



Minutes From the Regular Meeting
of the Marion Public Health Board
Held in the Conference Room of Marion Public Health

Meeting Minutes:

Date and Time of Meeting: November 30, 2017 - 5:00pm

Type of Meeting: Regular Meeting of the Marion Public Health Board

Meeting Called to Order:

Laurie Wise called the meeting of the Board of Health of Marion Public Health to order at 5:00 pm on Thursday, November 30, 2017.

Roll Call- Members Present: Scott Ballenger; Tara Dyer; Dr. Patel; Dick Steven; Mick Williams; Laurie Wise; Angie Yazel

Members Absent:

None

Others Present:

MPH Staff and Others- Thomas Quade, Health Commissioner; Traci Kinsler, Director Office of Policy & Planning/Fiscal Director ; Katrina Harwood, Director of Maternal and Child Health; Kelly Engelhart, Director of Nursing; Dr. Janchar, Medical Director; Lisa Cook, Executive Administrative Assistant; Butch Winslow, DAC Chairperson; Madison Shuret, Sanitarian

Guests: None

Adoption of the Agenda:

Motion: To adopt the agenda of the November 30, 2017 Marion Board of Health Meeting.

Motion Made By: Mick Williams

Motion 2nd By: Dr. Patel

Approved By Voice Vote

Minutes:

Motion: To approve the minutes of the October 19, 2017 Marion Board of Health meeting.

Motion Made By: Tara Dyer

Motion 2nd By: Mick Williams

Approved By Voice Vote

Forum for Public Comment:

None

Information Session:



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Public Health Nursing: All reports included in meeting packet.

Communicable Disease Report: Dr. Janchar reviewed the report and Kelly Engelhart provided an update on the Needle Exchange Program.

Kelly added that we have submitted an expansion grant for the Project DAWN to provide additional distribution sites for Naloxone.

Nursing staffing updates: 2 new staff members have been hired. Candice DeWitt started November 28th as the Administrative Assistant Professional for the Nursing Division and Rachel Hill will be joining us at a Public Health Nurse on December 11th.

Policy and Planning:

2017 Healthy Community Award Winner (Creating Healthy Communities)

Traci Kinsler updated the board on the branding strategy with the official launch date of January 1st.

Maternal and Child Health:

Maternal and Child Health Grant Deliverables- 4 focus areas: screening and referral for post partum depression, referral system for additional support for breast-feeding Moms, access to care for population served, and increase physical activity for children.

2017 WIC Grant Recap: Narrative included in meeting packet.

Accreditation:

Next Phase: Site visit is scheduled for April 11 & 12, 2018. This will include a section with 2-3 board members meeting with the site visitors.

Environmental Health: All reports included in meeting packet.

Tom shared the Pool Program Audit Success Story

Tyler Pigman was awarded the 2017 NW Ohio Outstanding Sanitarian Award at the Ohio Environmental Health Association conference

Update on Martel Tire clean-up: the project has been completed and it was noted that Dan Purdy and Robert Moodespaugh, Tully Township, stopped by the health department to express their gratitude. Pictures of the process were provided.

Items Presented for Board Consideration/Action:

Fiscal: All reports included in meeting packet.

Financial transactions and payment of bills (Traci)

The building project (HVAC & roof) will start with the bidding process in January 2018 and we anticipate the work to start in the Spring.



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Reimbursements: All reports included in meeting packet.

Wilson – Mileage (Findlay, OH) – Training for Children with Medical Handicaps (CMH) program – not to exceed \$50 (Kelly)

Wilson & Engelhart – Mileage (Dublin, OH) – Ohio Public Health Association Public Health Nursing meeting – not to exceed \$150 combined (Kelly)

Wilson or Engelhart – Mileage (Pickerington, OH) – Maternal Mental Health training (Screening/referral) – Grant deliverable – not to exceed \$65 (Kelly)

Contracts: All reports included in meeting packet.

LiveStories – pilot program – 6 month access to platform - \$3,000

OSU Extension Office – Transportation survey – grant funded - \$5,000 (Traci)

Environmental:

Madison Shuret presented the third Reading of Environmental Health Fee Structure with 2 minor changes: removing the fee for 2nd location of a government pool and adding a Food Program fee to cover the cost to proctor the ServSafe test.

The Public Hearing for the 2018 fee schedule was held on November 15th.

The Board inquired about the status of the City Ordinance Enforcement contract. Mr. Quade reported that the program expenses did exceed the \$62,000 budget slightly and that we would calculate and share the end of the year total expenses. The Board directed the Health Commissioner to pursue recovery of the overage amount.

Medical Director's Report:

No additional report.

Health Commissioner's Report:

No additional report

President's Comments:

No additional report.

Action Items:

Resolution: 2017-83: Be it resolved that the District Board of Health approves the financial transactions and payments of bills as presented in the information session.

Resolution moved by: Scott Ballenger

Seconded by: Mick Williams

Discussion: None

For: Scott Ballenger; Tara Dyer; Dr. Patel; Dick Steven; Mick Williams; Laurie Wise; Angie Yazel



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Against: None
Abstentions: None
Disposition: Carried

Resolution 2017-84: Be it resolved that the District Board of Health hereby presents the third and final reading of the 2018 Proposed Environmental Health Fees and adopts said fees.

Resolution moved by: Mick Williams
Seconded by: Dick Steven
Discussion: None
For: Scott Ballenger; Tara Dyer; Dr. Patel; Dick Steven; Mick Williams; Laurie Wise; Angie Yazel
Abstentions: None
Disposition: Carried

Resolution 2017-85: Be it resolved that the District Board of Health hereby approves the three mileage reimbursements as presented in the information session.

Resolution moved by: Dr. Patel
Seconded by: Scott Ballenger
Discussion: None
For: Scott Ballenger; Tara Dyer; Dr. Patel; Dick Steven; Mick Williams; Laurie Wise; Angie Yazel
Abstentions: None
Disposition: Carried

Resolution 2017-86: Be it resolved that the District Board of Health hereby approves the Health Commissioner to enter into and execute a contract with LiveStories for a 6 month subscription to their data platform as described in the information session in an amount not to exceed \$3,000.

Resolution moved by: Scott Ballenger
Seconded by: Mick Williams
Discussion: None
For: Scott Ballenger; Tara Dyer; Dr. Patel; Dick Steven; Mick Williams; Laurie Wise; Angie Yazel
Abstentions: None
Disposition: Carried

Resolution 2017-87: Be it resolved that the District Board of Health hereby approves the Health Commissioner to enter into and execute a contract with The Ohio State University Extension Office to engage in a transportation survey as described in the information session in an amount not to exceed \$5,000 to be paid from Ohio Department of Transportation grant dollars.

Resolution moved by: Dick Steven
Seconded by: Dr. Patel
Discussion: None
For: Scott Ballenger; Tara Dyer; Dr. Patel; Dick Steven; Mick Williams; Laurie Wise; Angie Yazel
Abstentions: None
Disposition: Carried

Resolution 2017-88: Whereas the Marion County Park District has demonstrated its dedication to creating an environment that promotes an opportunity to for all Marion County residents to engage in physical activity, and



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**Whereas they have served a central role in the creation of 12.44 miles of a multi-use trail that has become one of Marion's greatest assets, and
Whereas they have developed programming for children to be active and learn about the outdoor environment, and**

**Whereas they have utilized native plant landscaping that supports a healthy environment and ecosystem, and
Whereas they continue to be an active partner in improving the health of Marion County residents, now therefore**

The Marion Board of Health declares the Marion County Park District to be the 2017 Community Public Health Champion and in doing so expresses the Board's sincere gratitude for their partnership in the shared pursuit of a healthy Marion County, Ohio.

Resolution moved by: Mick Williams

Seconded by: Dr. Patel

Discussion: None

For: Scott Ballenger; Tara Dyer; Dr. Patel; Dick Steven; Mick Williams; Laurie Wise; Angie Yazel

Abstentions: None

Disposition: Carried

Board Recognitions:

Reading of Proclamation regarding exiting of Angie Yazel, Board of Health member. Scott Ballenger expressed his gratitude to Angie for the support and guidance she provided to him over the last 6 years he has served the board.

Reading of Proclamation regarding 20 years of service milestone for Lisa Cook.

Adjournment:

Having no further business, the meeting was adjourned.

Minutes respectfully prepared by Lisa Cook, Executive Administrative Assistant, and submitted by Thomas Quade, Health Commissioner

NEXT MEETING OF THE MARION PUBLIC HEALTH BOARD:

January 18, 2018 5:00pm in Conference Room 128 of Marion Public Health located at 181 S. Main Street; Marion, OH 43302