**OPENING SESSION**

**Date and Time of Meeting:**

May 20, 2021 - 5:00pm

**Type of Meeting:**

Regular Meeting of the Marion Public Health Board

**Meeting Called to Order:**

Rob Lill called the meeting of the Board of Health of Marion Public Health to order at 5:00pm on Thursday, May 20, 2021.

**Roll Call- Members Present:**

Dr. Janchar; Rob Lill; Kevin Lytle; Christine Mattix; Amy McDonald; Mick Williams; Laurie Wise

**Members Absent:**

Excused: Rob Lill (NOTE: Rob Lill logged in at 5:36)

**Others Present:**

Traci Kinsler, Health Commissioner; Tyler Pigman, EH Director; Lisa Cook, Fiscal Coordinator; Dr. Michael McCleese, Medical Director

**Guests Present:**

Micah Walker, Marion Star

**Agenda:**

**Opening Session** Roll call and establishment of quorum  
 Adoption of the agenda (Vote)  
 Approval of previous minutes (Vote)

**Information Session** (No Voting)

Public Comment

Information Only Items

Information for Action Items

Leadership Comments

**Work Session**

Voting on action items

**Executive Session**

**Adoption of the Agenda:**

**Motion: To adopt the agenda of the** **May 20, 2021 Marion Board of Health Meeting:**

**Motion Made By:** Kevin Lytle

**Motion 2nd By:** Dr. Janchar

**Discussion:** None

**Approved By Voice Vote**

**Approval of Minutes:**

**Motion: To approve the minutes of the April 15, 2021 Regular Marion Board of Health meeting.**

**Motion Made By:** Kevin Lytle

**Motion 2nd By:** Mick Williams

**Discussion:** None

**Approved By Voice Vote**

**INFORMATION SESSION**

**Forum for Public Comment:**

None

**Information Only Items (Not Requiring Board of Health Action):**

Health Commissioner:

COVID19 Update- Marion County moved to the orange level effective 5/20. We have vaccinated approximately 35% of the population. We will be holding walk-in Pfizer clinics as well as continuing to do community outreach through June. We anticipate shifting to just walk-in clinics at the health department this summer.

With moving to orange, it was decided to meet in person for the June meeting.

Traci reviewed the ODH COVID19 dashboard statistics for Marion County.

Public Health Nursing:

There has been a couple of changes in the Nursing Division with one nurse leaving and one administrative support person leaving. Monica Bailey will be shifting to fill that position and Kelly Makowski will move into permanent F/T employment in Vitals.

Environmental Health:

Hired SIT- Molly Owens will start May 24th.

WIC:

None

**Items Presented for Board Consideration/Action (See Action Item Summary Report):**

**Health Commissioner/Fiscal Activity:**

Approve Financial Transactions & Payment of Bills as Presented

Approve funding from National Association Chronic Disease Directors (NACDD)- Building Resilient Inclusive Communities (BRIC) grant will be used to establish the following contracts

Marion County Board of DD

Buckeye Community School

Marion County Council on Aging

Buckeye Food Alliance

Approve funding from the COVID-19 Vaccine Equity Grant to establish the following contracts

Marion County Board of DD

City of Marion Transit

Black Heritage Council

Approve contract extension with Frazier Heiby

**Population Health/Public Health Nursing:**

None

**Environmental Health:**

Approve contract with the Ohio Department of Commerce

**WIC:**

Approve contract with Lind Media

**Medical Director’s Report:**

Your Marion Public Health department is truly ahead of the game. I am so proud of what this team is doing right here in Marion, Ohio as we work to bring in non traditional partners to address social determinants of health and health equity.I am so proud of what this team is doing right here in Marion, Ohio as we work to bring in non traditional partners to address social determinants of health and health equity.d Public Health 3.0. This was something rolled out at the national level just a few weeks ago. As I was reading up on this new national initiative, I was so excited to learn that it was precisely what we have been doing in Marion for the past couple of years.

**President’s Comments:** No additional report.

**WORKING SESSION**

**Action Items:**

**Resolution#2021-05-21: Be it resolved that the District Board of Health approves the financial transactions and payment of bills as presented.**

**Motion Made By:** Dr. Janchar

**Seconded By:** Mick Williams

**Discussion:** None

**For:** Dr. Janchar; Kevin Lytle; Christine Mattix; Amy McDonald; Mick Williams; Laurie Wise

**Against:** None

**Abstentions:** None

**Disposition:** Carried

**Resolution#2021-05-22: Be it resolved that the District Board of Health does hereby approve funding from National Association Chronic Disease Directors (NACDD) for the Building Resilient Inclusive Communities (BRIC) grant to be used to establish the following 4 contracts: (1) Marion County Board of DD in the amount of $11,500 for reestablishment of mobile produce pantry due to the increase in food insecurity due to the COVID-19 pandemic.**

**Motion Made By:** Kevin Lytle

**Seconded By:** Mick Williams

**Discussion:** None

**For:** Dr. Janchar; Rob Lill; Kevin Lytle; Christine Mattix; Amy McDonald; Mick Williams; Laurie Wise

**Against:** None

**Abstentions:** None

**Disposition:** Carried

**Resolution#2021-05-23: (2) Be it resolved that the District Board of Health does hereby approve the contract with Buckeye Community School in the amount of $20,000 to establish 1 new nutritional program/pantry and community kitchen to support food security initiatives and implementation of Healthy Food Guidelines in downtown Marion.**

**Motion Made By:** Mick Williams

**Seconded By:** Kevin Lytle

**Discussion:** None

**For:** Dr. Janchar; Kevin Lytle; Christine Mattix; Amy McDonald; Mick Williams; Laurie Wise

**Against:** None

**Abstentions:** None

**Disposition:** Carried

**Resolution#2020-05-24: (3) Be it resolved that the District Board of Health hereby approves the contract with the Marion County Council on Aging-$10,000 to provide funding to Council on Aging to serve as the subject matter expert on social connectedness efforts that support updated policies/procedures that reduce isolation in older adults in Marion County.**

**Motion Made By:** Dr. Janchar

**Seconded By:** Kevin Lytle

**Discussion:** None

**For:** Dr. Janchar; Kevin Lytle; Christine Mattix; Amy McDonald; Mick Williams; Laurie Wise

**Against:** None

**Abstentions:** None

**Disposition:** Carried

**Resolution#2020-05-25: (4) Be it resolved that the District Board of Health approves the contract with Buckeye Food Alliance in the amount of $6,000 to assist in implementing Healthy Food Guidelines and expansion of the campus food pantry.**

**Motion Made By:** Mick Williams

**Seconded By:** Kevin Lytle

**Discussion:** None

**For:** Dr. Janchar; Kevin Lytle; Christine Mattix; Amy McDonald; Mick Williams; Laurie Wise

**Against:** None

**Abstentions:** None

**Disposition:** Carried

**Resolution # 2021-05-26: Be it resolved that the District Board of Health approves the contract with Lind Media for billboard advertising to promote initiatives under the WIC Grant at a cost of $2,436.00.**

**Motion Made By:** Kevin Lytle

**Seconded By:** Dr. Janchar

**Discussion:** None

**Roll Call For:** Dr. Janchar; Kevin Lytle; Christine Mattix; Amy McDonald; Mick Williams; Laurie Wise

**Roll Call Opposed:** None

**Abstentions:** None

**Disposition:** Carried

**Resolution # 2021-05-27: Be it resolved that the District Board of Health hereby authorizes the Health Commissioner to enter into and execute a contract with the Ohio Department of Commerce such that Marion Public Health will receive payment to enforce Ohio Manufactured Home Park regulations as presented in attachment #1.**

**Motion Made By:** Mick Williams

**Seconded By:** Kevin Lytle

**Discussion:** None

**Roll Call For:** Dr. Janchar; Kevin Lytle; Christine Mattix; Amy McDonald; Mick Williams; Laurie Wise

**Roll Call Opposed:** None

**Abstentions:** None

**Disposition:** Carried

**Resolution # 2021-05-28: Be it resolved that the District Board of Health does hereby approve the funding from the COVID-19 Vaccine Equity grant to be used to establish the following 3 contracts: (1) Marion County Board of DD to provide vaccine clinics to serve at risk populations including those living with disabilities in the amount of $10,000.00.**

**Motion Made By:** Kevin Lytle

**Seconded By:** Amy McDonald

**Discussion:** None

**Roll Call For:** Dr. Janchar; Rob Lill; Kevin Lytle; Christine Mattix; Amy McDonald; Mick Williams; Laurie Wise

**Roll Call Opposed:** None

**Abstentions:** None

**Disposition:** Carried

**Resolution # 2021-05-29: (2) Be it resolved that the District Board of Health does hereby approve the contract with the City of Marion for transportation services to and from COVID-19 vaccine clinics** **in an effort to reduce barriers and increase vaccine rates in Marion County in the amount of $4,000.00**

**Motion Made By:** Kevin Lytle

**Seconded By;** Mick Williams

**Discussion:** None

**Roll Call For:** Dr. Janchar; Rob Lill; Kevin Lytle; Christine Mattix; Amy McDonald; Mick Williams; Laurie Wise

**Roll Call Opposed:** None

**Abstentions:** None

**Disposition:** Carried

**Resolution # 2021-05-30: (3) Be it resolved that the District Board of Health does hereby approve the contract with the Black Heritage Council in an effort to reduce barriers and increase vaccine rates in Marion County in the amount of $10,000.00.**

**Motion Made By:** Mick Williams

**Seconded By:** Dr. Janchar

**Discussion:** None

**Roll Call For:** Dr. Janchar; Kevin Lytle; Christine Mattix; Amy McDonald; Mick Williams; Laurie Wise

**Roll Call Opposed:** None

**Abstentions:** None

**Disposition:** Carried

**Resolution # 2021-05-31: Be it resolved that the District Board of Health approves the contract extension with Frazier Heiby for support in the community pandemic public relations and messaging efforts not to exceed $30,000.00 to be paid from PHER funds.**

**Motion Made By:** Kevin Lytle

**Seconded By:** Amy McDonald

**Discussion:** None

**Roll Call For:** Dr. Janchar; Rob Lill; Kevin Lytle; Christine Mattix; Amy McDonald; Mick Williams; Laurie Wise

**Roll Call Opposed:** None

**Abstentions:** None

**Disposition:** Carried

NOTE: Rob Lill logged in to the meeting for the 05-31 action item.

**Resolution # 2021-05-32: Be it resolved that the Board of Health will enter into Executive Session limited to members of the board and the Health Commissioner to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official. At the conclusion of the Executive Session, the Board of Health may return to an open session to take further action as needed.**

**Motion To Enter Into Executive Session**

**Made By:** Mick Williams

**Seconded By:** Kevin Lytle

**Discussion:** None

**Roll Call For:** Dr. Janchar; Rob Lill; Kevin Lytle; Christine Mattix; Amy McDonald; Mick Williams; Laurie Wise

**Roll Call Opposed:** None

**Abstentions:** None

**Disposition:** Carried

**Motion To Return to Regular Session**

**Made By:** Kevin Lytle

**Seconded By:** Dr. Janchar

**Discussion:** None

**Roll Call For:** Dr. Janchar; Rob Lill; Kevin Lytle; Christine Mattix; Amy McDonald; Mick Williams; Laurie Wise

**Roll Call Opposed:** None

**Abstentions:** None

**Disposition:** Carried

The Board returned to regular session. Kevin Lytle requested a listing of blighted properties in Marion.

**Resolution # 2021-05-33: Be it resolved that the District Board of Health approves increasing the Health Commissioner, Traci Kinsler, salary to $83,00.00 annually.**

**Motion Made By:** Kevin Lytle

**Seconded By:** Mick Williams

**Discussion:** None

**Roll Call For:** Dr. Janchar; Rob Lill; Kevin Lytle; Christine Mattix; Amy McDonald; Mick Williams; Laurie Wise

**Roll Call Opposed:** None

**Abstentions:** None

**Disposition:** Carried

**Adjournment:**

Having no further business, the meeting was adjourned.

Minutes respectfully prepared by Lisa Cook, Fiscal Coordinator, and submitted by Traci Kinsler, Health Commissioner.

**The Marion Board of Health will reconvene Thursday, June 17, 2021**

**At Marion Public Health**

**181 S. Main Street**

**Marion, OH**