



OPENNING SESSION

Date and Time of Meeting:

April 19, 2018 - 5:00pm

Type of Meeting:

Regular Meeting of the Marion Public Health Board

Meeting Called to Order:

Laurie Wise called the meeting of the Board of Health of Marion Public Health to order at 5:00 pm on Thursday, April 19, 2018.

Roll Call- Members Present:

Tara Dyer; Rob Lill; Mick Williams; Laurie Wise

Members Absent:

Mike Thomas- Excused

Dick Steven- Absent

Dr. Patel- Absent

Others Present:

Thomas Quade, Health Commissioner; Traci Kinsler, Director of Office of Policy & Planning/Fiscal Director; Lisa Cook, Fiscal Coordinator; Kelly Engelhart, Director of Nursing; Tyler Pigman, Director of Environmental Health; Katrina Harwood, Director of Maternal and Child Health; Dr. Janchar, Medical Director; Butch Winslow, DAC Chair

Adoption of the Agenda:

Motion: To adopt the agenda of the April 19, 2018 Marion Board of Health Meeting.

Motion Made By: Tara Dyer

Motion 2nd By: Mick Williams

Discussion: None

Approved By Voice Vote

Approval of Minutes:

Motion: To approve the minutes of the March 21, 2018 Marion Board of Health meeting.

Motion Made By: Mick Williams

Motion 2nd By: Rob Lill

Discussion: None

Approved By Voice Vote

INFORMATION SESSION

Forum for Public Comment:

There was no public comment.

Information Only Items (Not Requiring Board of Health Action):



Public Health Nursing

- Communicable Disease Report: Kelly Engelhart & Dr. Janchar presented the February and March report.
- Update on Epidemiologist: Received 60 resumes for the EPI position with 10 being interviewed by phone and 3 in person. The position was offered to and accepted by Emmanuel Vidal. Emmanuel was a physician in Nigeria and has a Masters Degree in Public Health and is completing a Masters Degree in Health Informatics. He is currently a data analysis for the United States Army. He will join Marion Public Health on May 21st.

Maternal and Child Health

- WIC and MCH grant applications are process
- Accreditation Site Visit follow up: Katrina presented the preliminary summary of the overall impression of MPH as well as the 3 opportunities for improvement and our 3 greatest strengths. President Wise thanked the staff for all the hard work it took to get point and added that she is sure the site visitors were able to see what a wonderful health department this is.

Environmental Health

- Radon Grant – Quarter 2- March was Radon Awareness Month. EH provided activities to promote this cause with FaceBook posts, Marion Star article, electronic billboards at OSUM, and educational presentations to Head Start and local Board of Realtors.

Policy and Planning

- Budget Commission Meeting Follow Up

Other

- 1st Quarter Performance Management Plan Update

Items Presented for Board Consideration/Action:

Fiscal Activity:

- Financial Transactions and Payment of Bills (attachment #1)

Reimbursements:

- Blanket grant funded reimbursement approval (attachment #2)
- Public Health Improvement Training (attachment #3)
- Ohio Public Health Combined Conference (attachment #3)

Contracts:

- Dr. Margo Erme consulting Epidemiologist (attachment #4)
- WELCO contract increase for Moms Quit for Two Grant (attachment #5)
- Ohio Department of Commerce – Mobile Home Parks (attachment #6)

Regulatory Action:

- None

Medical Director's Report: No additional report.

Health Commissioner's Report: No additional report

President's Comments: No additional report

WORKING SESSION

Action Items:



Resolution # 2018-04-28: Be it resolved that the District Board of Health approves the financial transactions and payment of bills as presented in attachment #1.

Motion Made by: Mick Williams
Seconded by: Rob Lill
Discussion: None
For: Tara Dyer; Rob Lill; Mick Williams; Laurie Wise
Against: None
Abstentions: None
Disposition: Carried

Resolution # 2018-04-29: Be it resolved that the District Board of Health approves the payment of all reimbursable travel expenses that are budgeted and paid for through a grant and approved by the health commissioner as presented in attachment #2.

Motion Made by: Rob Lill
Seconded by: Mick Williams
Discussion: None
For: Tara Dyer; Rob Lill; Mick Williams; Laurie Wise
Against: None
Abstentions: None
Disposition: Carried

Resolution # 2018-04-30: Be it resolved that the District Board of Health approves the payment of the reimbursable travel expenses presented in attachment #3.

Motion Made by: Laurie Wise
Seconded by: Tara Dyer
Discussion: None
For: Tara Dyer; Rob Lill; Mick Williams; Laurie Wise
Against: None
Abstentions: None
Disposition: Carried

Resolution # 2018-04-31: Be it resolved that the District Board of Health authorizes the Health Commissioner to enter into and execute a contract with Dr. Marguerite Erme in an amount not to exceed \$2,000 as described in attachment #4.

Motion Made by: Mick Williams
Seconded by: Rob Lill
Discussion: None
For: Tara Dyer; Rob Lill; Mick Williams; Laurie Wise
Against: None
Abstentions: None
Disposition: Carried

Resolution # 2018-04-32: Be it resolved that the District Board of Health hereby authorizes the Health Commissioner to amend an existing contract with WELCO such that the contract will not exceed \$5,000 as presented in attachment #5.



Motion Made by: Rob Lill
Seconded by: Tara Dyer
Discussion: None
For: Tara Dyer; Rob Lill; Mick Williams; Laurie Wise
Against: None
Abstentions: None
Disposition: Carried

Resolution # 2018-04-33: Be it resolved that the District Board of Health hereby authorizes the Health Commissioner to enter into and execute a contract with the Ohio Department of Commerce such that Marion Public Health will receive payment to enforce Ohio Manufactured Home Park regulations as presented in attachment #6.

Motion Made by: Mick Williams
Seconded by: Rob Lill
Discussion: None
For: Tara Dyer; Rob Lill; Mick Williams; Laurie Wise
Against: None
Abstentions: None
Disposition: Carried

Adjournment:

Having no further business, the meeting was adjourned. Minutes respectfully prepared by Lisa Cook, Fiscal Coordinator, and submitted by Thomas Quade, Health Commissioner

NEXT MEETING OF THE MARION PUBLIC HEALTH BOARD:
May 17, 2018 5:00pm in Conference Room 128
Marion Public Health
181 S. Main Street, Marion, OH 43302