



OPENING SESSION

Date and Time of Meeting:

February 21, 2019 - 5:00pm

Type of Meeting:

Regular Meeting of the Marion Public Health Board

Meeting Called to Order:

Laurie Wise called the meeting of the Board of Health of Marion Public Health to order at 5:00pm on Thursday, February 21, 2019.

Roll Call- Members Present:

Rob Lill; Dr. Patel; Dick Steven; Mike Thomas; Mick Williams; Laurie Wise

Note: Tara Dyer arrived at 5:15.

Members Absent:

None

Others Present:

Traci Kinsler, Interim Health Commissioner; Lisa Cook, Fiscal Coordinator; Tyler Pigman, Director of Environmental Health; Rachel Hill, Director of Nursing; Jessica Woods, WIC Supervisor; Butch Winslow, DAC Chair.

Agenda:

Opening Session

- Roll Call and establishment of quorum
- Adoption of the agenda (Vote)
- Approval of previous minutes (Vote)

Information Session (No Voting)

- Public Comment
- Information Only Items
- Information for Action Items
- Leadership Comments

Work Session

- Voting on action items

Executive Session

Adoption of the Agenda:

Motion: To adopt the agenda of the January 17, 2019 Marion Board of Health Meeting:

Motion Made By: Mick Williams

Motion 2nd By: Dick Steven

Discussion: None

Approved By Voice Vote



Approval of Minutes:

Motion: To approve the minutes of the January 17, 2019 Regular Marion Board of Health meeting.

Motion Made By: Dr. Patel

Motion 2nd By: Mick Williams

Discussion: None

Approved By Voice Vote

INFORMATION SESSION

Forum for Public Comment:

No one was present for Open Forum.

Information Only Items (Not Requiring Board of Health Action):

Office of Policy & Planning- Traci Kinsler

The District Advisory Council will meet at 6:00 pm on Wednesday, March 6th. The meeting agenda is included in your board meeting packet.

Public Health Nursing- Rachel Hill

Rachel presented a time-line of the response to the Hep A outbreak in Marion County. To date the total number of individuals vaccinated for Hep A is 265 with 175 of those done in the first 3 days of the onset of the outbreak. Laurie Wise and Tara Dyer requested more timely communication to the board when events like this outbreak occur in our community.

Rachel informed the board that she earned her BSN.

Environmental Health- Tyler Pigman

Items Presented for Board Consideration/Action:

Fiscal Activity:

Financial Transactions and Payment of Bills (see attached fiscal reports).

Requesting resolutions for 2 Contracts: Active Transportation Support through Creating Healthy Communities grant- These 2 contracts help support active transportation in Marion County. The funding for the contracts will be paid out of the Creating Healthy Communities Grant. Both contracts have an end date of December 31, 2019. The first contract is with Marion City Transit in the amount of \$5,000 to assist with transit improvements that support active commuters. The second contract is with Downtown Marion Inc. in the amount of \$4,500 to support active transportation through bike friendly business.

Population Health/Public Health Nursing:

None



Environmental Health:

Requesting renewal of the ARRA Program: Authorizes Marion Public Health to apply for, accept, and enter into the Water Pollution Control Loan Fund for the repair and replacement of existing septic systems.

Requesting approval of 2 personal reimbursements: Madison and Sanimma will be traveling to attend the FDA National Retail Food Regulatory Program Standards Self-Assessment and Verification Audit Workshop from April 22-24. Personal reimbursement is needed for meals, luggage, and transportation for no more than \$450 to be paid for by the Association of Food and Drug Officials travel grant.

Requesting approval of a prosecution request Property owner Susan Minnich at 4343 Osbun Rd. in Morral, OH has failed to renew her plumbing permit. Plumbing permits are active for one year. The initial permit was issued on 1/26/17. The initial plumbing inspection failed on 2/6/17. On 7/10/17 the plumbing permit was transferred from Tim Minnich to Susan Minnich due to legal separation. This required both parties to sign a Plumbing Permit transfer form. Mailed letter on 12/22/17 due to outstanding violations from initial inspection that need corrected as well as receiving a plumbing final inspection. On 1/26/18, the permit was renewed by Susan Minnich. The plumbing job is still not complete. On 1/18/19, we a sent certified letter to Susan indicating the permit will be expiring for the second year in a row. We then received notification that the certified letter was received on 1/24/19. Marion Public Health has not received any communication from Susan for a year. A home visit was made on 2/5/19 and the property was posted with a notice.

It was noted that Rachel Hill has received her BSN.

Tara Dyer added that she is pleased with the health department Narcan and Baby Box initiatives.

Executive Session: to consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official. At the conclusion of the Executive Session, the Board of Health may return to an open session to take further action as needed.

Medical Director's Report: No additional report.

Health Commissioner's Report: No additional report

President's Comments: No additional report

WORKING SESSION

Action Items:

Resolution#2019-02-04: Be it resolved that the District Board of Health approves the financial transactions and payment of bills as presented.

Motion Made By: Dick Steven

Seconded By: Mike Thomas

Discussion: None

For: Tara Dyer; Rob Lill; Dr. Patel; Dick Steven; Mike Thomas; Mick Williams; Laurie Wise

Against: None



Abstentions: None

Disposition: Carried

Resolution#2019-02-05: Be it resolved that the District Board of Health authorizes the Health Commissioner to enter into the EPA Water Pollution Control Loan Fund Assistance Agreement to repair, replace failing septic systems or tie them in to public sewer in the amount of \$150,000.00 with a limit of \$75,000.00 to be spent on tie-ins as presented in the information session.

Motion Made By: Dr. Patel

Seconded By: Mick Williams

Discussion: Mike Thomas asked if the money allocated for tie-ins was for tie in to the public system and Tyler Pigman indicated yes.

For: Tara Dyer; Rob Lill; Dr. Patel; Dick Steven; Mike Thomas; Mick Williams; Laurie Wise

Against: None

Abstentions: None

Disposition: Carried

Resolution#2019-02-06: Be it resolved that the District Board of Health hereby approves the contract with Marion City Transit in the amount of \$5,000 to assist with transit improvements that support active commuters. The contract will have an end date of December 31, 2019 and the funding for the contract will be paid out of the Creating Healthy Communities Grant.

Motion Made By: Mike Thomas

Seconded By: Rob Lill

Discussion: Tara Dyer asked if the allocation of the funds was a result of survey. Traci indicated that meets the grant deliverables and is tied to the survey results.

For: Tara Dyer; Rob Lill; Dr. Patel; Dick Steven; Mike Thomas; Mick Williams; Laurie Wise

Against: None

Abstentions: None

Disposition: Carried

Resolution#2019-02-07: Be it resolved that the District Board of Health hereby approves the contract with Downtown Marion Inc. in the amount of \$4,500 to support active transportation through bike friendly business. The contract will have an end date of December 31, 2019 and the funding for the contract will be paid out of the Creating Healthy Communities Grant

Motion Made By: Mick Williams

Seconded By: Dr. Patel

Discussion: None

For: Tara Dyer; Rob Lill; Dr. Patel; Dick Steven; Mike Thomas; Mick Williams; Laurie Wise

Against: None

Abstentions: None

Disposition: Carried

Resolution#2019-02-08: Be it resolved that the District Board of Health approves the reimbursement for Madison Shuret and Sanimma Silga to not to exceed \$450 for costs associated with travel to the FDA National Retail Food Regulatory Program Standards Self-Assessment and Verification Audit Workshop in Denver, CO April 22-24 to be paid by the Association of Food and Drug Officials travel grant.

Motion Made By: Tara Dyer



Seconded By: Dick Steven

Discussion: None

For: Tara Dyer; Rob Lill; Dr. Patel; Dick Steven; Mike Thomas; Mick Williams; Laurie Wise

Against: None

Abstentions: None

Disposition: Carried

Resolution#2019-02-09: Be it resolved that the District Board of Health approves forwarding Susan Minnich at 4343 Osbun Rd. for prosecution due to being in violation of Ohio Plumbing Code 109.2-109.4 and the Official Sanitary Code of Marion Public Health General Health District 140.05-7.

Motion Made by: Mick Williams

Seconded by: Mike Williams

Discussion: Rob Lill asked what needs to be done. Tyler indicated that because of the breakdown in communication he does not know the status of the work.

For: Tara Dyer; Rob Lill; Dr. Patel; Dick Steven; Mike Thomas; Mick Williams; Laurie Wise

Against: None

Abstentions: None

Disposition: Carried

Mike Thomas asked for an update on the status of prosecutions forwarded to the Law Director and Prosecutor's Offices. Tyler will extend an invitation to attend a board meeting to both offices. Tyler added that solid waste investigation status reports are available on our website.

Resolution#2019-02-10: Be it resolved that the Board of Health will enter into Executive Session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official. At the conclusion of the Executive Session, the Board of Health may return to an open session to take further action as needed.

Motion Made by: Mike Thomas

Seconded by: Dr. Patel

Discussion: None

Roll Call For: Tara Dyer; Rob Lill; Dr. Patel; Dick Steven; Mike Thomas; Mick Williams; Laurie Wise

Against: None

Abstentions: None

Disposition: Carried

The board returned to open session. The board discussed the health commissioner position and it was decided to form a 3-person panel to conduct a formal interview with Traci Kinsler to develop a contract proposal for the board to consider at the March meeting.

Resolution#2019-02-11: Be it resolved that the Board of Health will extend the contract with Traci Kinsler, JD, CPH to continue to serve as the Interim Health Commissioner for a period not to exceed an additional 30 days.

Motion Made by: Dick Steven

Seconded by: Mike Thomas

Discussion: None

For: Tara Dyer; Rob Lill; Dr. Patel; Dick Steven; Mike Thomas; Mick Williams; Laurie Wise

Against: None



Minutes from the Regular Meeting of the Marion Public Health
Board Held in the Conference Room of Marion Public Health

Abstentions: None

Disposition: Carried

Adjournment:

Having no further business, the meeting was adjourned at 7:00 pm.

Minutes respectfully prepared by Lisa Cook, Fiscal Coordinator, and submitted by Traci Kinsler, Interim Health Commissioner.

NEXT MEETING OF THE MARION PUBLIC HEALTH BOARD:

March 21, 2019 5:00pm in Conference Room 128
Marion Public Health
181 S. Main Street, Marion, OH 43302