



OPENING SESSION

Date and Time of Meeting:

March 21, 2019 - 5:00pm

Type of Meeting:

Regular Meeting of the Marion Public Health Board

Meeting Called to Order:

Laurie Wise called the meeting of the Board of Health of Marion Public Health to order at 5:00pm on Thursday, March 21, 2019.

Roll Call- Members Present:

Rob Lill; Dr. Patel; Chris Mattix; Mike Thomas; Mick Williams; Laurie Wise; Tara Dyer

Members Absent:

None

Others Present:

Traci Kinsler, Interim Health Commissioner; Tyler Pigman, Director of Environmental Health; Rachel Hill, Director of Nursing; Jessica Woods, WIC Supervisor; Erin Creeden, CHC Coordinator; Butch Winslow, DAC Chair

Agenda:

Opening Session

- Roll Call and establishment of quorum
- Adoption of the agenda (Vote)
- Approval of previous minutes (Vote)

Information Session (No Voting)

- Public Comment
- Information Only Items
- Information for Action Items
- Leadership Comments

Work Session

- Voting on action items

Executive Session

Adoption of the Agenda:

Motion: To adopt the agenda of the March 21, 2019 Marion Board of Health Meeting:

Motion Made By: Mick Williams

Motion 2nd By: Rob Lill

Discussion: None

Approved By Voice Vote



Approval of Minutes:

Motion: To approve the minutes of the February 21, 2019 Regular Marion Board of Health meeting.

Motion Made By: Dr. Patel

Motion 2nd By: Mick Williams

Discussion: None

Approved By Voice Vote

ELECTION OF OFFICERS

Laurie Wise opened the floor for nominations of president. Mike Thomas nominated Rob Lill for president. Tara Dyer nominated Laurie Wise for president. Laurie declined the nomination. Mick seconded the nomination of Rob Lill for president. The roll call vote was unanimous.

Laurie opened the floor for nominations of vice president. Mike Thomas nominated Mick Williams. Mick Williams declined the nomination. Mick Williams nominated Mike Thomas for vice president, seconded by Dr. Patel. The roll vote was unanimous.

INFORMATION SESSION

Forum for Public Comment:

No one was present for Open Forum.

Information Only Items (Not Requiring Board of Health Action):

Office of Policy & Planning- Traci Kinsler

Traci presented the 2018 annual report. This report was also presented to the DAC at their March 6 meeting.

Traci presented the 2019 County Health Rankings. She discussed the fact that our rankings had not changed significantly in the last several years. She said that the leadership team was going to meet with a representative from the county health rankings so that we could discuss the rankings and the data they use to calculate the rankings. The data provided in the county health rankings can be a starting point to developing new programs and initiatives.

Traci presented the 2020 budget. This budget is similar to the 2019 budget and does not have an increase to the city or county.

Public Health Nursing- Rachel Hill

Rachel provided an update on Hep A in Marion County, current outreach efforts and the number of community members vaccinated.

Environmental Health- Tyler Pigman

Tyler informed the board that he and Traci had meetings with both the city and county prosecutors to discuss solid waste, housing, and animal bite procedures.



Items Presented for Board Consideration/Action:

Fiscal Activity:

Financial Transactions and Payment of Bills (see attached fiscal reports).

Requesting resolutions for 2 Contracts: a contract with the Hospital Council of Northwest Ohio to conduct the 2019 community health assessment in an amount of \$48,500. This contract will be for surveying adult and youth as well as analyzing the data and creating the final report; a contract with Marion County Food Development to pilot a fruit/vegetable prescription program at the Farmer's Market, not to exceed \$9,000. The goal is to pilot the program with members of the YMCA's diabetes prevention program.

Requesting appointment of Traci Kinsler to serve as local registrar due to Thaddeaus Carter resigning his position. If approved, Traci will serve as registrar at least until the new hire has passed their probationary period.

Requesting approval of the Leadership Professional Development Policy as presented. Rob noted that this idea came out of the interview conducted with Traci for the health commissioner position. The goal of the policy is to create a pool of staff qualified for the health commissioner position—to aid in succession planning and long term stability of the agency.

Population Health/Public Health Nursing:

Requesting contract with Lind Media to provide billboards for the Drug Coalition.

Requesting approval of travel reimbursement as presented.

Environmental Health:

Requesting approval of a prosecution request Property owner Janet Azaroff at 463 Marion Cardington Rd E. due to being in violation of Ohio Revised Code 3718.08 and Ohio Administrative Code 3701-29-06(I). A timeline of the file was read to the Board of Health. Information from Janet Azaroff was discussed with the Board of Health.

Requesting approval of travel reimbursement as presented.

Executive Session: to consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official. At the conclusion of the Executive Session, the Board of Health may return to an open session to take further action as needed.

Medical Director's Report: No additional report.

Health Commissioner's Report: No additional report

President's Comments: No additional report



WORKING SESSION

Action Items:

Resolution#2019-03-12: Be it resolved that the District Board of Health approves the financial transactions and payment of bills as presented.

Motion Made By: Dr. Patel

Seconded By: Mike Thomas

Discussion: None

For: Tara Dyer; Rob Lill; Dr. Patel; Chris Mattix; Mike Thomas; Mick Williams; Laurie Wise

Against: None

Abstentions: None

Disposition: Carried

Resolution#2019-03-13: Be it resolved that the District Board of Health approves the proposed 2020 Marion Public Health Budget.

Motion Made By: Dr. Patel

Seconded By: Tara Dyer

Discussion: None

For: Tara Dyer; Rob Lill; Dr. Patel; Chris Mattix; Mike Thomas; Mick Williams; Laurie Wise

Against: None

Abstentions: None

Disposition: Carried

Resolution#2019-03-14: Be it resolved that the District Board of Health hereby approves the appointment of Traci Kinsler to serve as the Local Vitals Registrar

Motion Made By: Mike Thomas

Seconded By: Mick Williams

Discussion: None

For: Tara Dyer; Rob Lill; Dr. Patel; Chris Mattix; Mike Thomas; Mick Williams; Laurie Wise

Against: None

Abstentions: None

Disposition: Carried

Resolution#2019-03-15: Be it resolved that the District Board of Health hereby approves the contract with the Hospital Council of Northwest Ohio in the amount of \$48,500.00 for the community health assessment to include adult and youth surveying and the final report.

Motion Made By: Mick Williams

Seconded By: Dr. Patel

Discussion: None

For: Tara Dyer; Rob Lill; Dr. Patel; Chris Mattix; Mike Thomas; Mick Williams; Laurie Wise

Against: None

Abstentions: None

Disposition: Carried



Resolution#2019-03-16: Be it resolved that the District Board of Health approves the contract with Mario Community Food Development to establish a Fruit/Vegetable Prescription Program at the Farmer's Market not to exceed \$9,000.

Motion Made By: Dr. Patel

Seconded By: Mick Williams

Discussion: None

For: Tara Dyer; Rob Lill; Dr. Patel; Chris Mattix; Mike Thomas; Mick Williams; Laurie Wise

Against: None

Abstentions: None

Disposition: Carried

Resolution#2019-03-17: Be it resolved that the District Board of Health approves the health commissioner to enter into and execute a contract with Lind Media for the purpose of outdoor advertising with funding provided by the Marion Crawford Prevention Program in an amount not to exceed \$14,000.

Motion Made by: Dr. Patel

Seconded by: Tara Dyer

Discussion: none

For: Tara Dyer; Rob Lill; Dr. Patel; Chris Mattix; Mike Thomas; Mick Williams; Laurie Wise

Against: None

Abstentions: None

Disposition: Carried

Resolution#2019-03-18: Be it resolved that the District Board of Health approves the Leadership Professional Development Policy as presented.

Motion Made by: Tara Dyer

Seconded by: Laurie Wise

Discussion: none

For: Tara Dyer; Rob Lill; Dr. Patel; Chris Mattix; Mike Thomas; Mick Williams; Laurie Wise

Against: None

Abstentions: None

Disposition: Carried

Resolution#2019-03-19: Be it resolved that the District Board of Health approves forwarding Janet and Gary Azaroff of 463 Marion Cardington Rd E for prosecution due to being in violation of Ohio Revised Code 37.18.08 and Ohio Administrative Code 3701-29-06(I).

Motion Made by: Mick Williams

Seconded by: Laurie Wise

Discussion: none

For: Tara Dyer; Rob Lill; Dr. Patel; Chris Mattix; Mike Thomas; Mick Williams; Laurie Wise

Against: None

Abstentions: None

Disposition: Carried



Resolution#2019-03-20: Be it resolved that the District Board of Health approves the personal reimbursements as presented in the Action Summary Sheet.

Motion Made by: Mike Thomas

Seconded by: Mick Williams

Discussion: None

For: Tara Dyer; Rob Lill; Dr. Patel; Chris Mattix; Mike Thomas; Mick Williams; Laurie Wise

Against: None

Abstentions: None

Disposition: Carried

Resolution#2019-03-21: Be it resolved that the Board of Health will enter into Executive Session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official. At the conclusion of the Executive Session, the Board of Health may return to an open session to take further action as needed.

Motion Made by: Mike Thomas

Seconded by: Dr. Patel

Discussion: None

Roll Call For: Tara Dyer; Rob Lill; Dr. Patel; Chris Mattix; Mike Thomas; Mick Williams; Laurie Wise

Against: None

Abstentions: None

Disposition: Carried

The board returned to open session.

Resolution#2019-03-22: Be it resolved that the Board of Health will extend a contract to Traci Kinsler, JD, CPH to serve as the Health Commissioner for a period not to exceed 3 years.

Motion Made by: Mike Thomas

Seconded by: Dr. Patel

Discussion: None

For: Tara Dyer; Rob Lill; Dr. Patel; Chris Mattix; Mike Thomas; Mick Williams; Laurie Wise

Against: None

Abstentions: None

Disposition: Carried

Adjournment:

Having no further business, the meeting was adjourned at 6:30 pm.

Minutes respectfully prepared by Lisa Cook, Fiscal Coordinator, and submitted by Traci Kinsler, Health Commissioner.

NEXT MEETING OF THE MARION PUBLIC HEALTH BOARD:

April 18, 2019 5:00pm in Conference Room 128
Marion Public Health
181 S. Main Street, Marion, OH 43302