**OPENING SESSION**

**Date and Time of Meeting:**

July 15, 2021 - 5:00pm

**Type of Meeting:**

Regular Meeting of the Marion Public Health Board

**Meeting Called to Order:**

Rob Lill called the meeting of the Board of Health of Marion Public Health to order at 5:00pm on Thursday, July 15, 2021.

**Roll Call- Members Present:**

Dr. Janchar; Rob Lill; Mick Williams; Laurie Wise

**Members Absent:**

Kevin Lytle; Christine Mattix; Amy McDonald

**Others Present:**

Traci Kinsler, Health Commissioner; Sarah Nicewaner, Pubic Health Nursing Director; Jessica Woods, WIC Director; Tyler Pigman EH Director; Lisa Cook, Fiscal Coordinator; Dr. Michael McCleese, Medical Director

**Guests Present:**

None

**Agenda:**

**Opening Session** Roll call and establishment of quorum  
 Adoption of the agenda (Vote)  
 Approval of previous minutes (Vote)

**Information Session** (No Voting)

Public Comment

Information Only Items

Information for Action Items

Leadership Comments

**Work Session**

Voting on action items

**Executive Session**

**Adoption of the Agenda:**

**Motion: To adopt the agenda of the** **July 15, 2021 Marion Board of Health Meeting:**

**Motion Made By:** Dr. Janchar

**Motion 2nd By:** Mick Williams

**Discussion:** None

**Approved By Voice Vote**

**Approval of Minutes:**

**Motion: To approve the minutes of the June 17, 2021** **Regular Marion Board of Health meeting.**

**Motion Made By:** Mick Williams

**Motion 2nd By:** Laurie Wise

**Discussion:** None

**Approved By Voice Vote**

**INFORMATION SESSION**

**Forum for Public Comment:**

None

**Information Only Items (Not Requiring Board of Health Action):**

Health Commissioner:

Three of the fleet vehicles were vandalized with 2 catalytic converters damaged and one rear ended all while in our parking lot. A security camera will be installed next week.

Our FY 19 & 20 audit has started. The audit will be conducted by the Auditor of State’s Office for the 2nd time.

The HD will be closing at noon on the 20th for an All-Staff In-Service. This will include a presentation by a mental health expert as a follow-up to the toll of the pandemic response.

Rob Lill was reappointed by the DAC to serve a 3-year term

Traci thanked Dr. Janchar and Lisa Cook for the recent nomination for an award during the recent OPHA virtual conference.

Personnel update- Abigail Trevor, WIC Nutritionist, and Elizabeth Oldham, Nurse, have resigned their positions.

Public Health Nursing:

COVID-19 Update: 11 positive cases in the past two weeks not linked to community spread. Vaccine rate stands at 39.75% county-wide. 37 shots were given during fair week. Shots are now available at the health department.

Environmental Health:

Molly Owens, our newest Sanitarian, is doing a great job.

On-site ServSafe classes will resume in August. We will offer 10 spots per class.

WIC:

WIC participated in the 5th annual Latino Fair, There were 35-40 participants.

WIC participated in Headstart’s Health Fair which is 3 full days in July.

Kicked off our WIC Farmers Market Nutrition Program on June 18th at Lawrence Orchard with about $600.00 worth of coupons given out.

Jessica provided information on the Baby & Me Tobacco Free referral process.

**Items Presented for Board Consideration/Action (See Action Item Summary Report):**

**Health Commissioner/Fiscal Activity:**

Approve Financial Transactions & Payment of Bills as Presented

Approve Federal Holiday credit

Approve shared services contract with FCFC

Approve audit services contract with Ohio Auditor of State

**Population Health/Public Health Nursing:**

None

**Environmental Health:**

None

**WIC:**

Approve contract with WELCO LKA, Inc.

**Medical Director’s Report:**

Your Marion Public Health department is truly ahead of the game. I am so proud of what this team is doing right here in Marion, Ohio as we work to bring in non traditional partners to address social determinants of health and health equity.I am so proud of what this team is doing right here in Marion, Ohio as we work to bring in non traditional partners to address social determinants of health and health equity.d Public Health 3.0. This was something rolled out at the national level just a few weeks ago. As I was reading up on this new national initiative, I was so excited to learn that it was precisely what we have been doing in Marion for the past couple of years.

**President’s Comments:** No additional report.

**WORKING SESSION**

**Action Items:**

**Resolution#2021-07-38: Be it resolved that the District Board of Health approves the financial transactions and payment of bills as presented.**

**Motion Made By:** Mick Williams

**Seconded By:** Dr. Janchar

**Discussion:** None

**For:** Dr. Janchar; Rob Lill; Amy McDonald; Mick Williams; Laurie Wise

**Against:** None

**Abstentions:** None

**Disposition:** Carried

**Resolution#2021-07-39: Be it resolved that the District Board of Health does hereby approve the inclusion of Juneteenth in the federal holiday calendar and will recognize this day as a regular federal holiday of each year starting in 2022. The Board will approve an 8-hour holiday credit in 2021 for all full-time employees to be used anytime during the 2021 calendar year in recognition of the Juneteenth Holiday.**

**Motion Made By:** Laurie Wise

**Seconded By:** Mick Williams

**Discussion:** None

**For:** Dr. Janchar; Rob Lill; Amy McDonald; Mick Williams; Laurie Wise

**Against:** None

**Abstentions:** None

**Disposition:** Carried

**Resolution#2021-07-40: Be it resolved that the District Board of Health approves the shared service agreement with Family and Children First Council in an amount not to exceed $50,000 to share the services of their director and coordinator to establish a collective impact for family health.**

**Motion Made By:** Dr. Janchar

**Seconded By:** Mick Williams

**Discussion:** None

**For:** Dr. Janchar; Rob Lill; Amy McDonald; Mick Williams; Laurie Wise

**Against:** None

**Abstentions:** None

**Disposition:** Carried

**Resolution#2021-07-41: Be it resolved that the District Board of Health does hereby approve the audit services contract with the Ohio Auditor of State for the FY 2019 & 2020 audit in the amount of $15,252.00.**

**Motion Made By:** Mick Williams

**Seconded By:** Laurie Wise

**Discussion:** None

**For:** Dr. Janchar; Rob Lill; Amy McDonald; Mick Williams; Laurie Wise

**Against:** None

**Abstentions:** None

**Disposition:** Carried

**Resolution#2021-07-42: Be it resolved that the District Board of Health does hereby approve the service agreement with WELCO LKA Inc. to support the Baby & Me Tobacco Free Program. This is an award of funds through the Ohio Department of Health Moms Quit for Two Program.**

**Motion Made By:** Dr. Janchar

**Seconded By:** Mick Williams

**Discussion:** None

**For:** Dr. Janchar; Rob Lill; Amy McDonald; Mick Williams; Laurie Wise

**Against:** None

**Abstentions:** None

**Disposition:** Carried

**Adjournment:**

Having no further business, the meeting was adjourned.

Minutes respectfully prepared by Lisa Cook, Fiscal Coordinator, and submitted by Traci Kinsler, Health Commissioner.

**The Marion Board of Health will reconvene Thursday, August 19, 2021**

**At Marion Public Health**

**181 S. Main Street**

**Marion, OH**