



OPENING SESSION

Date and Time of Meeting:

July 18, 2019 - 5:00pm

Type of Meeting:

Regular Meeting of the Marion Public Health Board

Meeting Called to Order:

Traci Kinsler called the meeting of the Board of Health of Marion Public Health to order at 5:05pm on Thursday, July 18, 2019. NOTE: The BOH President and Vice President were excused absences from the meeting.

Roll Call- Members Present:

Tara Dyer; Christine Mattix; Mick Williams; Laurie Wise

Note: Dr. Patel arrived after roll call

Members Absent:

Rob Lill and Mike Thomas: Excused

Others Present:

Traci Kinsler, Health Commissioner; Rachel Hill, Director of Nursing; Lisa Cook, Fiscal Coordinator; Tyler Pigman, Director of Environmental Health; Jessica Woods, Director of WIC; Dr. Janchar, Medical Director; Butch Winslow, DAC Chair

Guests Present:

None

Agenda:

Opening Session

- Roll Call and establishment of quorum
- Adoption of the agenda (Vote)
- Approval of previous minutes (Vote)

Information Session (No Voting)

- Public Comment
- Information Only Items
- Information for Action Items
- Leadership Comments

Work Session

- Voting on action items

Adoption of the Agenda:

Motion: To adopt the agenda of the July 18, 2019 Marion Board of Health Meeting:

Motion Made By: Tara Dyer

Motion 2nd By: Mick Williams

Discussion: None

Approved By Voice Vote



Approval of Minutes:

Motion: To approve the minutes of the June 20, 2019 Regular Marion Board of Health meeting.

Motion Made By: Mick Williams

Motion 2nd By: Christine Mattix

Discussion: None

Approved By Voice Vote

INFORMATION SESSION

Forum for Public Comment:

No one requested to speak in the Open Forum Session

Information Only Items (Not Requiring Board of Health Action):

Health Commissioner:

Smoking Cessation services- MPH did not receive the funding for the Baby and Me Tobacco Free however Traci wants to continue offering the services based on the needs of the Marion Community.

Public Health Nursing

We received notice of award for the Naloxone Access Grant.

Rachel presented the 6-month Communicable Disease Report and provided an update on Hepatitis A. The Nursing Division will continue to provide vaccination outreach clinics. There was a recent confirmed Measles case in Stark County.

Matthew Fisher has joined the team as our Emergency Preparedness Coordinator.

Environmental Health:

Tyler expressed his gratitude for the availability of his recent paternity leave

Tyler added that Steak and Shake voluntary closed due to refrigeration and temperature control issues. They reopened after 3 days of top to bottom cleaning and repair of the cooling issues.

WIC:

Abigail Trevor has joined the team as a WIC Nutritionist and another will start in August.

Items Presented for Board Consideration/Action (Action Item Summary Report):

Fiscal Activity & Health Commissioner:

Financial Transactions and Payment of Bills (see attached fiscal reports)

Contracts with WELCO LKA; Andrew Chwalik; Ohio Auditor of State (see attachment #1 for more detail)

Population Health/Public Health Nursing: None

Environmental Health:

Contract with the Ohio Department of Commerce (see attachment #1 for more detail)

WIC: None



Medical Director's Report: No additional report.

President's Comments: No additional report.

WORKING SESSION

Action Items:

Resolution#2019-07-35: Be it resolved that the District Board of Health approves the financial transactions and payment of bills as presented.

Motion Made By: Mick Williams

Seconded By: Dr. Patel

Discussion: None

For: Tara Dyer; Christine Mattix; Dr. Patel; Mick Williams; Laurie Wise

Against: None

Abstentions: None

Disposition: Carried

Resolution#2019-07-36: Be it resolved that the District Board of Health approves the contract with WELCO LKA, Inc. in an amount not to exceed \$3,000 to continue to provide the Baby and Me Tobacco Free program from July 1, 2019 to June 30, 2020 as presented in attachment #1.

Motion Made By: Laurie Wise

Seconded By: Mick Williams

Discussion: None

For: Tara Dyer; Christine Mattix; Dr. Patel; Mick Williams; Laurie Wise

Against: None

Abstentions: None

Disposition: Carried

Resolution#2019-07-37: Be it resolved that the District Board of Health approves the contract with Andrew Chwalik in an amount not to exceed \$4,000 to provide marketing services for the agency as a strategy in the agency branding plan as presented in attachment #1.

Motion Made By: Dr. Patel

Seconded By: Mick Williams

Discussion: None

For: Tara Dyer; Christine Mattix; Dr. Patel; Mick Williams; Laurie Wise

Against: None

Abstentions: None

Disposition: Carried

Resolution#2019-07-38: Be it resolved that the District Board of Health hereby authorizes the Health Commissioner to enter into and execute a contract with the Ohio Department of Commerce such that Marion Public Health will receive payment to enforce Ohio Manufactured Home Park regulations as presented in attachment #1.

Motion Made By: Dr. Patel

Seconded By: Christine Mattix



Discussion: None

For: Tara Dyer; Christine Mattix; Dr. Patel; Mick Williams; Laurie Wise

Against: None

Abstentions: None

Disposition: Carried

Resolution#2019-07-39: Be it resolved that the District Board of Health hereby authorizes the Health Commissioner to enter into and execute a contract with the Ohio Auditor of State to provide the audit of Marion Public Health's combined financial statements for the years 2017 and 2018 in an amount not to exceed \$9,020 as presented in attachment #1.

Motion Made By: Mick Williams

Seconded By: Dr. Patel

Discussion: None

For: Tara Dyer; Christine Mattix; Dr. Patel; Mick Williams; Laurie Wise

Against: None

Abstentions: None

Disposition: Carried

Adjournment:

Having no further business, the meeting was adjourned.

Minutes respectfully prepared by Lisa Cook, Fiscal Coordinator, and submitted by Traci Kinsler, Health Commissioner.

NEXT MEETING OF THE MARION PUBLIC HEALTH BOARD:

August 15, 2019 5:00pm in Conference Room 128
Marion Public Health
181 S. Main Street, Marion, OH 43302