



OPENNING SESSION

Date and Time of Meeting:

June 21, 2018 - 5:00pm

Type of Meeting:

Regular Meeting of the Marion Public Health Board

Meeting Called to Order:

Laurie Wise called the meeting of the Board of Health of Marion Public Health to order at 5:00 pm on Thursday, June 21, 2018.

Roll Call- Members Present:

Rob Lill; Dr. Patel; Dick Steven; Mike Thomas; Mick Williams; Laurie Wise

Members Absent:

Tara Dyer- Excused

Others Present:

Thomas Quade, Health Commissioner; Traci Kinsler, Director of Office of Policy & Planning/Fiscal Director; Lisa Cook, Fiscal Coordinator; Kelly Engelhart, Director of Nursing; Tyler Pigman, Director of Environmental Health; Katrina Harwood, Director of Maternal and Child Health; Dr. Janchar, Medical Director; Butch Winslow, DAC Chair

Adoption of the Agenda:

Motion: To adopt the agenda of the June 21, 2018 Marion Board of Health Meeting.

Motion Made By: Dick Steven

Motion 2nd By: Mike Thomas

Discussion: None

Approved By Voice Vote

Approval of Minutes:

Motion: To approve the minutes of the May 17, 2018 Marion Board of Health meeting.

Motion Made By: Mick Williams

Motion 2nd By: Rob Lill

Discussion: None

Approved By Voice Vote

INFORMATION SESSION

Forum for Public Comment:

There was no public comment.

Information Only Items (Not Requiring Board of Health Action):

Public Health Nursing



- Communicable Disease Report- Kelly added that the rabies case reflected on the report was an animal case and not a human case and the mumps case was not a confirmed case of contagious mumps
- Public Health Emergency Preparedness grant revenue update

Maternal and Child Health

- WIC Farmers' Market Nutrition Program – MCH has 2 staff at the Farmers' Market handing out \$20.00 vouchers for WIC participants to use at the market.
- Project 197 Partnership – partnering with MARCA to maintain the gardens

Environmental Health

- Sanitarian-in-Training – Tyler Pigman introduced Sanimma Silga as our new SIT
- The property at 139 Jefferson Street was condemned due to no potable water running in to the house. Two tenants are being assisted with finding alternate housing. In the event the water service is restored, the condemnation will be lifted.

Other

- Workplace Culture Survey – Tom reviewed the results of the annual survey
- Wage adjustment effective June 25th.

Items Presented for Board Consideration/Action:

Fiscal Activity:

- Financial Transactions and Payment of Bills (attachment #1)
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Contracts:

- Laiply's for lead safe posters (attachment #2)
- Ohio EPA for mosquito control activities (attachment #3)
- Univar for mosquito dunks (attachment #4)
- Buckeye Power Sales for generator maintenance agreement (attachment #5)
- Dr. Janchar – (attachment #9)
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Public Health Nuisances:

- 6548 Emahiser Rd., Tully Township (attachment #6)
- 194 Center St., Morral Village (attachment #7)

Personnel Action:

- Creation of Fiscal Coordinator position (attachment #8)

Executive Session:

- Transition Plan for Director of Nursing Position

Medical Director's Report: No additional report.

Health Commissioner's Report: No additional report

President's Comments: No additional report

WORKING SESSION

Action Items:



Resolution # 2018-06-43: Be it resolved that the District Board of Health approves the financial transactions and payment of bills as presented in attachment #1.

Motion Made by: Mick Williams

Seconded by: Dick Steven

Discussion: None

For: Rob Lill; Dr. Patel; Dick Steven; Mike Thomas; Mick Williams; Laurie Wise

Against: None

Abstentions: None

Disposition: Carried

Resolution # 2018-06-44: Be it resolved that the District Board of Health authorizes the Health Commissioner to enter into and execute a contract with Laipply's in an amount not to exceed \$1,930 as described in attachment #2.

Motion Made by: Dr. Patel

Seconded by: Rob Lill

Discussion: None

For: Rob Lill; Dr. Patel; Dick Steven; Mike Thomas; Mick Williams; Laurie Wise

Against: None

Abstentions: None

Disposition: Carried

Resolution # 2018-06-45: Be it resolved that the District Board of Health hereby approves the Health Commissioner to enter into and execute a contract with the Ohio Environmental Protection Agency in an amount not to exceed \$21,630 as described in attachment #3.

Motion Made by: Mike Thomas

Seconded by: Mick Williams

Discussion: None

For: Rob Lill; Dr. Patel; Dick Steven; Mike Thomas; Mick Williams; Laurie Wise

Against: None

Abstentions: None

Disposition: Carried

Resolution # 2018-06-46: Be it resolved that the District Board of Health authorizes the Health Commissioner to enter into and execute a contract with Univar in an amount not to exceed \$1,000 as described in attachment #4.

Motion Made by: Mick Williams

Seconded by: Dick Steven

Discussion: None

For: Rob Lill; Dr. Patel; Dick Steven; Mike Thomas; Mick Williams; Laurie Wise

Against: None

Abstentions: None

Disposition: Carried

Resolution # 2018-06-47: Be it resolved that the District Board of Health hereby authorizes the Health Commissioner to enter into and execute a contract with Buckeye Power Sales to provide a 3 year



planned generator maintenance agreement to include 2 service trips per year: one major and one minor service from 6/1/18 to 5/31/2021 in an amount not to exceed \$650 per year as presented in attachment #5.

Motion Made by: Dr. Patel

Seconded by: Mike Thomas

Discussion: None

For: Rob Lill; Dr. Patel; Dick Steven; Mike Thomas; Mick Williams; Laurie Wise

Against: None

Abstentions: None

Disposition: Carried

Resolution # 2018-06-48: Be it resolved that the District Board of Health, after considering the information presented in attachment #6, hereby declares 6548 Emahiser Rd in Tully Township, a public health nuisance and does hereby approve forwarding the owner(s) and or persons with legal interest in the property for prosecution if owner fails to comply with the orders of the Board of Health.

Motion Made by: Mick Williams

Seconded by: Dick Steven

Discussion: None

For: Rob Lill; Dr. Patel; Dick Steven; Mike Thomas; Mick Williams; Laurie Wise

Against: None

Abstentions: None

Disposition: Carried

Resolution # 2018-06-049: Be it resolved that the District Board of Health, after considering the information presented in attachment #7, hereby declares 194 Center Street in Morral Village, a public health nuisance and does hereby approve forwarding the owner(s) and or persons with legal interest in the property for prosecution if owner fails to comply with the orders of the Board of Health.

Motion Made by: Mick Williams

Seconded by: Dr. Patel

Discussion: None

For: Rob Lill; Dr. Patel; Dick Steven; Mike Thomas; Mick Williams; Laurie Wise

Against: None

Abstentions: None

Disposition: Carried

Resolution # 2018-06-50: Be it resolved that the District Board of Health hereby authorizes the creation of the job position "Fiscal Coordinator" as presented in attachment #8.

Motion Made by: Dr. Patel

Seconded by: Dick Steven

Discussion: None

For: Rob Lill; Dr. Patel; Dick Steven; Mike Thomas; Mick Williams; Laurie Wise

Against: None

Abstentions: None

Disposition: Carried



Resolution # 2018-06-51: Be it resolved that the District Board of Health hereby authorizes the Health Commissioner to enter into and execute a contract with Dr. Leonard Janchar to serve as the Marion Public Health Medical Director for an amount not to exceed \$3,600 per year as presented in attachment #9.

Motion Made by: Mike Thomas

Seconded by: Dr. Patel

Discussion: None

For: Rob Lill; Dr. Patel; Dick Steven; Mike Thomas; Mick Williams; Laurie Wise

Against: None

Abstentions: None

Disposition: Carried

Resolution # 2018-06-52: Be it resolved that the Board of Health will enter into Executive Session with the Health Commissioner to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official. At the conclusion of the Executive Session, the Board of Health may return to an open session to take further action as needed. No further action is anticipated.

Motion Made by: Mick Williams

Seconded by: Dr. Patel

Discussion: None

Roll Call For: Rob Lill; Dr. Patel; Dick Steven; Mike Thomas; Mick Williams; Laurie Wise

Roll Call Against: None

Abstentions: None

Disposition: Carried

Adjournment:

Having no further business, the meeting was adjourned. Minutes respectfully prepared by Lisa Cook, Fiscal Coordinator, and submitted by Thomas Quade, Health Commissioner

NEXT MEETING OF THE MARION PUBLIC HEALTH BOARD:

July 19, 2018 5:00pm in Conference Room 128

Marion Public Health

181 S. Main Street, Marion, OH 43302