



Meeting Minutes:

Date and Time of Meeting: January 19, 2017 - 5:00pm

Type of Meeting: Regular Meeting of the Marion Public Health Board

Meeting Called to Order:

Laurie Wise called the meeting of the Board of Health of Marion Public Health to order at 5:00 pm on Thursday, January 19, 2017.

Roll Call- Members Present: Scott Ballenger; Tara Dyer; Rob Lill; Dr. Patel; Mick Williams; Laurie Wise; Angie Yazel

Members Absent:

None

Others Present:

MPH Staff and Others- Thomas Quade, Health Commissioner; Traci Kinsler, Office of Policy & Planning/Fiscal Director; Katrina Harwood, Director of Maternal and Child Health; Tyler Pigman, EH Director; Kristy Lee, Nursing Director; Lisa Cook, Executive Administrative Assistant; Dr. Janchar, Medical Director; Butch Winslow, DAC Chairperson

Guests:

Adoption of the Agenda:

Motion: To adopt the agenda of the January 19, 2017 Marion Board of Health Meeting.

Motion Made By: Angie Yazel
Motion 2nd By: Scott Ballenger
Approved By Voice Vote

Minutes:

Motion: To approve the minutes of the December 15, 2016 Marion Board of Health meeting.

Motion Made By: Angie Yazel
Motion 2nd By: Dr. Patel
Approved By Voice Vote

Information Session/Forum for Public Comment:

None



Items Presented for Board Consideration/Action:

Administrative Action Items:

Financial transactions and payment of bills (action) - The board noted the increase in the immunization billing/revenue numbers. Kristy Lee added that the Nursing Division is in the process of adding a FT Public Health Nurse to assist with the Immunization Clinic and Communicable Disease Program. This will allow Kristy to put more focus on the work of the DON.

2017 Personnel Policy Manual (action) - The board held an open discussion on the sections covering probationary periods as it pertains to promoted employees, personal leave for PT employees, education/school leave, personal reimbursement, tobacco use, and outside employment.

Reimbursements:

National WIC Assoc. Annual Training & Conference in Philadelphia (action)

Equitas Healthcare needle exchange program meeting (action)

Nursing:

Syringe Exchange update (information) – the board requested an update on the number of participants and the number of needles exchanged be included in the monthly Communicable Disease Report.

Communicable Disease Update including an update on the Statewide Influenza cases (information) – We are continuing to promote the services of the Sexual Health Clinic, however the number of participants remains low.

Environmental Health:

Tyler Pigman provided an update on the recent ServSafe Training offered by MPH.

Variance of Rule OAC 3701-29-18(C)(2) - temporary holding tank at 3755 Columbus-Sandusky Rd. North (action)

1179 N. Main Street – public health nuisance (action)

Tyler provided an update on the action being taken against the N. Main Street trailer park.

Program Spotlight:

Due to the length of the meeting, the 2016 Quality Improvement Story Board Presentation will be postponed until the February Board of Health Meeting.

Medical Director's Report:

No additional report

Health Commissioner's Report:

No additional report



President's Comments:

No additional report

Action Items:

Resolution: 2017-001: Be it resolved that the District Board of Health approves the financial transactions and payments of bills as presented in the board materials.

Resolution moved by: Scott Ballenger

Seconded by: Dr. Patel

For: Scott Ballenger; Tara Dyer; Rob Lill; Dr. Patel; Mick Williams; Laurie Wise; Angie Yazel

Against: None

Abstentions: None

Disposition: Carried

Resolution: 2017-002: Be it resolved that the District Board of Health hereby approves the 2017 Personnel Policy Manual.

Resolution moved by: Dr. Patel

Seconded by: Rob Lill

Discussion: Scott Ballenger reopened the discussion about what happens if a promoted employee was not successful in their new position. The consensus of the board was to delete the proposed language that allowed for the employee to return to their previous position.

For: Scott Ballenger; Tara Dyer; Rob Lill; Dr. Patel; Mick Williams; Laurie Wise; Angie Yazel

Abstentions: None

Disposition: Carried

Resolution 2017-003: Be it resolved that the District Board of Health hereby declare 1179 N. Main St. in Marion Township a public health nuisance and does hereby approve forwarding the owner(s) and or persons with legal interest in the property for prosecution if owner fails to comply with the orders of the Board of Health.

Resolution moved by: Angie Yazel

Seconded by: Scott Ballenger

For: Scott Ballenger; Tara Dyer; Rob Lill; Dr. Patel; Mick Williams; Laurie Wise; Angie Yazel

Abstentions: None

Disposition: Carried

Resolution 2017-004: Be it resolved that the District Board of Health hereby approve the Variance of Rule OAC 3701-29-18(C)(2) that allows the temporary placement of a holding tank for 3755 Columbus-Sandusky Rd. North for a period ending 6/30/17.

Resolution moved by: Rob Lill

Seconded by: Dr. Patel

For: Scott Ballenger; Tara Dyer; Rob Lill; Dr. Patel; Mick Williams; Laurie Wise; Angie Yazel

Abstentions: None

Disposition: Carried



Minutes From the Regular Meeting of the
Marion Public Health Board
Conference Room of Marion Public Health

Resolution 2017-005: Be it resolved that the District Board of Health approves the reimbursement to not to exceed \$60 for mileage associated with travel to the National WIC Association Annual Training and Conference in Philadelphia in April to be paid by the WIC grant.

Resolution moved by: Dr. Patel

Seconded by: Angie Yazel

For: Scott Ballenger; Tara Dyer; Rob Lill; Dr. Patel; Mick Williams; Laurie Wise; Angie Yazel

Abstentions: None

Disposition: Carried

Resolution 2017-006: Be it resolved that the District Board of Health approves the reimbursement to Kristy Lee in an amount not to exceed \$60 for mileage associated with travel to the Equitas Healthcare needle exchange program in Columbus.

Resolution moved by: Scott Ballenger

Seconded by: Rob Lill

For: Scott Ballenger; Tara Dyer; Rob Lill; Dr. Patel; Mick Williams; Laurie Wise; Angie Yazel

Abstentions: None

Disposition: Carried

Adjournment:

Having no further business, the meeting was adjourned.

Minutes respectfully prepared by Lisa Cook, Executive Administrative Assistant,
and submitted by Thomas Quade, Health Commissioner

NEXT MEETING OF THE MARION PUBLIC HEALTH BOARD:

**February 16, 2017 5:00pm in Conference Room 128 of Marion Public Health
located at 181 S. Main Street; Marion, OH 43302**