OPENING SESSION

Date and Time of Meeting:
April 16, 2020 - 5:00pm

Type of Meeting:
Regular Meeting of the Marion Public Health Board

Meeting Called to Order:
NOTE: In observance of the Governor's Stay At Home Order and in support of the #StayHomeMarion campaign, until further notice, the Board of Marion Public Health will be using WebEx conferencing to hold monthly board meetings. Meeting access information will be made public by no later than the Monday of the week of the board meeting. We will provide this information to our local media outlets and post it on our website. The meetings will continue to be held on the 3rd Thursday of each month at 5:00pm. Any questions or concerns from the public can be emailed to mphadministration@marionpublichealth.org prior to the meeting.

Rob Lill called the meeting of the Board of Health of Marion Public Health to order at 5:00pm on Thursday, April 16, 2020.

Roll Call- Members Present:
Dr. Janchar; Rob Lill; Kevin Lytle; Christine Mattix; Mick Williams; Laurie Wise

Members Absent: None

Others Present:
Traci Kinsler, Health Commissioner; Lisa Cook, Fiscal Coordinator

Guests Present: None

Agenda:

Opening Session
- Roll call and establishment of quorum
- Adoption of the agenda (Vote)
- Approval of previous minutes (Vote)

Information Session (No Voting)
- Public Comment
- Information Only Items
- Information for Action Items
- Leadership Comments

Work Session
- Voting on action items

Adoption of the Agenda:
Motion: To adopt the agenda of the April 16, 2020 Marion Board of Health Meeting:

Motion Made By: Kevin Lytle
Motion 2nd By: Christine Mattix
Minutes from the Regular Meeting of the Marion Public Health Board Held in the Conference Room of Marion Public Health

Discussion: None
Approved By Voice Vote

Approval of Minutes:
Motion: To approve the minutes of the March 19, 2020 Regular Marion Board of Health meeting.

Motion Made By: Dr. Janchar
Motion 2nd By: Kevin Lytle
Discussion: None
Approved By Voice Vote

INFORMATION SESSION

Forum for Public Comment:
No additional comments.

Information Only Items (Not Requiring Board of Health Action):

Health Commissioner:

- COVID-19 Update- Sadly, we do have to report our first COVID-19 related death. County case numbers will be increasing significantly due to mass testing at the 2 prison facilities in our county. Staff positives will be reported to the county of residence while the inmate positives will be counted as our county cases. We could potentially see daily cases in the 100’s. The total case count should include a breakdown of the inmate count. Traci added that we do not have any jurisdictional authority in the prisons.

  Traci is calling in to 3 weekly radio interviews; Paul James, Jeff Ruth and Scott Spears. We are hoping to develop more detailed case demographics report. There is still a State-wide shortage of testing availability.

  We will expect guidance on how the State plans to phase in the slow opening of businesses after current order expires May 1st.

Public Health Nursing: None
Environmental Health: None
WIC: None

Items Presented for Board Consideration/Action (See Action Item Summary Report):

Health Commissioner/Fiscal Activity:

- Approve Financial Transactions & Payment of Bills as Presented- Mick Williams asked for clarification on a couple of refunds of permit fees
- Approve the 2020 Marion Public Health Policy Manual- Kevin Lytle asked if employees are part of the annual handbook review and Traci indicated that staff is involved in the discussion and this year the updates were very minimal- additional vacation accrual level based on years of service, employee recognition policy, updated holiday schedule, and job assignments during a public health emergency.

Population Health/Public Health Nursing:
None
Environmental Health:
None
WIC:
None

Medical Director’s Report: No additional report.

President’s Comments: No additional report.

WORKING SESSION

Action Items:

Resolution #2020-04-20: Be it resolved that the District Board of Health approves the financial transactions and payment of bills as presented.

Motion Made By: Mick Williams
Seconded By: Kevin Lytle
Discussion: None
For: Dr. Janchar; Rob Lill; Kevin Lytle; Christine Mattix; Mick Williams; Laurie Wise
Against: None
Abstentions: None
Disposition: Carried

Resolution #2020-04-21: Be it resolved that the District Board of Health does hereby approve the 2020 Marion Public Health Policy Manual

Motion Made By: Kevin Lytle
Seconded By: Christine Mattix
Discussion: None
For: Dr. Janchar; Rob Lill; Kevin Lytle; Christine Mattix; Mick Williams; Laurie Wise
Against: None
Abstentions: None
Disposition: Carried

Adjournment:

Having no further business, the meeting was adjourned.

Minutes respectfully prepared by Lisa Cook, Fiscal Coordinator, and submitted by Traci Kinsler, Health Commissioner.

NEXT MEETING OF THE MARION PUBLIC HEALTH BOARD:
May 21, 2020 5:00pm
Until further notice the Board of Marion Public Health will be using WebEx conferencing