



OPENING SESSION

Date and Time of Meeting:

December 20, 2018 - 5:00pm

Type of Meeting:

Regular Meeting of the Marion Public Health Board

Meeting Called to Order:

Laurie Wise called the meeting of the Board of Health of Marion Public Health to order at 5:00pm on Thursday, December 20, 2018.

Roll Call- Members Present:

Tara Dyer; Rob Lill; Dr. Patel; Dick Steven; Mike Thomas; Mick Williams; Laurie Wise

Members Absent:

None

Others Present:

Traci Kinsler, Interim Health Commissioner; Rachel Hill, Director of Nursing; Tyler Pigman, Director of Environmental Health.

Guests: Garrett Guillozet; Mike Tedrick; Johnnie Jackson; Hasan Karin

Agenda:

Opening Session

- Roll Call and establishment of quorum
- Adoption of the agenda (Vote)
- Approval of previous minutes (Vote)

Information Session (No Voting)

- Public Comment
- Information Only Items
- Information for Action Items
- Leadership Comments

Work Session

- Voting on action items

Executive Session

Adoption of the Agenda:

Motion: To adopt the agenda of the December 20, 2018 Marion Board of Health Meeting with one amendment to include the addition of an Executive Session to consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official

Motion Made By: Dick Steven

Motion 2nd By: Mick Williams



Discussion: None
Approved By Voice Vote

Approval of Minutes:

Motion: To approve the minutes of the November 15, 2018 Regular Marion Board of Health meeting.

Motion Made By: Mike Thomas
Motion 2nd By: Mick Williams
Discussion: None
Approved By Voice Vote

INFORMATION SESSION

Forum for Public Comment:

Information Only Items (Not Requiring Board of Health Action):

Public Health Nursing

Rachel Hill reviewed the Communicable Disease Report and reported that Marion County has had one case of Influenza.

Environmental Health

Tyler Pigman notified the board that the agency has enrolled in the Voluntary National Retail Food Regulatory Program Standards. This will be a tool to measure the Food Program performance.

Items Presented for Board Consideration/Action:

Fiscal Activity:

Traci Kinsler reviewed the Financial Transactions and Payment of Bills (attachment #1)

Traci presented an agreement with Advanced Billing Services to provide clinical billing and credentialing services.

Population Health/Public Health Nursing:

Agreement with Crawford-Marion Alcohol, Drug Addiction and Mental Health (ADAMH) (attachment #1): to continue coordination of Project DAWN and Naloxone Distribution to the community in an amount not to exceed \$3,000.

Agreement with Marion Area Counseling Center (MACC) (attachment #1): to continue coordination of Project DAWN and Naloxone Distribution to the community in an amount not to exceed \$3,000.

Agreement with Maryhaven (attachment #1): to continue coordination of Project DAWN and Naloxone Distribution to the community in an amount not to exceed \$3,000.

Environmental Health:

3rd and Final Reading of proposed 2019 fee schedule and adoption of said fees



Voluntary National Retail Food Regulatory Program Standards (attachment #1): This grant will be utilized two ways. We were granted \$3,000 for two employees to travel and receive training to learn how to self-assess our local food program. We were granted an additional \$2,500 to self-assess our local food program against standards set by the FDA. The goal is to see what the successes and gaps in the food program are and to continuously improve the program.

Mike Tedrick Food Training Contract Renewal (attachment #1) This is a renewal contract for Mike Tedrick to come to Marion Public Health Quarterly to train food handlers. We are working with Delaware and Union counties again to make sure each county is offering a food training at least once a month throughout 2019.

2019 DKMM Contract Renewal (attachment #1): This contract is for DKMM to pay Marion Public Health for solid waste enforcement services. The money we receive is used to fund the personnel in the program.

638 Euclid Ave Solid Waste Prosecution Request (attachment #1): We received a solid waste complaint on 638 Euclid Ave in Marion Township. The first inspection was on 10/26/18 and 14 days were given. The second inspection was on 11/8/18. No improvement to the property was made. A letter was sent with 10 additional days given to clean up the property. The third and final inspection was on 11/26/18. There was no improvement.

562 Lexington Ave Solid Waste Prosecution Request (attachment #1): We received a solid waste complaint on 562 Lexington Ave in Marion Township. The first inspection was on 10/24/18 and 14 days were given. The second inspection was on 11/8/18. No improvement to the property was made. A letter was sent with 10 additional days given to clean up the property. The third and final inspection was on 11/26/18. There was no improvement.

1044 Prospect Mt. Vernon Rd Sewage System Variance Request (attachment #1): The property owner, Ricky Shultz, at 1044 Prospect Mt. Vernon Rd is requesting a variance for a proposed septic system. The submitted plans show that the effluent pipe is going to cross paths overtop a gas line. It is the opinion of the contractor and Marion Public Health sewage inspector to allow this construction due to the size of the lot. The property owner agrees with this condition, knowing if work needs to be done on the line, the line will need to be dug up and replaced and an alteration permit purchased. The contractor properly filled out a BOH Sewage Variance Request form.

Medical Director's Report: No additional report.

Health Commissioner's Report: No additional report

President's Comments: No additional report

WORKING SESSION

Action Items:

Resolution#2018-12-88: Be it resolved that the District Board of Health approves the financial transactions and payment of bills as presented in attachment #1.

Motion Made by: Dick Steven

Seconded by: Mike Thomas

Discussion: None



For: Tara Dyer; Rob Lill; Dr. Patel; Dick Steven; Mike Thomas; Mick Williams; Laurie Wise
Against: None
Abstentions: None
Disposition: Carried

Resolution#2018-12-89: Be it resolved that the District Board of Health does hereby present the third and final reading of the 2019 Proposed Environmental Health Fees and adopts said fees

Motion Made by: Mick Williams
Seconded by: Dick Steven
Discussion: None
For: Tara Dyer; Dr. Patel; Dick Steven; Mike Thomas; Mick Williams; Laurie Wise
Against: Rob Lill
Abstentions: None
Disposition: Carried

Resolution#2018-12-90: Be it resolved that the Board of Health hereby approves the Health Commissioner to enter into and execute a contract with the Association of Food and Drug Officials to fund a 2019 Food Program self-assessment and training as described in the information session in an amount not to exceed \$5,500 to be paid from the Association of Food and Drug Officials Voluntary National Retail Food Regulatory Program Standards grant. (attachment #1)

Motion Made by: Mick Williams
Seconded by: Dr. Patel
Discussion: None
For: Tara Dyer; Rob Lill; Dr. Patel; Dick Steven; Mike Thomas; Mick Williams; Laurie Wise
Against: None
Abstentions: None
Disposition: Carried

Resolution#2018-12-91: Be it resolved that the District Board of Health hereby approves the agreement with Crawford-Marion Alcohol, Drug Addiction and Mental Health (ADAMH) to continue coordination of Project DAWN and Naloxone Distribution to the community in an amount not to exceed \$3,000. (attachment #1)

Motion Made by: Mike Thomas
Seconded by: Mick Williams
Discussion: None
For: Tara Dyer; Rob Lill; Dr. Patel; Dick Steven; Mike Thomas; Mick Williams; Laurie Wise
Against: None
Abstentions: None
Disposition: Carried

Resolution#2018-12-92: Be it resolved that the District Board of Health hereby approves the agreement with the Marion Area Counseling Center (MACC) to continue coordination of Project DAWN and Naloxone Distribution to the community in an amount not to exceed \$3,000. (attachment #1)

Motion Made by: Mick Williams



Seconded by: Dick Steven

Discussion: None

For: Tara Dyer; Rob Lill; Dr. Patel; Dick Steven; Mike Thomas; Mick Williams; Laurie Wise

Against: None

Abstentions: None

Disposition: Carried

Resolution#2018-12-93: Be it resolved that the District Board of Health hereby approves the agreement with Maryhaven to continue coordination of Project DAWN and Naloxone Distribution to the community in an amount not to exceed \$3,000. (attachment #1)

Motion Made by: Tara Dyer

Seconded by: Dr. Patel

Discussion: None

For: Tara Dyer; Rob Lill; Dr. Patel; Dick Steven; Mike Thomas; Mick Williams; Laurie Wise

Against: None

Abstentions: None

Disposition: Carried

Resolution#2018-12-94: Be it resolved that the District Board of Health hereby approves the Health Commissioner to enter into and execute a contract with Mike Tedrick to provide ServSafe Managerial training for the clients of Marion Public Health at a rate not to exceed \$85 per person for a total amount not to exceed \$10,000 to be paid by training participants. (attachment #1)

Motion Made by: Mick Williams

Seconded by: Dick Steven

Discussion: None

For: Tara Dyer; Rob Lill; Dr. Patel; Dick Steven; Mike Thomas; Mick Williams; Laurie Wise

Against: None

Abstentions: None

Disposition: Carried

Resolution#2018-12-95: Be it resolved that the District Board of Health hereby approves the Health Commissioner to enter into and execute the renewal contract with the DKMM Solid Waste Management District to provide solid waste monitoring and enforcement services through 2019 for which Marion Public Health will receive \$44,932.40. (attachment #1)

Motion Made by: Dr. Patel

Seconded by: Rob Lill

Discussion: None

For: Tara Dyer; Rob Lill; Dr. Patel; Dick Steven; Mike Thomas; Mick Williams; Laurie Wise

Against: None

Abstentions: None

Disposition: Carried

Resolution#2018-12-96: Be it resolved that the District Board of Health hereby declares 638 Euclid Ave in Marion Township, a public health nuisance and does hereby approve forwarding the owner and or



persons with legal interest in the property for prosecution if owner fails to comply with the orders from the Board of Health. (attachment #1)

Motion Made by: Mick Williams

Seconded by: Mike Thomas

Discussion: None

For: Tara Dyer; Rob Lill; Dr. Patel; Dick Steven; Mike Thomas; Mick Williams; Laurie Wise

Against: None

Abstentions: None

Disposition: Carried

Resolution#2018-12-97: Be it resolved that the District Board of Health hereby declares 562 Lexington Ave in Marion Township, a public health nuisance and does hereby approve forwarding the owner and or persons with legal interest in the property for prosecution if owner fails to comply with the orders from the Board of Health. (attachment #1)

Motion Made by: Mike Thomas

Seconded by: Dr. Patel

Discussion: None

For: Tara Dyer; Rob Lill; Dr. Patel; Dick Steven; Mike Thomas; Mick Williams; Laurie Wise

Against: None

Abstentions: None

Disposition: Carried

Resolution#2018-12-98: Be it resolved that the District Board of Health hereby approves the variance of Ohio Administrative Code 3701-29-06(G)(3)(a) to allow effluent pipe closer than 10 feet to a service line at 1044 Prospect Mt. Vernon Rd, Prospect, OH as presented in the information session. The property owner agrees to repair the line if any utility service work is ever needed.

Motion Made by: Dick Steven

Seconded by: Mike Thomas

Discussion: None

For: Tara Dyer; Rob Lill; Dr. Patel; Dick Steven; Mike Thomas; Mick Williams; Laurie Wise

Against: None

Abstentions: None

Disposition: Carried

Resolution#2018-12-99: Be it resolved that the Board of Health hereby approves the agreement with Advanced Billing Services to provide clinical billing and credentialing services at a cost not to exceed \$10,000.00.

Motion Made by: Mick Williams

Seconded by: Dick Steven

Discussion: None

For: Tara Dyer; Rob Lill; Dr. Patel; Dick Steven; Mike Thomas; Mick Williams; Laurie Wise

Against: None

Abstentions: None

Disposition: Carried



Resolution #2018-12-100: Be it resolved that the Board of Health will enter into Executive Session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official. At the conclusion of the Executive Session, the Board of Health may return to an open session to take further action as needed.

Roll Call For: Tara Dyer-yes; Rob Lill-yes; Dr. Patel-yes; Dick Steven-yes; Mike Thomas-yes; Mick Williams-yes; Laurie Wise-yes

Against: None

Discussion: None

Abstentions: None

Disposition: Carried

The Marion Public Health Board reconvened in regular session. There will be no further action taken at this meeting. The position of Interim Health Commissioner will continue to be filled by Traci Kinsler as the board takes time to consider the long term financial impact of hiring a permanent Health Commissioner.

Adjournment:

Having no further business, the meeting was adjourned at 7:05 pm.

Minutes respectfully prepared by Lisa Cook, Fiscal Coordinator, and submitted by Traci Kinsler, Interim Health Commissioner.

NEXT MEETING OF THE MARION PUBLIC HEALTH BOARD:

January 17, 2019 5:00pm in Conference Room 128

Marion Public Health

181 S. Main Street, Marion, OH 43302

Laurie Wise
President, Marion Public Health

Traci Kinsler
Interim Health Commissioner, Marion Public Health

Date

Date