



Meeting Minutes:

Date and Time of Meeting: October 20, 2016 - 5:00pm

Type of Meeting: Regular Meeting of the Marion Public Health Board

Meeting Called to Order:

Laurie Wise called the meeting of the Board of Health of Marion Public Health to order at 5:00 pm on Thursday, October 20, 2016.

Roll Call- Members Present: Scott Ballenger; Tara Dyer; Rob Lill; Dr. Patel; Laurie Wise; Angie Yazel

Members Absent:

None

Others Present:

MPH Staff and Others- Thomas Quade, Health Commissioner; Traci Kinsler, Office of Policy & Planning/Fiscal Director; Katrina Harwood, WIC Director; Tyler Pigman, EH Director; Kristy Lee, Nursing Director; Lisa Cook, Executive Administrative Assistant; Dr. Janchar, Medical Director; Butch Winslow, DAC Chairperson

Guests: Robert Moodspeugh; Dan Purdy; Cindi Bentley; Mick Williams

Adoption of the Agenda:

Motion: To adopt the agenda of the October 20, 2016 Marion Board of Health Meeting.

Motion Made By: Angie Yazel

Motion 2nd By: Rob Lill

Approved By Voice Vote

Minutes:

Motion: To approve the minutes of the September 15, 2016 Marion Board of Health meeting.

Motion Made By: Angie Yazel

Motion 2nd By: Scott Ballenger

Approved By Voice Vote

Information Session/Forum for Public Comment:

Mr. Quade introduced the invited guests.

Items Presented for Board Consideration/Action:

Contracts: (All related to the Maternal & Child Health Grant):



Marion Area Counseling Center (\$20,000) for their work in support of the Maternal and Child Health (MCH) grant 11/1/16 - 9/30/17

Marion City Schools (\$28,500) for their work in support of the MCH grant

Hospital Council of NW Ohio (\$18,000) for their work in support of the MCH grant

Hardin County Health Department to reimburse MPH \$9,000 for work done by Hospital Council of NW Ohio.

Reimbursable Travel:

Travel reimbursement- Katrina Harwood and Jenny Scott – Infant Mortality Conference in Cleveland paid for by WIC grant

Administrative Action Items:

Financial transactions and payment of bills

Third Quarter Fiscal Update: Traci reviewed the Immunization Clinic Tracking Report and how the program is much more efficient and cost effective. With better staffing levels, fiscal accountability and program tracking, the Nursing Fund, Water System Fund and Sewage Fund have not required any of the budgeted transfer of funds from the General Fund. The General Fund is in a healthy state as we enter the last quarter of 2016.

Traci presented the proposed 2017 health insurance rate package reflecting a 6.2% increase with no other changes in coverage and deductibles. Dr. Patel recommended that board not increase any of the current contributions levels until the General Fund reflects more long term stability.

Environmental Health:

First Reading of the Proposed 2017 Environmental Health Fees. The proposed fees reflect no increase to any program and reductions in some programs.

Medical Director's Report:

Dr. Janchar discussed the recent Hand, Foot and Mouth outbreak. It's a contagious seasonal virus with no treatment available.

Health Commissioner's Report:

Mr. Quade informed the board that the on-going demands of the Immunization Program has shown a need to hire a part time (30 hour per week) RN to assist with the Communicable Disease Program, Immunization Program and Children with Medical Handicaps Program. This will allow Kristy to do less program delivery and more Division Management. Adding this position will be within the program budget and not affect the anticipated carryover. Dr. Patel urged on-going efforts to capitalize the full potential of capturing the % of expected billing.

Tara Dyer wanted to recognize the Nursing Division Immunization Team and Health Department Staff for providing excellent service during a recent visit she had when she brought a student in needing required immunizations.



President's Comments:

President Wise added that she is confident that the health department is doing a great job and heading in the right direction.

Action Items:

Resolution: 2016-055: Be it resolved that the District Board of Health approves the financial transactions and payments of bills as presented in the board materials.

Resolution moved by: Scott Ballenger

Seconded by: Angie Yazel

For: Tara Dyer; Rob Lill; Dr. Patel; Laurie Wise; Angie Yazel

Against: None

Abstentions: None

Disposition: Carried

Resolution: 2016-056: Be it resolved that the District Board of Health approves the reimbursement to Katrina Harwood and Jennifer Scott of reimbursable expenses associated with their attending the Ohio Infant Mortality Summit in Cleveland in an amount not to exceed \$240 to be paid from the WIC grant.

Resolution moved by: Tara Dyer

Seconded by: Dr. Patel

For: Tara Dyer; Rob Lill; Dr. Patel; Laurie Wise; Angie Yazel

Abstentions: None

Disposition: Carried

Resolution 2016-057: Be it resolved that the District Board of Health does hereby present the first reading of the 2017 Proposed Environmental Health Fees.

Resolution moved by: Scott Ballenger

Seconded by: Angie Yazel

For: Tara Dyer; Dr. Patel; Laurie Wise; Angie Yazel

Abstentions: Rob Lill

Disposition: Carried

Resolution 2016-058: Be it resolved that the Marion Board of Health authorizes Marion Public Health to enter into a contract with Marion Area Counseling Center for \$20,000 to provide addiction recovery program to pregnant and postpartum women through the Maternal and Child Health grant from November 1, 2016 to September 30, 2017.

Resolution moved by: Rob Lill

Seconded by: Angie Yazel

For: Tara Dyer; Rob Lill; Dr. Patel; Laurie Wise; Angie Yazel

Abstentions: None

Disposition: Carried



Resolution 2016-059: Be it resolved that the Marion Board of Health authorizes Marion Public Health to enter into a contract with Marion City Schools for \$28,500 to provide meal program to middle

school students through the Maternal and Child Health grant from November 1, 2016 to September 30, 2017.

Resolution moved by: Dr. Patel

Seconded by: Scott Ballenger

For: Tara Dyer; Rob Lill; Dr. Patel; Laurie Wise; Angie Yazel

Abstentions: None

Disposition: Carried

Resolution 2016-060: Be it resolved that the Marion Board of Health authorizes Marion Public Health to enter into a contract with Hospital Council of Northwest Ohio for \$9,000 to conduct a nutrition and physical activity assessment through the Maternal and Child Health grant from November 1, 2016 to September 20, 2017.

Resolution moved by: Dr. Patel

Seconded by: Angie Yazel

For: Tara Dyer; Rob Lill; Dr. Patel; Laurie Wise; Angie Yazel

Abstentions: None

Disposition: Carried

Resolution 2016-061: Be it resolved that the Marion Board of Health authorizes Marion Public Health to enter into a contract with the Hardin County Public Health Department to reimburse Marion Public Health \$9,000 for Hardin County's share of the nutrition and physical activity assessment conducted by the Hospital Council of Northwest Ohio.

Resolution moved by: Scott Ballenger

Seconded by: Rob Lill

For: Tara Dyer; Rob Lill; Dr. Patel; Laurie Wise; Angie Yazel

Abstentions: None

Disposition: Carried

Resolution 2016-062: The Board of Health will enter into Executive Session with the Senior Leadership Team to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official. At the conclusion of the Executive Session, the Board of Health may return to an open session to take further action as needed.

Resolution moved by:

Seconded by:

Roll Call For: Tara Dyer; Dr. Patel; Laurie Wise; Angie Yazel

Abstentions: None

Disposition: Carried

A voice vote was taken to return from Executive Session.



Minutes From the Regular Meeting of the
Marion Public Health Board
Conference Room of Marion Public Health

Adjournment:

Having no further business, the meeting was adjourned.

Minutes respectfully prepared by Lisa Cook, Executive Administrative Assistant,
and submitted by Thomas Quade, Health Commissioner

NEXT MEETING OF THE MARION PUBLIC HEALTH BOARD:

**November 17, 2016 5:00pm in Conference Room 128 of Marion Public Health
located at 181 S. Main Street; Marion, OH 43302**