



OPENING SESSION

Date and Time of Meeting:

April 18, 2019 - 5:00pm

Type of Meeting:

Regular Meeting of the Marion Public Health Board

Meeting Called to Order:

Rob Lill called the meeting of the Board of Health of Marion Public Health to order at 5:00pm on Thursday, April 18, 2019.

Roll Call- Members Present:

Tara Dyer; Rob Lill; Dr. Patel; Chris Mattix; Mick Williams; Laurie Wise

Members Absent:

Mike Thomas

Others Present:

Traci Kinsler, Health Commissioner; Lisa Cook, Fiscal Coordinator; Butch Winslow, DAC Chair

Todd Hunt: Variance Request

Agenda:

Opening Session

- Roll Call and establishment of quorum
- Adoption of the agenda (Vote)
- Approval of previous minutes (Vote)

Information Session (No Voting)

- Public Comment
- Information Only Items
- Information for Action Items
- Leadership Comments

Work Session

- Voting on action items

Adoption of the Agenda:

Motion: To adopt the agenda of the April 18, 2019 Marion Board of Health Meeting:

Motion Made By: Laurie Wise

Motion 2nd By: Mick Williams

Discussion: None

Approved By Voice Vote

Approval of Minutes:

Motion: To approve the minutes of the March 21, 2019 Regular Marion Board of Health meeting.



Motion Made By: Mick Williams

Motion 2nd By: Dr. Patel

Discussion: None

Approved By Voice Vote

INFORMATION SESSION

Forum for Public Comment:

Todd Hunt was present to provide information on the variance request. The Homeowner James Harbolt had a septic tank under a garage and is in need of a replacement system. The soils scientist found two suitable areas. The one that Mr. Harbolt wants to use is too close to the Property line (10 feet is the required distance) and will need a variance. He said the other one lays wet all the time and prefers not to use it. The short end will be within 2 feet of the property line and the linear length will be more than 5 feet from the property line. It is the sanitarian recommendation to allow the variance due to the better soil absorption area.

Information Only Items (Not Requiring Board of Health Action):

Health Commissioner- Traci Kinsler

NACCHO: The National Association of City & County Health Officials annual conference will be focused on Building Partnerships for Public Health 3.0 and will be held in Orlando, FL the 2nd week of July. Traci, Rachel and Erin will be attending the conference.

Partnership Updates: MPH is meeting with MAPP/Help Me Grow & the Union County Sexual Health Clinic to increase our partnerships to improve community services through home visiting program, pregnancy prevention efforts and decreasing STD statistics. Traci wants to get an estimate to convert the board room in to a dedicated health clinic facility to offer allow us to offer more services.

MPH is working with United Way and OSU Extension to explore funding resources for the implementation of Collective Impact Pilot Project to focus on funding for a local Housing Coalition. Marion Public Health would be established as the Fiscal Agency for the Coalition.

Staffing updates: Priya Patel and Kelly Corfman have resigned from the WIC Division so we are currently searching for a Registered Dietitian. Monica Bailey started in the Vitals Statistic office on April 15th.

Public Health Nursing

There are currently 28 cases of HEP A with 2 suspected cases.

Environmental Health- No Report

Items Presented for Board Consideration/Action (Action Item Summary Report):

Fiscal Activity & Health Commissioner:

Financial Transactions and Payment of Bills (see attached fiscal reports).

The Policy Review Team is requesting approval of the 2019 MPH Policy Manual. This version includes the addition of the Resignation/Termination of Employment Policy, Use of Agency Credit Cards Policy,



update to the Vacation Policy (add 5 weeks w/25 years of service), and addition of the Leadership Professional Development Policy.

Environmental Health:

The sewage program is requesting approval to enter into a cost share program with other local health departments to build an operation and maintenance module in our HDIS computer program. The module will help organize our O&M permits throughout the county, allow the public to submit records online, and also pay their permit fee online.

Medical Director's Report: No additional report.

President's Comments: No additional report.

WORKING SESSION

Action Items:

Resolution#2019-04-23: Be it resolved that the District Board of Health approves the financial transactions and payment of bills as presented.

Motion Made By: Mick Williams

Seconded By: Christine Mattix

Discussion: None

For: Tara Dyer; Rob Lill; Dr. Patel; Chris Mattix; Mick Williams; Laurie Wise

Against: None

Abstentions: None

Disposition: Carried

Resolution#2019-04-24: Be it resolved that the District Board of Health approves the 2019 MPH Policy Manual.

Motion Made By: Dr. Patel

Seconded By: Mick Williams

Discussion: None

For: Tara Dyer; Rob Lill; Dr. Patel; Chris Mattix; Mick Williams; Laurie Wise

Against: None

Abstentions: None

Disposition: Carried

Resolution#2019-04-25: Be it resolved that the District Board of Health hereby approves the contract to participate in the multi county O&M cost share custom build HDIS program in an amount not to exceed \$2,300.00. The funding will be paid out of the general fund.

Motion Made By: Mick Williams

Seconded By: Dr. Patel

Discussion: None

For: Tara Dyer; Rob Lill; Dr. Patel; Chris Mattix; Mick Williams; Laurie Wise

Against: None

Abstentions: None

Disposition: Carried



Resolution#2019-04-26: Be it resolved that the District Board of Health hereby approves the variance of Ohio Administrative Code 3701-29-06 (G)(3) to allow reduction in the isolation distance to the Property Line to allow for accommodation of full length of leaching lines at 136 Irvin Shoots Rd E per the homeowner request.

Motion Made By: Dr. Patel

Seconded By: Mick Williams

Discussion: None

For: Tara Dyer; Rob Lill; Dr. Patel; Chris Mattix; Mick Williams; Laurie Wise

Against: None

Abstentions: None

Disposition: Carried

Traci presented the sample layout for the 3 Naloxone Awareness billboards that will be going up around our community.

Traci is exploring our limited options for the building next door (197 S. Main Street). After a recent walk-thru with the Leadership Team and Paul Omness, it was confirmed that it would be around \$4,000,000.00 to bring the building up to code.

The Leadership Team has been discussing both our short and long term vision and our agency philosophy for Marion Public Health. Our reputation in the community is also a focus. Traci is requesting the board of health consider/communicate their philosophy and vision for Marion Public Health as well.

Adjournment:

Having no further business, the meeting was adjourned at 6:30 pm.

Minutes respectfully prepared by Lisa Cook, Fiscal Coordinator, and submitted by Traci Kinsler, Health Commissioner.

NEXT MEETING OF THE MARION PUBLIC HEALTH BOARD:

May 16, 2019 5:00pm in Conference Room 128
Marion Public Health
181 S. Main Street, Marion, OH 43302