



## **OPENNING SESSION**

### **Date and Time of Meeting:**

February 15, 2018 - 5:00pm

### **Type of Meeting:**

Regular Meeting of the Marion Public Health Board

### **Meeting Called to Order:**

Laurie Wise called the meeting of the Board of Health of Marion Public Health to order at 5:00 pm on Thursday, February 15, 2018.

### **Roll Call- Members Present:**

Scott Ballenger; Tara Dyer; Dr. Patel; Dick Steven; Mike Thomas; Mick Williams; Laurie Wise

### **Members Absent:**

None

### **Others Present:**

Thomas Quade, Health Commissioner; Traci Kinsler, Director Office of Policy & Planning/Fiscal Director; Katrina Harwood, Director of Maternal and Child Health; Kelly Engelhart, Director of Nursing; Tyler Pigman, Director of Environmental Health; Dr. Janchar, Medical Director

### **Adoption of the Agenda:**

**Motion: To adopt the agenda of the February 15, Marion Board of Health Meeting.**

**Motion Made By:** Mick Williams

**Motion 2nd By:** Dick Steven

**Discussion:** None

**Approved By Voice Vote**

### **Approval of Minutes:**

**Motion: To approve the minutes of the January 18, 2018 Marion Board of Health meeting.**

**Motion Made By:** Mike Thomas

**Motion 2nd By:** Dr. Patel

**Discussion:** None

**Approved By Voice Vote**

## **INFORMATION SESSION**

### **Forum for Public Comment:**

There was no public comment.

### **Information Only Items (Not Requiring Board of Health Action):**

#### **Public Health Nursing: (All reports are included in the meeting packet)**

- Communicable Disease Report – Kelly / Dr. Janchar: January report reflected 66 hospitalizations for influenza. So far February is reflecting a decline in admissions.



- Quarterly activity update on the Sexual and Reproductive Health Clinic included 44 clients were seen.
- Immunization Clinic Update: January- 66 clients were served and 200 vaccinations were administered
- BCMH Update: January – 60 client contacts
- Disease Investigations: January – 56 investigations
- One person attended the Needle Exchange
- New Born Home Visiting Program for high risk newborns referred by the MGH Center for New Beginnings will begin soon

#### Maternal and Child Health

- Lead poisoning screening during WIC appointments – Katrina: Screening completed for children at ages 1 & 2
- Marion Technical College Intern – Katrina
- Public Health Nutritionist position – Katrina

#### Environmental Health

- North Main Street sewage issue – Tyler: Property was condemned on Friday. After working with the landlord, City Engineering and the City Prosecutor a timeline was established and adequate resolution has been reached. The nuisance has been properly abated.
- Update regarding payment on City Ordinance contract – Laurie: The City Administration has requested more time to see the value of tax assessments collected in March. Tom was directed to consult with the County Prosecutor on this matter. Dr. Patel stated for the record that he believes the City Administration has taken a position against the health district many times in the past so legal advice is needed.

Mr. Quade presented the final draft of the 2017 Marion Public Health Annual Report. The published version of the report will be presented to the DAC at the March 7, 2018 meeting.

#### **Items Presented for Board Consideration/Action:**

##### Fiscal Activity:

- Financial Transactions and Payment of Bills (attachment #1) – Traci

##### Reimbursements:

- Mileage (\$60) (attachment #2) – Katrina
- 2018 Quarterly Meetings-Epidemiologist Regional Meetings (attachment #3) – Kelly
- 2018 Quarterly Meetings- PHEP Epidemiologist (attachment #4) – Kelly
- Mileage (\$20 x 2) County Teen Institute Training – Kelly
- Mileage (\$60 x 2) World TB Day Training – Kelly
- Mileage (\$50 x 2) Foodborne Outbreak Training – Kelly

##### Contracts:

- Marion First Church of the Nazarene - community park (\$20k) (attachment #5) – Katrina
- Marion City County Regional Planning Commission – (\$8k) (attachment #6) – Traci
- Marion County Park District – (\$10,500) (attachment #7) – Traci
- Marion Board of DD – (\$8k) (attachment #8) – Traci

##### Regulatory Action:

- Variance\_Request- 5014 Ashley Rd (attachment #9)- Tyler

##### Policy / Planning:

- Roof/HVAC – Traci (attachment #10)

**Medical Director's Report:** No additional report.



**Health Commissioner's Report:** No additional report

**President's Comments:** No additional report

### **WORKING SESSION**

#### **Action Items:**

**Resolution # 2018-02-01:** Be it resolved that the District Board of Health approves the financial transactions and payment of bills as presented in attachment #1.

**Motion Made by:** Scott Ballenger

**Seconded by:** Mike Thomas

**Discussion:** None

**For:** Scott Ballenger; Tara Dyer; Dr. Patel; Dick Steven; Mike Thomas; Mick Williams; Laurie Wise

**Against:** None

**Abstentions:** None

**Disposition:** Carried

**Resolution # 2018-02-02:** Be it resolved that the District Board of Health approves the payment of reimbursable expenses as presented in attachments #2.

**Motion Made by:** Scott Ballenger

**Seconded by:** Dick Steven

**Discussion:** None

**For:** Scott Ballenger; Tara Dyer; Dr. Patel; Dick Steven; Mike Thomas; Mick Williams; Laurie Wise

**Against:** None

**Abstentions:** None

**Disposition:** Carried

**Resolution # 2018-02-03:** Be it resolved that the District Board of Health authorizes the Health Commissioner to enter into and execute a contract with Marion First Church of the Nazarene in an amount not to exceed \$20,000 to develop a community park. The contract will be funded by two grants, up to \$12,000 from the Maternal and Child Health Grant and up to \$8,000 from the Creating Healthy Communities Grant, as presented in attachment #3.

**Motion Made by:** Mick Williams

**Seconded by:** Dick Steven

**Discussion:** None

**For:** Scott Ballenger; Tara Dyer; Dr. Patel; Dick Steven; Mike Thomas; Mick Williams; Laurie Wise

**Against:** None

**Abstentions:** None

**Disposition:** Carried

**Resolution # 2018-02-04:** Be it resolved that the District Board of Health authorizes the Health Commissioner to enter into and execute a contract with Marion City County Regional Planning Commission to establish a tactical urbanism pilot project in an amount not to exceed \$8,000 from the Creating Healthy Communities Grant, as presented in attachment #4.

**Motion Made by:** Mike Thomas

**Seconded by:** Dick Steven

**Discussion:** None

**For:** Scott Ballenger; Tara Dyer; Dr. Patel; Dick Steven; Mike Thomas; Mick Williams; Laurie Wise



**Against:** None  
**Abstentions:** None  
**Disposition:** Carried

**Resolution # 2018-02-05:** Be it resolved that the District Board of Health authorizes the Health Commissioner to enter into and execute a contract with Marion County Park District to establish a universal bike share program at the Tall Grass Trail in an amount not to exceed \$10,500 from the Creating Healthy Communities Grant, as presented in attachment #5.

**Motion Made by:** Scott Ballenger

**Seconded by:** Dr. Patel

**Discussion:** None

**For:** Scott Ballenger; Tara Dyer; Dr. Patel; Dick Steven; Mike Thomas; Mick Williams; Laurie Wise

**Against:** None

**Abstentions:** None

**Disposition:** Carried

**Resolution # 2018-02-06:** Be it resolved that the District Board of Health authorizes the Health Commissioner to enter into and execute a contract with Marion County Board of Developmental Disabilities to establish a farm-to-institution program in an amount not to exceed \$8,000 from the Creating Healthy Communities Grant, as presented in attachment #6.

**Motion Made by:** Dick Steven

**Seconded by:** Mike Thomas

**Discussion:** None

**For:** Scott Ballenger; Tara Dyer; Dr. Patel; Dick Steven; Mike Thomas; Mick Williams; Laurie Wise

**Against:** None

**Abstentions:** None

**Disposition:** Carried

**Resolution # 2018-02-07:** Be it resolved that the District Board of Health hereby approves the Variance of Rule OAC 3701-29-18(C)(2) that allows the temporary placement of a holding tank for 5014 Ashley Rd. for a period ending July 1, 2018 as presented in attachment #7.

**Motion Made by:** Dr. Patel

**Seconded by:** Mick Williams

**Discussion:** None

**For:** Scott Ballenger; Tara Dyer; Dr. Patel; Dick Steven; Mike Thomas; Mick Williams; Laurie Wise

**Against:** None

**Abstentions:** None

**Disposition:** Carried

**Resolution # 2018-02-08** Be it resolved that the District Board of Health authorizes the Health Commissioner to enter into and execute a contract with K & W Roofing to replace the roof and coordinate replacement of the HVAC roof-top unit feeding the second floor in the amount of \$174,475, as presented in attachment #8.

**Motion Made by:** Mick Williams

**Seconded by:** Dick Steven

**Discussion:** None

**For:** Scott Ballenger; Tara Dyer; Dr. Patel; Dick Steven; Mike Thomas; Mick Williams; Laurie Wise

**Against:** None



**Abstentions:** None

**Disposition:** Carried

Mr. Quade read the following proclamation:

Be it proclaimed that the Marion Board of Health hereby expresses its immense gratitude for the many years of service provided by Scott Ballenger to the Marion Board of Health, Marion Public Health, and the people of Marion County, Ohio.

- Scott, your thoughtful leadership provided genuine support of the work of Marion Public Health and its community partners.
- Your particular expertise in business administration has assured diligent stewardship of the community's investment in Marion Public Health.
- You have been a passionate advocate for Marion Public Health as an institution and of those who work to advance its mission.
- You demonstrated the ability to professionally and thoughtfully balance your business responsibilities with essential regulatory functions of the Board of Health.

Your colleagues on the Board of Health, the Health Commissioner, and the employees of Marion Public Health all thank you, Scott, and we all wish you nothing but the very best.

Mr. Ballenger expressed his gratitude for the privilege of serving on the board of health and added he will continue to support the work of public health.

#### **Adjournment:**

Having no further business, the meeting was adjourned. Minutes respectfully prepared by Lisa Cook, Executive Administrative Assistant, and submitted by Thomas Quade, Health Commissioner

#### **NEXT MEETING OF THE MARION PUBLIC HEALTH BOARD:**

March 15, 2018 5:00pm in Conference Room 128

Marion Public Health

181 S. Main Street, Marion, OH 43302