



**OPENING SESSION**

**Date and Time of Meeting:**

November 15, 2018 - 5:00pm

**Type of Meeting:**

Regular Meeting of the Marion Public Health Board

**Meeting Called to Order:**

Laurie Wise called the meeting of the Board of Health of Marion Public Health to order at 5:00pm on Thursday, November 15, 2018.

**Roll Call- Members Present:**

Tara Dyer; Dr. Patel; Dick Steven; Mike Thomas; Mick Williams; Laurie Wise

**Members Absent:**

Rob Lill – Excused

**Others Present:**

Thomas Quade, Health Commissioner; Traci Kinsler, Director of Office of Policy & Planning/Fiscal Director; Lisa Cook, Fiscal Coordinator; Rachel Hill, Director of Nursing; Tyler Pigman, Director of Environmental Health; Butch Winslow, DAC Chair.

Guests:

**Agenda:**

**Opening Session**

- Roll Call and establishment of quorum
- Adoption of the agenda (Vote)
- Approval of previous minutes (Vote)

**Information Session (No Voting)**

- Public Comment
- Information Only Items
- Information for Action Items
- Leadership Comments

**Work Session**

- Voting on action items

**Adoption of the Agenda:**

**Motion:** To adopt the agenda of the November 15, 2018 Marion Board of Health Meeting.

**Motion Made By:** Tara Dyer

**Motion 2nd By:** Dick Steven

**Discussion:** None



**Approved By Voice Vote**

**Approval of Minutes:**

**Motion: To approve the minutes of the October 18, 2018 Regular Marion Board of Health meeting.**

**Motion Made By:** Mike Thomas

**Motion 2nd By:** Dick Steven

**Discussion:** None

**Approved By Voice Vote**

**INFORMATION SESSION**

**Forum for Public Comment:**

**Information Only Items (Not Requiring Board of Health Action):**

**Public Health Nursing**

Rachel Hill reviewed the Communicable Disease Report- Rachel noted that the report reflected an error with the Hep A & Hep B totals being switched. Rachel also added that Ohio has 1152 confirmed cases of Hep A with Marion County at 4 confirmed cases. The Nursing staff has been busy promoting vaccinations and good hand hygiene to prevent disease. The Needle Exchange program is up to 20 participants and MPH is continuing to provide Naloxone education and kits. Rachel explained how the Needle Exchange program works now that it has moved in-house.

Tara Dyer recommended contacting Love Inc. as a resource or connection for community education.

Dr. Patel expressed concerns with the rate of Chlamydia cases and the long term affects if proper treatment is not received. Rachel explained how it could be a testing time frame issue and how MPH is working with doctors and the Sexual Health Clinic to address STD's.

Rachel introduced Jessica Woods as the recently appointed WIC Supervisor. Jamie Radcliff joined the WIC Division as a Nutritionist.

**Environmental Health**

Tyler Pigman provided the preliminary results of recent annual State program audits. Both Pool and Water Program audits went very well.

The Thompson's, 8134 Wildcat Pike, have moved forward with the bond claim against the installer and MPH will continue to support the process to get a sewage treatment system installed as soon as possible.

**Other**

Thomas Quade provided the Bi-monthly program report (January - October 2018) and noted that we are on track with revenue and expenses.



**Items Presented for Board Consideration/Action:**

**Fiscal Activity:**

Traci Kinsler reviewed the Financial Transactions and Payment of Bills (attachment #1)

In his absence, Rob Lill asked Laurie Wise to express his opinion regarding the financial impact of the 2014 signed City/County Contract. It was a consensus of the members present that this issue was resolved in 2014 and it is the board's wishes to move on from this issue. If Mr. Lill wants to present additional information to explain his thoughts he may do so at a future meeting.

**Environmental Health:**

Tyler Pigman requested the 2<sup>nd</sup> Reading of proposed 2019 fee schedule (attachment #2). The Public Hearing is November 28<sup>th</sup>.

**Administration:**

90 Day Interim HC Appointment- Dr. Janchar does not wish to fill the Health Commissioner position so it is recommended that Traci Kinsler be appointed as the Interim Health Commissioner until the search committee selects a candidate for final approval.

**Medical Director's Report:** No additional report.

**Health Commissioner's Report:** No additional report

**President's Comments:** No additional report

**WORKING SESSION**

**Action Items:**

**Resolution#2018-11-84:** Be it resolved that the District Board of Health approves the financial transactions and payment of bills as presented in attachment #1.

**Motion Made by:** Mick Williams

**Seconded by:** Dr. Patel

**Discussion:** None

**For:** Tara Dyer; Dr. Patel; Dick Steven; Mike Thomas; Mick Williams; Laurie Wise

**Against:** None

**Abstentions:** None

**Disposition:** Carried

**Resolution#2018-11-85:** Be it resolved that the District Board of Health does hereby present the second reading of the 2019 Proposed Environmental Health Fees as presented in attachment #2.

**Motion Made by:** Dick Steven

**Seconded by:** Mick Williams

**Discussion:** None

**For:** Tara Dyer; Dr. Patel; Dick Steven; Mike Thomas; Mick Williams; Laurie Wise

**Against:** None

**Abstentions:** None



**Disposition:** Carried

**Resolution#2018-11-86:** Be it resolved that the Board of Health will appoint Traci Kinsler, JD, CPH as the Interim Health Commissioner for a period not to exceed 90 days to become effective December 7, 2018 at the current hourly rate of the Health Commissioner.

**Motion Made by:**

**Seconded by:**

**Discussion:** None

**For:** Tara Dyer; Dr. Patel; Dick Steven; Mike Thomas; Mick Williams; Laurie Wise

**Against:** None

**Abstentions:** None

**Disposition:** Carried

**Adjournment:**

Having no further business, the meeting was adjourned at 7:05 pm.

Minutes respectfully prepared by Lisa Cook, Fiscal Coordinator, and submitted by Thomas Quade, Health Commissioner

**NEXT MEETING OF THE MARION PUBLIC HEALTH BOARD:**

December 20, 2018 5:00pm in Conference Room 128

Marion Public Health

181 S. Main Street, Marion, OH 43302

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Laurie Wise  
President, Marion Public Health

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Traci Kinsler  
Interim Health Commissioner, Marion Public Health

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date