



## **OPENING SESSION**

### **Date and Time of Meeting:**

October 17, 2019 - 5:00pm

### **Type of Meeting:**

Regular Meeting of the Marion Public Health Board

### **Meeting Called to Order:**

Rob Lill called the meeting of the Board of Health of Marion Public Health to order at 5:00pm on Thursday, October 17, 2019.

### **Roll Call- Members Present:**

Rob Lill; Christine Mattix; Mike Thomas; Mick Williams; Laurie Wise

### **Members Absent:**

Mike Thomas; Dr. Patel

### **Others Present:**

Traci Kinsler, Health Commissioner; Rachel Hill, Director of Nursing; Tyler Pigman, Director of Environmental Health; Jessica Woods, Director of WIC; Lisa Cook, Fiscal Coordinator; Butch Winslow, DAC Chair

### **Guests Present:**

Ja'Ron Crowder

### **Agenda:**

#### **Opening Session**

- Roll Call and establishment of quorum
- Adoption of the agenda (Vote)
- Approval of previous minutes (Vote)

#### **Information Session (No Voting)**

- Public Comment
- Information Only Items
- Information for Action Items
- Leadership Comments

#### **Work Session**

- Voting on action items

### **Adoption of the Agenda:**

**Motion:** To adopt the agenda of the October 17, 2019 Marion Board of Health Meeting:

**Motion Made By:** Laurie Wise

**Motion 2nd By:** Mick Williams

**Discussion:** None

**Approved By Voice Vote**



**Approval of Minutes:**

**Motion:** To approve the minutes of the September 19, 2019 Regular Marion Board of Health meeting.

**Motion Made By:** Mick Williams

**Motion 2nd By:** Laurie Wise

**Discussion:** None

**Approved By Voice Vote**

**INFORMATION SESSION**

**Forum for Public Comment:** None

**Information Only Items (Not Requiring Board of Health Action):**

**Health Commissioner:**

Traci Kinsler, Rachel Hill, Erin Creeden and one United Way staff member attended a Collaborative Impact Conference in Pittsburgh October 14-17.

**Public Health Nursing:**

Nursing Services Update: The Nursing Staff will be attending a local Community Partner Medical Professional Conference with a focus on the Opiate Epidemic on October 23<sup>rd</sup> and will be offering a Marion City School pre-school flu clinic on the 24<sup>th</sup>.

Published article co-authored by Rachel Hill, DON: *Correcting Misconceptions About Syringe Service Programs*

**Environmental Health:** No report

**WIC:** No report

**Items Presented for Board Consideration/Action (Action Item Summary Report):**

**Fiscal Activity & Health Commissioner:**

Financial Transactions and Payment of Bills (see attached fiscal reports)

Contract with the Ohio Department of Health to continue to provide office space to their regional consultant for the Children with Medical Handicaps (CMH) program, for which Marion Public Health will receive \$750.00 per month for a period of July 1, 2019-June 30, 2020. The board requested more information on Traci's design vision for the 2nd floor.

Adoption of the 2020 Holiday Calendar as approved by the County Commissioners, #2019-0681 and presented to the board.

**Population Health/Public Health Nursing:**

Marion Public Health Leadership is requesting that the Board of Health enter into an agreement with the Central Ohio Trauma System (COTS) to assist Marion General Hospital with POD Planning. This is a revenue generating contract for \$1,000.00 where Marion Public Health will be the subject matter expert on POD planning in the county, specifically for Marion General Hospital.

**Environmental Health:**



Authorize the Health Commissioner to purchase 3 new vehicles to replace existing vehicles: an F150, a Ford Escape, and a Ford Fusion. These will replace the 3 Ford Focuses currently being used as well as one F150. These vehicles are outdated and are not sufficiently sized to accommodate our needs. The F150 is not in good working order. The cost of the 3 new vehicles will be offset by trading in the 4 old vehicles. The total cost for the 3 new vehicles is \$73,869 minus \$6,500 in trade in value for the 4 old vehicles for a total of \$67,369.

Requesting first reading of the 2020 Proposed Environmental Health Fees. Tyler presented the results of the State mandated cost methodology process.

Jill Schlecht, resident, is requesting approval for a variance at 1552 Bethlehem Rd. W. The property owner had to have work done to her well which required an alteration permit. Since the well was only 4 feet from the garage (10 feet minimum required), the State said that a variance would have to be approved. Apparently, the garage was not there when the well was originally drilled and approved in 1995.

Grant authority to the Marion Public Health Commissioner the emergency power to suspend a license for food service operations or retail food establishments when there is a clear and present danger and/or an immediate danger to the public health as specified in ORC 3717.29 and ORC 3717.49(C ) (1)."

**WIC:** None

**Medical Director's Report:** No additional report.

**President's Comments:** No additional report.

### **WORKING SESSION**

#### **Action Items:**

**Resolution#2019-10-43:** Be it resolved that the District Board of Health approves the financial transactions and payment of bills as presented.

**Motion Made By:** Laurie Wise

**Seconded By:** Mick Williams

**Discussion:**

**For:** Tara Dyer; Rob Lill; Christine Mattix; Mick Williams; Laurie Wise

**Against:** None

**Abstentions:** None

**Disposition:** Carried

**Resolution#2019-10-44:** Be it resolved that the District Board of Health hereby authorizes the Health Commissioner to enter into and execute a contract with the Ohio Department of Health to continue to provide office space to their regional consultant for the Children with Medical Handicaps (CMH) program, for which Marion Public Health will receive \$750.00 per month for a period of July 1, 2019-June 30, 2020 as presented in attachment #1.

**Motion Made By:** Mick Williams



**Seconded By:** Christine Mattix

**Discussion:** The board asked to retain the contract until 6/2020 to allow while considering

**For:** Tara Dyer; Rob Lill; Christine Mattix; Mick Williams; Laurie Wise

**Against:** None

**Abstentions:** None

**Disposition:** Carried

**Resolution#2019-10-45:** Be it resolved that the District Board of Health hereby approves the 2020 Marion Public Health Holiday Calendar as presented.

**Motion Made By:** Mick Williams

**Seconded By:** Laurie Wise

**Discussion:** None

**For:** Tara Dyer; Rob Lill; Christine Mattix; Mick Williams; Laurie Wise

**Against:** None

**Abstentions:** None

**Disposition:** Carried

**Resolution#2019-10-46:** Be it resolved that the District Board of Health hereby approves the Health Commissioner to enter into and execute a contract with the Central Ohio Trauma System (COTS) to assist Marion General Hospital with POD Planning for which Marion Public Health will receive an amount not to exceed \$1,000 as presented in attachment #1.

**Motion Made By:** Mick Williams

**Seconded By:** Laurie Wise

**Discussion:** None

**For:** Tara Dyer; Rob Lill; Christine Mattix; Mick Williams; Laurie Wise

**Against:** None

**Abstentions:** None

**Disposition:** Carried

**Resolution#2019-10-47:**

Be it resolved that the board of health hereby declares the three 2010 Ford Focuses and one 2003 F150 to be surplus property to be disposed of by trade-in to Mathews Ford Marion; and be it further resolved that the board of health hereby authorizes the health commissioner to purchase 3 new vehicles from Mathews Ford Marion: an F150, a Ford Escape, and a Ford Fusion, at a cost not to exceed \$67,369.00 as stated in the quote from Mathews Ford Marion.

**Motion Made By:** Tara Dyer

**Seconded By:** Mick Williams

**Discussion:** Christine Mattix requested that in the future she would like more information on maintenance costs, mileage, etc... on big purchases like this

**For:** Tara Dyer; Rob Lill; Christine Mattix; Mick Williams; Laurie Wise

**Against:** None

**Abstentions:** None

**Disposition:** Carried

**Resolution#2019-10-48:**



Be it resolved that the District Board of Health does hereby present the first reading of the 2020 Proposed Environmental Health Fees.

**Motion Made By:** Mick Williams

**Seconded By:** Tara Dyer

**Discussion:** None

**For:** Tara Dyer; Christine Mattix; Mick Williams; Laurie Wise

**Against:** None

**Abstentions:** Rob Lill

**Disposition:** Carried

**Resolution#2019-10-49:**

Be it resolved that the board of health does hereby approves the variance request from Jill Schlecht, 1552 Bethlehem Rd. W. as presented in attachment #1.

**Motion Made By:** Mick Williams

**Seconded By:** Christine Mattix

**Discussion:** None

**For:** Tara Dyer; Rob Lill; Christine Mattix; Mick Williams; Laurie Wise

**Against:** None

**Abstentions:** None

**Disposition:** Carried

**Resolution #2019-10-50**

BE IT RESOLVED that the District Board of Health does hereby grant authority to the Marion Public Health Commissioner the emergency power to suspend a license for food service operations or retail food establishments when there is a clear and present danger and/or an immediate danger to the public health as specified in ORC 3717.29 and ORC 3717.49(C ) (1).

**Motion Made By:** Tara Dyer

**Seconded By:** Christine Mattix

**Discussion:** None

**For:** Tara Dyer; Rob Lill; Christine Mattix; Mick Williams; Laurie Wise

**Against:** None

**Abstentions:** Rob Lill

**Disposition:** Carried

Tara Dyer is proud of the efforts of the local Housing Collation which MPH is hosting and added that she witnessed someone gathering fresh produce from the community garden next door.

**Adjournment:**

Having no further business, the meeting was adjourned.

Minutes respectfully prepared by Lisa Cook, Fiscal Coordinator, and submitted by Traci Kinsler, Health Commissioner.



Minutes from the Regular Meeting of the Marion Public Health  
Board Held in the Conference Room of Marion Public Health

**NEXT MEETING OF THE MARION PUBLIC HEALTH BOARD:**

**November 21, 2019 5:00pm in Conference Room 128  
Marion Public Health  
181 S. Main Street, Marion, OH 43302**