



OPENNING SESSION

Date and Time of Meeting:

May 17, 2018 - 5:00pm

Type of Meeting:

Regular Meeting of the Marion Public Health Board

Meeting Called to Order:

Laurie Wise called the meeting of the Board of Health of Marion Public Health to order at 5:00 pm on Thursday, May 17, 2018.

Roll Call- Members Present:

Tara Dyer; Rob Lill; Dick Steven; Mike Thomas; Mick Williams; Laurie Wise

Members Absent:

Dr. Patel- Excused

Others Present:

Thomas Quade, Health Commissioner; Traci Kinsler, Director of Office of Policy & Planning/Fiscal Director; Lisa Cook, Fiscal Coordinator; Kelly Engelhart, Director of Nursing; Tyler Pigman, Director of Environmental Health; Katrina Harwood, Director of Maternal and Child Health; Dr. Janchar, Medical Director; Butch Winslow, DAC Chair

Adoption of the Agenda:

Motion: To adopt the agenda of the May 17, 2018 Marion Board of Health Meeting.

Motion Made By: Tara Dyer

Motion 2nd By: Dick Steven

Discussion: None

Approved By Voice Vote

Approval of Minutes:

Motion: To approve the minutes of the April 19, 2018 Marion Board of Health meeting.

Motion Made By: Mike Thomas

Motion 2nd By: Mick Williams

Discussion: None

Approved By Voice Vote

INFORMATION SESSION

Forum for Public Comment:

There was no public comment.

Information Only Items (Not Requiring Board of Health Action):

Public Health Nursing: Kelly Engelhart



- Communicable Disease Report: Kelly Engelhart & Dr. Janchar presented the April report. There was one Norovirus outbreak at a local long-term healthcare facility that lasted about 4 days.

Maternal and Child Health: Katrina Harwood

- Moms Quit for Two grant was awarded just over \$45,000.00
- Breastfeeding Peer Helper position will be posted next week

Environmental Health: Tyler Pigman

- Sanitarian position is open due to the resignation of Ryan Allarding. Ryan has accepted a supervisory position with Ohio Department of Agriculture
- 435-437 North Main Street sewage line issue has been repaired so no further action is required at this time.

Policy and Planning: Traci Kinsler

- Roof replacement, Fire update, HVAC update. Mr. Quade added that leadership, EH and Nursing staff on-site did a fantastic job responding to the needs of the agency to protect both our employees and vaccine.

Other: Thomas Quade

- 2nd Bimonthly Program Budget Report

Items Presented for Board Consideration/Action:

Fiscal Activity:

- Financial Transactions and Payment of Bills (attachment #1)

Reimbursements:

- Carol White – mileage – Training (attachment #2)

Contracts:

- Coshocton County Family and Children First Council (attachment #3)
- Willig Tire Recycling – 3268 Harding Highway East (attachment #4). Mick Williams asked Tyler to check out the vacant car wash property on E. Fairground St. where a large amount of tires are being stored in a bay. Mike Thomas asked about an alley in between David and Henry Streets. Tyler let Mike know that the EPA is addressing the situation at this property and Tyler will update Mike after a call taking place with the EPA on Friday morning, May 18th.
- Franklin County Public Health – grant deliverables for emergency planning (attachment #5)
- Franklin County Public Health – Medical Reserve Corp administration (attachment #6)
- Redbrick Social Media – Lead Poisoning Prevention campaign (attachment #7)

Other Action:

- Creation of a new position (attachment #8)

Medical Director's Report: No additional report.

Health Commissioner's Report: No additional report

President's Comments: No additional report



WORKING SESSION

Action Items:

Resolution # 2018-05-35: Be it resolved that the District Board of Health approves the financial transactions and payment of bills as presented in attachment #1.

Motion Made by: Mick Williams

Seconded by: Dick Steven

Discussion: None

For: Tara Dyer; Rob Lill; Dick Steven; Mike Thomas; Mick Williams; Laurie Wise

Against: None

Abstentions: None

Disposition: Carried

Resolution # 2018-05-36: Be it resolved that the District Board of Health approves the payment of all reimbursable travel expenses as presented in attachment #2.

Motion Made by: Tara Dyer

Seconded by: Mike Thomas

Discussion: None

For: Tara Dyer; Rob Lill; Dick Steven; Mike Thomas; Mick Williams; Laurie Wise

Against: None

Abstentions: None

Disposition: Carried

Resolution # 2018-05-37: Be it resolved that the District Board of Health authorizes the Health Commissioner to enter into and execute a contract with the Coshocton County Family and Children First Council (FCFC) such that Marion Public Health will reimburse Coshocton County FCFC for completion of grant deliverables related to the Moms Quit for Two Grant in the amount not to exceed \$18,178.95, as presented in attachment #3.

Motion Made by: Dick Steven

Seconded by: Mick Williams

Discussion: None

For: Tara Dyer; Rob Lill; Dick Steven; Mike Thomas; Mick Williams; Laurie Wise

Against: None

Abstentions: None

Disposition: Carried

Resolution # 2018-05-38: Be it resolved that the District Board of Health authorizes the Health Commissioner to enter into and execute a contract with Willig Tire Recycling for mosquito source reduction efforts at 3268 Harding Highway East in Marion, OH in an amount not to exceed \$2,000 to be paid by the Mosquito Control Grant as presented in attachment #4.

Motion Made by: Dick Steven

Seconded by: Tara Dyer

Discussion: None

For: Tara Dyer; Rob Lill; Dick Steven; Mike Thomas; Mick Williams; Laurie Wise



Against: None
Abstentions: None
Disposition: Carried

Resolution # 2018-05-39: Be it resolved that the District Board of Health hereby authorizes the Health Commissioner to enter into and execute a contract with Franklin County Public Health to provide administrative services in support of the Medical Reserve Corps in an amount not to exceed \$3,500 paid for by grant dollars as presented in attachment #6.

Motion Made by: Mick Williams
Seconded by: Mike Thomas
Discussion: None
For: Tara Dyer; Rob Lill; Dick Steven; Mike Thomas; Mick Williams; Laurie Wise
Against: None
Abstentions: None
Disposition: Carried

Resolution # 2018-05-40: Be it resolved that the District Board of Health hereby authorizes the Health Commissioner to enter into and execute a contract with Franklin County Public Health for the completion of agreed upon deliverables within the Public Health Emergency Preparedness grant at a rate determined for each deliverable by the Ohio Department of Health with the total amount paid not to exceed the total grant award as presented in attachment #5.

Motion Made by: Rob Lill
Seconded by: Dick Steven
Discussion: None
For: Tara Dyer; Rob Lill; Dick Steven; Mike Thomas; Mick Williams; Laurie Wise
Against: None
Abstentions: None
Disposition: Carried

Resolution # 2018-05-41: Be it resolved that the District Board of Health hereby authorizes the Health Commissioner to enter into and execute a contract with Redbrick Social Media in an amount not to exceed \$5,080 as described in attachment #7.

Motion Made by: Dick Steven
Seconded by: Mick Williams
Discussion: None
For: Tara Dyer; Rob Lill; Dick Steven; Mike Thomas; Mick Williams; Laurie Wise
Against: None
Abstentions: None
Disposition: Carried

Resolution # 2018-05-42: Be it resolved that the District Board of Health hereby authorizes the creation of the job title “Health Equity Strategist” as presented in attachment #8.

Motion Made by: Mike Thomas
Seconded by: Dick Steven
Discussion: None



For: Tara Dyer; Rob Lill; Dick Steven; Mike Thomas; Mick Williams; Laurie Wise
Against: None
Abstentions: None
Disposition: Carried

Adjournment:

Having no further business, the meeting was adjourned. Minutes respectfully prepared by Lisa Cook, Fiscal Coordinator, and submitted by Thomas Quade, Health Commissioner

NEXT MEETING OF THE MARION PUBLIC HEALTH BOARD:
June 21, 2018 5:00pm in Conference Room 128
Marion Public Health
181 S. Main Street, Marion, OH 43302