



## **OPENING SESSION**

### **Date and Time of Meeting:**

April 16, 2020 - 5:00pm

### **Type of Meeting:**

Regular Meeting of the Marion Public Health Board

### **Meeting Called to Order:**

NOTE: In observance of the Governor's Stay At Home Order and in support of the #StayHomeMarion campaign, until further notice, the Board of Marion Public Health will be using WebEx conferencing to hold monthly board meetings. Meeting access information will be made public by no later than the Monday of the week of the board meeting. We will provide this information to our local media outlets and post it on our website. The meetings will continue to be held on the 3<sup>rd</sup> Thursday of each month at 5:00pm. Any questions or concerns from the public can be emailed to [mphadministration@marionpublichealth.org](mailto:mphadministration@marionpublichealth.org) prior to the meeting.

Rob Lill called the meeting of the Board of Health of Marion Public Health to order at 5:00pm on Thursday, April 16, 2020.

### **Roll Call- Members Present:**

Dr. Janchar; Rob Lill; Kevin Lytle; Christine Mattix; Mick Williams; Laurie Wise

**Members Absent:** None

### **Others Present:**

Traci Kinsler, Health Commissioner; Lisa Cook, Fiscal Coordinator

**Guests Present:** None

### **Agenda:**

#### **Opening Session**

- Roll call and establishment of quorum
- Adoption of the agenda (Vote)
- Approval of previous minutes (Vote)
- Information Session (No Voting)
- Public Comment
- Information Only Items
- Information for Action Items
- Leadership Comments

#### **Work Session**

- Voting on action items

### **Adoption of the Agenda:**

**Motion:** To adopt the agenda of the April 16, 2020 Marion Board of Health Meeting:

**Motion Made By:** Kevin Lytle

**Motion 2nd By:** Christine Mattix



Discussion: None  
Approved By Voice Vote

**Approval of Minutes:**

Motion: To approve the minutes of the March 19, 2020 Regular Marion Board of Health meeting.

Motion Made By: Dr. Janchar  
Motion 2nd By: Kevin Lytle  
Discussion: None  
Approved By Voice Vote

**INFORMATION SESSION**

**Forum for Public Comment:**

No additional comments.

**Information Only Items (Not Requiring Board of Health Action):**

**Health Commissioner:**

- COVID-19 Update- Sadly, we do have to report our first COVID-19 related death. County case numbers will be increasing significantly due to mass testing at the 2 prison facilities in our county. Staff positives will be reported to the county of residence while the inmate positives will be counted as our county cases. We could potentially see daily cases in the 100's. The total case count should include a breakdown of the inmate count. Traci added that we do not have any jurisdictional authority in the prisons.

Traci is calling in to 3 weekly radio interviews; Paul James, Jeff Ruth and Scott Spears. We are hoping to develop more detailed case demographics report. There is still a State-wide shortage of testing availability.

We will expect guidance on how the State plans to phase in the slow opening of businesses after current order expires May 1<sup>st</sup>.

**Public Health Nursing:** None

**Environmental Health:** None

**WIC:** None

**Items Presented for Board Consideration/Action (See Action Item Summary Report):**

**Health Commissioner/Fiscal Activity:**

- Approve Financial Transactions & Payment of Bills as Presented- Mick Williams asked for clarification on a couple of refunds of permit fees
- Approve the 2020 Marion Public Health Policy Manual- Kevin Lytle asked if employees are part of the annual handbook review and Traci indicated that staff is involved in the discussion and this year the updates were very minimal- additional vacation accrual level based on years of service, employee recognition policy, updated holiday schedule, and job assignments during a public health emergency.

**Population Health/Public Health Nursing:**

None

**Environmental Health:**

None



**WIC:**  
None

**Medical Director's Report:** No additional report.

**President's Comments:** No additional report.

**WORKING SESSION**

**Action Items:**

**Resolution#2020-04-20:** Be it resolved that the District Board of Health approves the financial transactions and payment of bills as presented.

**Motion Made By:** Mick Williams

**Seconded By:** Kevin Lytle

**Discussion:** None

**For:** Dr. Janchar; Rob Lill; Kevin Lytle; Christine Mattix; Mick Williams; Laurie Wise

**Against:** None

**Abstentions:** None

**Disposition:** Carried

**Resolution#2020-04-21:** Be it resolved that the District Board of Health does hereby approve the 2020 Marion Public Health Policy Manual

**Motion Made By:** Kevin Lytle

**Seconded By:** Christine Mattix

**Discussion:** None

**For:** Dr. Janchar; Rob Lill; Kevin Lytle; Christine Mattix; Mick Williams; Laurie Wise

**Against:** None

**Abstentions:** None

**Disposition:** Carried

**Adjournment:**

Having no further business, the meeting was adjourned.

Minutes respectfully prepared by Lisa Cook, Fiscal Coordinator, and submitted by Traci Kinsler, Health Commissioner.

**NEXT MEETING OF THE MARION PUBLIC HEALTH BOARD:**

May 21, 2020 5:00pm

Until further notice the Board of Marion Public Health will be using WebEx conferencing