. Janchar; Rob Lill; Kevin Lytle; Christine Mattix; Amy McDonald; Mick Williams; Laurie Wise

**Against:** None

**Abstentions:** None

**Disposition:** Carried

There was a brief discussion on the next Community Health Assessment.

**Resolution#2021-10-58: Be it resolved that the District Board of Health does hereby approve entering into Executive session to discuss the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee.**

**Motion Made By:** Kevin Lytle

**Seconded By:** Dr. Janchar

**Discussion:** None

**Roll Call For:** Dr. Janchar; Rob Lill; Kevin Lytle; Christine Mattix; Amy McDonald; Mick Williams; Laurie Wise **Against:** None

**Abstentions:** None

**Disposition:** Carried

**Motion To Come Out of Executive Session**

**Motion Made By:** Mick Williams

**Seconded By:** Kevin Lytle

**Discussion:** None

**Roll Call For:** Dr. Janchar; Rob Lill; Kevin Lytle; Christine Mattix; Amy McDonald; Mick Williams; Laurie Wise

**Against:** None

**Abstentions:** None

**Disposition:** Carried

**Adjournment:**

Having no further business, the meeting was adjourned.

Minutes respectfully prepared by Lisa Cook, Fiscal Coordinator, and submitted by Traci Kinsler, Health Commissioner.

**The Marion Board of Health will reconvene Thursday, November 16, 2021**

**At Marion Public Health**

**181 S. Main Street**

**Marion, OH**