



Minutes From the Regular Meeting
of the Marion Public Health Board
Held in the Conference Room of Marion Public Health

Meeting Minutes:

Date and Time of Meeting: June 20, 2017 - 5:00pm

Type of Meeting: Regular Meeting of the Marion Public Health Board

Meeting Called to Order:

Laurie Wise called the meeting of the Board of Health of Marion Public Health to order at 5:00 pm on Tuesday, June 20, 2017.

Roll Call- Members Present: Scott Ballenger; Dr. Patel; Laurie Wise; Angie Yazel

Members Absent:

Tara Dyer- Excused; Dick Steven- Excused; Mick Williams- Excused

Others Present:

MPH Staff and Others- Thomas Quade, Health Commissioner; Traci Kinsler, Office of Policy & Planning/Fiscal Director; Katrina Harwood, Director of Maternal and Child Health; Tyler Pigman, EH Director; Kelly Engelhart, Director of Nursing; Dr. Janchar, Medical Director; Lisa Cook, Executive Administrative Assistant

Guests: None

Adoption of the Agenda:

Motion: To adopt the agenda of the June 20, 2017 Marion Board of Health Meeting.

Motion Made By: Scott Ballenger

Motion 2nd By: Dr. Patel

Approved By Voice Vote

Minutes:

Motion: To approve the minutes of the May 18, 2017 Marion Board of Health meeting.

Motion Made By: Angie Yazel

Motion 2nd By: Scott Ballenger

Approved By Voice Vote

Information Session:

Environmental Health- Tyler Pigman

City Ordinance Contract update: The June 1st payment did arrive on June 5th. We have not received any inquiries regarding transitioning or offer for extension to the end of the calendar year once the original \$62,000 is spent.



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The last ServSafe Training for the summer had 24 of 26 pass the course. We will resume the trainings in the fall.

The DKMM Solid Waste District held a local hazard waste and paper clean-up day on May 13th. MPH provided 2 staff members to assist with the process. Two hundred ninety-two people came through with 15,000 lbs of hazard waste and 3,000 lbs of paper collected.

Public Health Nursing- Kelly Engelhart

Communicable Disease Update

Outbreak Updates- 4 outbreaks (Class A Reportable Disease Investigations). The most involved case was a possible measles case in an 8 month old child. MPH moved forward with the investigation process until the tests results came back negative.

We will be participating in a CDC Pilot Program with the Ohio Department of Health in providing infectious disease control practices at a local long term care facility.

Maternal and Child Health

WIC Grant Submitted- non competitive grant cycle with notice of award in September for just over \$400,000.00

MCH Grant Submitted- \$90,000.00

Awaiting notification of funding on Moms Quit for Two Grant- Baby & Me Tobacco Free funding

Forum for Public Comment:

None

Items Presented for Board Consideration/Action:

Fiscal:

Financial transactions and payment of bills (Traci)

Contracts:

ServSafe Training contract extension, not to exceed \$16,000 (Tyler)

Website Rebuild and Branding Redesign, not to exceed \$12,000 (Traci)

Shared Services Agreement with Morrow County for Coordination of Central Ohio Healthcare Coalition, not to exceed \$4,000 (Kelly)

Shared Services Agreement with Franklin County Health District for Administration of Medical Reserve Corp (MRC) not to exceed \$3,500 (Kelly)

City Schools to create crime prevention through environmental design strategies not to exceed \$4,000.00 (Traci)



Interim Policy Review:

Institutional Review Board (IRB) policy (Katrina)

Programs mandated in Ohio Revised Code (Tyler)

Board of Health CEU Training:

To be continued at a future meeting

Medical Director's Report:

No additional report.

Health Commissioner's Report:

No additional report

President's Comments:

No additional report.

Action Items:

Resolution: 2017-40:

Be it resolved that the District Board of Health approves the financial transactions and payments of bills as presented in the information session.

Resolution moved by: Angie Yazel

Seconded by: Scott Ballenger

Discussion: None

For: Scott Ballenger; Dr. Patel; Laurie Wise; Angie Yazel

Against: None

Abstentions: None

Disposition: Carried

Resolution 2017-41:

Be it resolved that the District Board of Health hereby approves the Health Commissioner to extend a contract with Mike Tedrick to provide ServSafe training for the clients of Marion Public Health for a total amount not to exceed \$16,000.

Resolution moved by: Dr. Patel

Seconded by: Angie Yazel

Discussion: None

For: Scott Ballenger; Dr. Patel; Laurie Wise; Angie Yazel

Abstentions: None

Disposition: Carried



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Resolution 2017-42:

Be it resolved that the District Board of Health hereby approves the Health Commissioner to enter into and execute a contract with Robintek for website rebuild and branding design services in an amount not to exceed \$12,000.

Resolution moved by: Scott Ballenger

Seconded by: Dr. Patel

Discussion: None

For: Scott Ballenger; Dr. Patel; Laurie Wise; Angie Yazel

Abstentions: None

Disposition: Carried

Resolution 2017-43:

Be it resolved that the District Board of Health hereby approves the Health Commissioner to enter into and execute a contract with Morrow County Health District for the coordination services of the Central Ohio Healthcare Coalition in an amount not to exceed \$4,000.

Resolution moved by: Scott Ballenger

Seconded by: DR. Patel

Discussion: None

For: Scott Ballenger; Dr. Patel; Laurie Wise; Angie Yazel

Abstentions: None

Disposition: Carried

Resolution 2017-44:

Be it resolved that the District Board of Health hereby approves the Health Commissioner to enter into and execute a contract with Franklin County Health District for the administrative services for the Medical Reserve Corp (MRC) in an amount not to exceed \$3,500.

Resolution moved by: Angie Yazel

Seconded by: Dr. Patel

Discussion: None

For: Scott Ballenger; Dr. Patel; Laurie Wise; Angie Yazel

Abstentions: None

Disposition: Carried

Resolution 2017-45:

Be it resolved that the District Board of Health hereby approves the Health Commissioner to enter into and execute a contract with Marion City Schools to create crime prevention through environmental design strategies in an amount not to exceed \$4,000.00.

Resolution moved by: Dr. Patel

Seconded by: Scott Ballenger

Discussion: None

For: Scott Ballenger; Dr. Patel; Laurie Wise; Angie Yazel

Abstentions: None

Disposition: Carried



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Resolution 2017-46:

Be it resolved that the District Board of Health hereby adopts the IRB policy and the mandated programs policy as presented in the information session and calls for their inclusion in the 2017 policy manual.

Resolution moved by: Angie Yazel

Seconded by: Dr. Patel

Discussion: None

For: Scott Ballenger; Dr. Patel; Laurie Wise; Angie Yazel

Abstentions: None

Disposition: Carried

Adjournment:

Having no further business, the meeting was adjourned.

Minutes respectfully prepared by Lisa Cook, Executive Administrative Assistant,
and submitted by Thomas Quade, Health Commissioner

NEXT MEETING OF THE MARION PUBLIC HEALTH BOARD:

**July 20, 2017 5:00pm in Conference Room 128 of Marion Public Health
located at 181 S. Main Street; Marion, OH 43302**