



Minutes From the Regular Meeting
of the Marion Public Health Board
Held in the Conference Room of Marion Public Health

Meeting Minutes:

Date and Time of Meeting: September 21, 2017 - 5:00pm

Type of Meeting: Regular Meeting of the Marion Public Health Board

Meeting Called to Order:

Laurie Wise called the meeting of the Board of Health of Marion Public Health to order at 5:00 pm on Thursday, September 21, 2017.

Roll Call- Members Present: Scott Ballenger; Tara Dyer; Dr. Patel; Dick Steven; Mick Williams; Laurie Wise; Angie Yazel

Members Absent:

None

Others Present:

MPH Staff and Others- Thomas Quade, Health Commissioner; Traci Kinsler, Director Office of Policy & Planning/Fiscal Director ; Katrina Harwood, Director of Maternal and Child Health; Tyler Pigman, EH Director; Kelly Engelhart, Director of Nursing; Dr. Janchar, Medical Director; Lisa Cook, Executive Administrative Assistant

Guests: Ila & Robert Moodsapaugh, Tully Township

Adoption of the Agenda:

Motion: To adopt the agenda of the September 21, 2017 Marion Board of Health Meeting.

Motion Made By: Mick Williams

Motion 2nd By: Tara Dyer

Approved By Voice Vote

Minutes:

Motion: To approve the minutes of the August 17, 2017 Marion Board of Health meeting.

Motion Made By: Tara Dyer

Motion 2nd By: Angie Yazel

Approved By Voice Vote

Forum for Public Comment:

Ila & Robert Moodsapaugh, Tully Township requested board support in approving the contracts to be presented for the for mosquito source reduction efforts at 8064 Charles St. in Martel, OH.



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Information Session:

Public Health Nursing – All reports included in meeting packet.

Communicable Disease Report (Kelly)

Immunization rates for August: 402 children seen and administered 852 immunizations

Nursing hire – Search continues for a Public Health Nurse (Kelly)

MGH Golf Outing September 11th – Funding for Newborn home visiting program (Kelly)

The Sexual Health Clinic Services- Clinic will expand to 2 days per week at MPH.

Environmental Health - All reports included in meeting packet.

Popcorn Festival – 71 mobile and 9 temporary inspections complete in 1 day

Solid Waste Survey from OEPA- Compost Facility, Landfill, and Transfer Facility

Methane and landfill- OEPA jurisdiction

Policy and Planning -

Update on Branding Progress- New logo design was presented

Maternal and Child Health -

Notice of award received for Maternal and Child Health grant (\$91,881.00)

Notice of award received for WIC grant (\$390,469.00)

Baby Box Program- 28 boxes distributed

Change in appointment times for WIC and Baby and Me Tobacco Free programs – M/T/F 8:00-4:30, W/TH 8:00-6:30

Agency wide -

Accreditation – Another milestone has been reached with 324 documents covering 12 Domains submitted

Items Presented for Board Consideration/Action:

Fiscal: All reports included in meeting packet.

Financial transactions and payment of bills (Traci)

Personnel: All reports included in meeting packet.

Approval of Amended 2017 Holiday Schedule (Traci)

Approval of 2018 Holiday Schedule (Traci)

Contracts:

Union County Health District – Radon education – revenue for MPH (Tyler)

Baldwin Group – Renewal of HDIS – computer software maintenance and support - \$2,552.62 (from various funds) (Traci)

Willig Tire recycling – mosquito source reduction efforts at 8064 Charles Street in Martel -\$20,000 paid from mosquito control grant and DKMM grant (Tyler)

R&B Mowing – mosquito source control reduction efforts at 8064 Charles Street in Martel - \$2,000 paid from mosquito control grant and DKMM grant (Tyler)



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Welco - purchase of supplies for the Baby and Me Program (amount not to exceed \$2,000, paid for by the Moms Quit for Two grant)

Environmental:

First Reading of Environmental Health Fee Structure (Tyler)

Medical Director's Report:

No additional report.

Health Commissioner's Report:

No additional report

President's Comments:

No additional report.

Action Items:

Resolution: 2017-64: Be it resolved that the District Board of Health approves the financial transactions and payments of bills as presented in the information session.

Resolution moved by: Scott Ballenger

Seconded by: Mick Williams

Discussion: None

For: Scott Ballenger; Tara Dyer; Dr. Patel; Dick Steven; Mick Williams; Laurie Wise; Angie Yazel

Against: None

Abstentions: None

Disposition: Carried

Resolution 2017-65: Be it resolved that the District Board of Health hereby approves the Health Commissioner to enter into and execute a contract with Willig Tire Recycling for mosquito source reduction efforts at 8064 Charles St. in Martel, OH as presented in the information session in an amount not to exceed \$20,000 to be paid by the 2017 Mosquito Control Grant and DKMM grant dollars.

Resolution moved by: Angie Yazel

Seconded by: Dick Steven

Discussion: None

For: Scott Ballenger; Tara Dyer; Dr. Patel; Dick Steven; Mick Williams; Laurie Wise; Angie Yazel

Abstentions: None

Disposition: Carried

Resolution 2017-66: Be it resolved that the District Board of Health hereby approves the Health Commissioner to enter into and execute a contract with R & B Mowing to assist in mosquito source reduction efforts at 8064 Charles St. in Martel, OH as presented in the information session in an amount not to exceed \$2,000 to be paid by the 2017 Mosquito Control Grant and DKMM grant dollars.

Resolution moved by: Dr. Patel



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Seconded by: Dick Steven

Discussion: None

For: Scott Ballenger; Tara Dyer; Dr. Patel; Dick Steven; Mick Williams; Laurie Wise; Angie Yazel

Abstentions: None

Disposition: Carried

Resolution 2017-67: Be it resolved that the District Board of Health hereby approves the Health Commissioner to enter into and execute a contract with the Union County General Health District such that Marion Public Health will receive \$3,000 to engage in Radon education as presented in the information session.

Resolution moved by: Scott Ballenger

Seconded by: Mick Williams

Discussion: None

For: Scott Ballenger; Tara Dyer; Dr. Patel; Dick Steven; Mick Williams; Laurie Wise; Angie Yazel

Abstentions: None

Disposition: Carried

Resolution 2017-68: Be it resolved that the District Board of Health hereby approves the Health Commissioner to enter into and execute a contract with the Baldwin Group Inc. for the renewal of the software and maintenance support package for the HDIS modules at a yearly cost of \$2,552.62 as presented in the information session.

Resolution moved by: Angie Yazel

Seconded by: Scott Ballenger

Discussion: None

For: Scott Ballenger; Tara Dyer; Dr. Patel; Dick Steven; Mick Williams; Laurie Wise; Angie Yazel

Abstentions: None

Disposition: Carried

Resolution 2017-69: Be it resolved that the District Board of Health hereby approves the Health Commissioner to enter into and execute a contract with Welco for the purchase of supplies for the Baby and me Program in an amount not to exceed \$2,000 paid for by the Moms Quit for Two grant as presented in the information session.

Resolution moved by: Scott Ballenger

Seconded by: Dick Steven

Discussion: None

For: Scott Ballenger; Tara Dyer; Dr. Patel; Dick Steven; Mick Williams; Laurie Wise; Angie Yazel

Abstentions: None

Disposition: Carried

Resolution 2017-70: Be it resolved that the District Board of Health does hereby present the first reading of the 2018 Proposed Environmental Health Fees.

Resolution moved by: Dr. Patel

Seconded by: Mick Williams

Discussion: None

For: Scott Ballenger; Tara Dyer; Dr. Patel; Dick Steven; Mick Williams; Laurie Wise; Angie Yazel

Abstentions: None



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Disposition: Carried

Resolution 2017-71: Be it resolved that the District Board of Health hereby approves the 2018 Holiday Schedule as presented in the information session.

Resolution moved by: Mick Williams

Seconded by: Angie Yazel

Discussion: None

For: Scott Ballenger; Tara Dyer; Dr. Patel; Dick Steven; Mick Williams; Laurie Wise; Angie Yazel

Abstentions: None

Disposition: Carried

Resolution 2017-72: Be it resolved that the District Board of Health hereby approves a change to the 2017 holiday schedule such that the office will be open and staff will work on Monday, October 9, 2017 (Columbus Day) and the office will be closed and staff will have 8 hours of holiday time on November 24, 2017 (day after Thanksgiving).

Resolution moved by: Scott Ballenger

Seconded by: Mick Williams

Discussion: None

For: Scott Ballenger; Tara Dyer; Dr. Patel; Dick Steven; Mick Williams; Laurie Wise; Angie Yazel

Abstentions: None

Disposition: Carried

Adjournment:

Having no further business, the meeting was adjourned.

Minutes respectfully prepared by Lisa Cook, Executive Administrative Assistant, and submitted by Thomas Quade, Health Commissioner

NEXT MEETING OF THE MARION PUBLIC HEALTH BOARD:

October 19, 2017 5:00pm in Conference Room 128 of Marion Public Health located at 181 S. Main Street; Marion, OH 43302