Minutes from the Regular Meeting of the Marion Public Health Board Held in the Conference Room of Marion Public Health

OPENNING SESSION

Date and Time of Meeting:
June 21, 2018 - 5:00pm

Type of Meeting:
Regular Meeting of the Marion Public Health Board

Meeting Called to Order:
Laurie Wise called the meeting of the Board of Health of Marion Public Health to order at 5:00 pm on Thursday, June 21, 2018.

Roll Call- Members Present:
Rob Lill; Dr. Patel; Dick Steven; Mike Thomas; Mick Williams; Laurie Wise

Members Absent:
Tara Dyer- Excused

Others Present:
Thomas Quade, Health Commissioner; Traci Kinsler, Director of Office of Policy & Planning/Fiscal Director; Lisa Cook, Fiscal Coordinator; Kelly Engelhart, Director of Nursing; Tyler Pigman, Director of Environmental Health; Katrina Harwood, Director of Maternal and Child Health; Dr. Janchar, Medical Director; Butch Winslow, DAC Chair

Adoption of the Agenda:
Motion: To adopt the agenda of the June 21, 2018 Marion Board of Health Meeting.
Motion Made By: Dick Steven
Motion 2nd By: Mike Thomas
Discussion: None
Approved By Voice Vote

Approval of Minutes:
Motion: To approve the minutes of the May 17, 2018 Marion Board of Health meeting.
Motion Made By: Mick Williams
Motion 2nd By: Rob Lill
Discussion: None
Approved By Voice Vote

INFORMATION SESSION

Forum for Public Comment:
There was no public comment.

Information Only Items (Not Requiring Board of Health Action):
Public Health Nursing
Communicable Disease Report- Kelly added that the rabies case reflected on the report was an animal case and not a human case and the mumps case was not a confirmed case of contagious mumps

Public Health Emergency Preparedness grant revenue update

Maternal and Child Health

- WIC Farmers’ Market Nutrition Program – MCH has 2 staff at the Farmers’ Market handing out $20.00 vouchers for WIC participants to use at the market.
- Project 197 Partnership – partnering with MARCA to maintain the gardens

Environmental Health

- Sanitarian-in-Training – Tyler Pigman introduced Sanimma Silga as our new SIT
- The property at 139 Jefferson Street was condemned due to no potable water running in to the house. Two tenants are being assisted with finding alternate housing. In the event the water service is restored, the condemnation will be lifted.

Other

- Workplace Culture Survey – Tom reviewed the results of the annual survey
- Wage adjustment effective June 25th.

Items Presented for Board Consideration/Action:

Fiscal Activity:

- Financial Transactions and Payment of Bills (attachment #1)

Contracts:

- Laiply’s for lead safe posters (attachment #2)
- Ohio EPA for mosquito control activities (attachment #3)
- Univar for mosquito dunks (attachment #4)
- Buckeye Power Sales for generator maintenance agreement (attachment #5)
- Dr. Janchar – (attachment #9)

Public Health Nuisances:

- 6548 Emahiser Rd., Tully Township (attachment #6)
- 194 Center St., Morral Village (attachment #7)

Personnel Action:

- Creation of Fiscal Coordinator position (attachment #8)

Executive Session:

- Transition Plan for Director of Nursing Position

Medical Director’s Report: No additional report.

Health Commissioner’s Report: No additional report

President’s Comments: No additional report

Action Items:
Resolution # 2018-06-43: Be it resolved that the District Board of Health approves the financial transactions and payment of bills as presented in attachment #1.

Motion Made by: Mick Williams
Seconded by: Dick Steven
Discussion: None
For: Rob Lill; Dr. Patel; Dick Steven; Mike Thomas; Mick Williams; Laurie Wise
Against: None
Abstentions: None
Disposition: Carried

Resolution # 2018-06-44: Be it resolved that the District Board of Health authorizes the Health Commissioner to enter into and execute a contract with Laiply’s in an amount not to exceed $1,930 as described in attachment #2.

Motion Made by: Dr. Patel
Seconded by: Rob Lill
Discussion: None
For: Rob Lill; Dr. Patel; Dick Steven; Mike Thomas; Mick Williams; Laurie Wise
Against: None
Abstentions: None
Disposition: Carried

Resolution # 2018-06-45: Be it resolved that the District Board of Health hereby approves the Health Commissioner to enter into and execute a contract with the Ohio Environmental Protection Agency in an amount not to exceed $21,630 as described in attachment #3.

Motion Made by: Mike Thomas
Seconded by: Mick Williams
Discussion: None
For: Rob Lill; Dr. Patel; Dick Steven; Mike Thomas; Mick Williams; Laurie Wise
Against: None
Abstentions: None
Disposition: Carried

Resolution # 2018-06-46: Be it resolved that the District Board of Health authorizes the Health Commissioner to enter into and execute a contract with Univar in an amount not to exceed $1,000 as described in attachment #4.

Motion Made by: Mick Williams
Seconded by: Dick Steven
Discussion: None
For: Rob Lill; Dr. Patel; Dick Steven; Mike Thomas; Mick Williams; Laurie Wise
Against: None
Abstentions: None
Disposition: Carried

Resolution # 2018-06-47: Be it resolved that the District Board of Health hereby authorizes the Health Commissioner to enter into and execute a contract with Buckeye Power Sales to provide a 3 year
planned generator maintenance agreement to include 2 service trips per year: one major and one minor service from 6/1/18 to 5/31/2021 in an amount not to exceed $650 per year as presented in attachment #5.

Motion Made by: Dr. Patel  
Seconded by: Mike Thomas  
Discussion: None  
For: Rob Lill; Dr. Patel; Dick Steven; Mike Thomas; Mick Williams; Laurie Wise  
Against: None  
Abstentions: None  
Disposition: Carried

Resolution # 2018-06-48: Be it resolved that the District Board of Health, after considering the information presented in attachment #6, hereby declares 6548 Emahiser Rd in Tully Township, a public health nuisance and does hereby approve forwarding the owner(s) and or persons with legal interest in the property for prosecution if owner fails to comply with the orders of the Board of Health.

Motion Made by: Mick Williams  
Seconded by: Dick Steven  
Discussion: None  
For: Rob Lill; Dr. Patel; Dick Steven; Mike Thomas; Mick Williams; Laurie Wise  
Against: None  
Abstentions: None  
Disposition: Carried

Resolution # 2018-06-049: Be it resolved that the District Board of Health, after considering the information presented in attachment #7, hereby declares 194 Center Street in Morral Village, a public health nuisance and does hereby approve forwarding the owner(s) and or persons with legal interest in the property for prosecution if owner fails to comply with the orders of the Board of Health.

Motion Made by: Mick Williams  
Seconded by: Dr. Patel  
Discussion: None  
For: Rob Lill; Dr. Patel; Dick Steven; Mike Thomas; Mick Williams; Laurie Wise  
Against: None  
Abstentions: None  
Disposition: Carried

Resolution # 2018-06-50: Be it resolved that the District Board of Health hereby authorizes the creation of the job position “Fiscal Coordinator” as presented in attachment #8.

Motion Made by: Dr. Patel  
Seconded by: Dick Steven  
Discussion: None  
For: Rob Lill; Dr. Patel; Dick Steven; Mike Thomas; Mick Williams; Laurie Wise  
Against: None  
Abstentions: None  
Disposition: Carried
Resolution # 2018-06-51: Be it resolved that the District Board of Health hereby authorizes the Health Commissioner to enter into and execute a contract with Dr. Leonard Janchar to serve as the Marion Public Health Medical Director for an amount not to exceed $3,600 per year as presented in attachment #9.

Motion Made by: Mike Thomas  
Seconded by: Dr. Patel  
Discussion: None  
For: Rob Lill; Dr. Patel; Dick Steven; Mike Thomas; Mick Williams; Laurie Wise  
Against: None  
Abstentions: None  
Disposition: Carried

Resolution # 2018-06-52: Be it resolved that the Board of Health will enter into Executive Session with the Health Commissioner to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official. At the conclusion of the Executive Session, the Board of Health may return to an open session to take further action as needed. No further action is anticipated.

Motion Made by: Mick Williams  
Seconded by: Dr. Patel  
Discussion: None  
Roll Call For: Rob Lill; Dr. Patel; Dick Steven; Mike Thomas; Mick Williams; Laurie Wise  
Roll Call Against: None  
Abstentions: None  
Disposition: Carried

Adjournment:

Having no further business, the meeting was adjourned. Minutes respectfully prepared by Lisa Cook, Fiscal Coordinator, and submitted by Thomas Quade, Health Commissioner

NEXT MEETING OF THE MARION PUBLIC HEALTH BOARD:  
July 19, 2018 5:00pm in Conference Room 128  
Marion Public Health  
181 S. Main Street, Marion, OH 43302