



Minutes From the Regular Meeting  
of the Marion Public Health Board  
Held in the Conference Room of Marion Public Health

**Meeting Minutes:**

**Date and Time of Meeting:** May 18, 2017 - 5:00pm

**Type of Meeting:** Regular Meeting of the Marion Public Health Board

**Meeting Called to Order:**

Laurie Wise called the meeting of the Board of Health of Marion Public Health to order at 5:00 pm on Thursday, May 18, 2017.

**Roll Call- Members Present:** Scott Ballenger; Tara Dyer; Dick Steven; Laurie Wise; Angie Yazel

**Members Absent:**

Dr. Patel- excused; Mick Williams- excused

**Others Present:**

MPH Staff and Others- Thomas Quade, Health Commissioner; Traci Kinsler, Office of Policy & Planning/Fiscal Director; Katrina Harwood, Director of Maternal and Child Health; Tyler Pigman, EH Director; Kelly Engelhart, Director of Nursing; Dr. Janchar, Medical Director; Lisa Cook, Executive Administrative Assistant

Guests: Kelly Carr & Ayers Ratliff representing the Mayor's Office of Marion City Hall

**Adoption of the Agenda:**

**Motion: To adopt the agenda of the May 18, 2017 Marion Board of Health Meeting.**

**Motion Made By:** Angie Yazel  
**Motion 2nd By:** Scott Ballenger  
**Approved By Voice Vote**

**Minutes:**

**Motion: To approve the minutes of the April 20, 2017 Marion Board of Health meeting.**

**Motion Made By:** Tara Dyer  
**Motion 2nd By:** Angie Yazel  
**Approved By Voice Vote**

**Information Session:**

**Personnel Notes:**

Ashley Ray received her MPH degree in Epidemiology.

Ryan Allarding received his MS degree in Food Safety.



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**Funding Notes:**

Marion General Hospital Foundation award: Golf Outing proceeds (Estimated at \$18,000-\$20,000) for population health management effort

Marion Community Foundation proposal: transportation assessment

Budgeting for renewals of Maternal and Child Health grant, WIC grant, and Emergency Preparedness grant

**Additional Items for Discussion:**

Marion City Schools Staff Institute: teachers to learn about what we do on June 5<sup>th</sup>

EH – Food Classes update (ServSafe), manufactured home park update: land is now owned by Marion County and will be sold at auction.

Nursing – Outreach: presentation at Center Community Clinic, immunization clinics: on-site school clinics, and expanded services to include evening immunization clinics

Communicable Disease Update

Board input regarding city code enforcement contract

**Forum for Public Comment:**

Ayers Ratliff, Marion City Councilman and Kelly Carr, Marion City Auditor addressed the board regarding the city code enforcement (tall grass program). Mr. Ratliff asked the board to consider completing the 2017 contract which would allow the City the time needed to transition over the management of program for 2018. Mrs. Carr provided information on how the City Finance Office has managed the payment of the contract.

**Items Presented for Board Consideration/Action:**

**Fiscal:**

Financial transactions and payment of bills (Traci)

Reimbursement: 2017 Ohio Public Health Combined Conference (Kelly Engelhart) meals and mileage, not to exceed \$80. (Kelly)

**Contracts:**

A conversation ensued regarding the original recommendation to issue a 60-day notice of termination to the Mayor regarding the city ordinance enforcement contract. There was consensus among the attending board members to not issue the 60-day notice because the first two overdue payments had been made. The decision was made to send a letter to the Mayor describing the reason the board decided not to issue the notice, the expectation regarding future payments, and the expectation that, upon completion of the 2017 contract, Marion Public Health would not be entering into a subsequent contract for the enforcement of city ordinances.

Paul Schmitz: Coalition Building Training to the community and MPH staff. Not to exceed \$6,000. (Traci)



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Morrow County: Shared service agreement for emergency planning. Not to exceed \$45,000 paid for as reimbursed approved deliverables by our Public Health Emergency Preparedness (PHEP) grant. (Kelly)

**Environmental Health:**

Variance for 2324 Newmans Cardington Road West (Tyler)

Declaration of Public Health Nuisance for 1230 Merkle Avenue in Marion Township (Tyler)

**Board of Health CEU Training:**

To be continued at a future meeting

**Medical Director's Report:**

No additional report.

**Health Commissioner's Report:**

No additional report

**President's Comments:**

No additional report.

**Action Items:**

**Resolution: 2017-33: Be it resolved that the District Board of Health approves the financial transactions and payments of bills as presented in the board materials.**

**Resolution moved by:** Scott Ballenger

**Seconded by:** Dick Steven

**For:** Scott Ballenger; Tara Dyer; Dick Steven; Laurie Wise; Angie Yazel

**Discussion:** None

**Against:** None

**Abstentions:** None

**Disposition:** Carried

**Resolution 2017-34: Be it resolved that the District Board of Health hereby approves the travel reimbursement as presented in the information session.**

**Resolution moved by:** Angie Yazel

**Seconded by:** Tara Dyer

**Discussion:** None

**For:** Scott Ballenger; Tara Dyer; Dick Steven; Laurie Wise; Angie Yazel

**Abstentions:** None

**Disposition:** Carried



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**Resolution 2017-35: Be it resolved that the District Board of Health hereby approves the variance of Ohio Administrative Code 3701-29-15(N)(2) to allow a reduction in the minimum linear length of the leaching trenches at 2324 Newmans Cardington Rd W per the homeowner request.**

**Resolution moved by:** Angie Yazel

**Seconded by:** Dick Steven

**Discussion:** None

**For:** Scott Ballenger; Tara Dyer; Dick Steven; Laurie Wise; Angie Yazel

**Abstentions:** None

**Disposition:** Carried

**Resolution 2017-36: Be it resolved that the District Board of Health hereby declares 1230 Merkle Avenue in Marion Township a public health nuisance and does hereby approve forwarding the owner(s) and or persons with legal interest in the property for prosecution if owner fails to comply with the orders of the Board of Health.**

**Resolution moved by:** Scott Ballenger

**Seconded by:** Tara Dyer

**Discussion:** None

**For:** Scott Ballenger; Tara Dyer; Dick Steven; Laurie Wise; Angie Yazel

**Abstentions:** None

**Disposition:** Carried

**Resolution 2017-37: Be it resolved that the District Board of Health hereby approves the Health Commissioner to enter into and execute a shared services agreement with Morrow County Public Health for emergency planning. Not to exceed \$45,000 paid for as reimbursed approved deliverables by our Public Health Emergency Preparedness (PHEP) grant.**

**Resolution moved by:** Dick Steven

**Seconded by:** Angie Yazel

**Discussion:** None

**For:** Scott Ballenger; Tara Dyer; Dick Steven; Laurie Wise; Angie Yazel

**Abstentions:** None

**Disposition:** Carried

**Resolution 2017-038: Be it resolved that the District Board of Health hereby approves the Health Commissioner to enter into and execute a contract with Paul Schmitz to conduct a Coalition Building Training for the Marion community and MPH staff in an amount not to exceed \$6,000 as presented in the information session.**

**Resolution moved by:** Scott Ballenger

**Seconded by:** Dick Steven

**Discussion:** None

**For:** Scott Ballenger; Tara Dyer; Dick Steven; Laurie Wise; Angie Yazel

**Abstentions:** None

**Disposition:** Carried

**Resolution 2017-039: Be it resolved that the District Board of Health hereby approves the Health Commissioner to enter into and execute a contract with the Ohio Environmental Protection Agency in**



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**which Marion Public Health will be paid \$21,500 to engage in mosquito related surveillance and prevention efforts as presented in the information session.**

**Resolution moved by:** Angie Yazel

**Seconded by:** Scott Ballenger

**Discussion:** None

**For:** Scott Ballenger; Tara Dyer; Dick Steven; Laurie Wise; Angie Yazel

**Abstentions:** None

**Disposition:** Carried

**Adjournment:**

Having no further business, the meeting was adjourned.

Minutes respectfully prepared by Lisa Cook, Executive Administrative Assistant,  
and submitted by Thomas Quade, Health Commissioner

**NEXT MEETING OF THE MARION PUBLIC HEALTH BOARD:**

**June 20, 2017 5:00pm in Conference Room 128 of Marion Public Health  
located at 181 S. Main Street; Marion, OH 43302**

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**Laurie Wise, Board of Health President**

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**Thomas Quade, Health Commissioner**

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**Date**

\_\_\_\_\_  
**Date**