



Meeting Minutes:

Date and Time of Meeting: May 19, 2016 - 5:00pm

Type of Meeting: Regular Meeting of the Marion Public Health Board

Meeting Called to Order:

Laurie Wise called the meeting of the Board of Health of Marion Public Health to order at 5:00 pm on Thursday, May 19, 2016.

Roll Call- Members Present: Scott Ballenger; Tara Dyer; Rob Lill; Dr. Patel; Butch Smith; Laurie Wise; Angie Yazel

Members Absent:

None

Others Present:

MPH Staff and Others- Thomas Quade, Health Commissioner; Traci Kinsler, Administrator/Fiscal Director; Katrina Harwood, WIC Director; Tyler Pigman, EH Director; Abbey Trimble, Population Health Director; Kristy Lee, Nursing Director; Lisa Cook, Executive Administrative Assistant; Dr. Janchar, Medical Director; Carol White and Madison Shuret, MPH staff; Jodi Demo Hodgins, ADAMH Board; Robert Moodspeugh and Dan Purdy, Tully Township

Adoption of the Agenda:

Motion: To adopt the agenda of the May 19, 2016 Marion Board of Health Meeting.

Motion Made By: Butch Smith

Motion 2nd By: Angie Yazel

Approved By Voice Vote

Minutes:

Motion: To approve the minutes of the April 21, 2016 Marion Board of Health meeting.

Motion Made By: Dr. Patel

Motion 2nd By: Rob Lill

Approved By Voice Vote

Forum for Public Comment:

Tyler Pigman introduced Madison Shuret. Madison started as our new Sanitarian on April 25th and has been busy with the School Inspection and the Dog Bite Investigation Programs.

Items Presented for Board Consideration/Action:

Contracts: None



Reimbursements: None

Financial Transactions:

Financial transactions and payments of bills: Traci reviewed the financial reports and the immunization program numbers.

Environmental Health:

Letter to Mr. Lane: EH has advised Mr. Lane to apply for grant dollars to replace the septic system and an additional letter will be signed by the board president and mailed to Mr. Lane.

Governance:

Revised Board of Health By-Laws to address 7th member appointment

Re-delegation of authorities regarding emergency food service actions.

Credit Card resolution to allow for the establishment of a credit card to cover work related travel expenses.

Resolution to initiate a “Blood Borne Pathogen Reduction Program”. This will open the door to initiate the Needle Exchange Program. Jodi Demo Hodgins from ADAMH was available to explain the multi -partnership approach for this initiative.

Program Spotlight:

Carol White presented on the Vital Statistics Program. Carol reviewed the history of birth and death records and how records are accessed. The State provides funding for several State-wide initiatives through the cost of birth and death records and establishes the minimum cost for obtaining those records.

Board of Health Training:

Per Ohio Revised Code, members of the Board of Health are required to have 2.0 hours of continuing education per year. This evening’s session was from the collection of sessions prepared by the Ohio Association of Local Boards of Health for this specific purpose. The session is titled “Project DAWN”. The session is expected to satisfy 20 minutes toward the 2 hour requirement.

Medical Director’s Report:

Dr. Janchar presented a flyer on the Sexual Health Clinic. Patients will schedule appointments for Tuesdays and services will be provided at our health department.

Health Commissioner’s Report:

No additional comments.

President’s Comments:

President Wise asked for an update on Zika prevention funding. MPH has applied for grant dollars to provide education and surveillance. Laurie and Tara had the opportunity to attend the Health Equities in All Policies Symposium.



Action Items:

Resolution: 2016-027

Be it resolved that the District Board of Health approves the financial transactions and payments of bills as presented.

Resolution moved by: Scott Ballenger

Seconded by: Dr. Patel

For: Scott Ballenger; Tara Dyer; Rob Lill; Dr. Patel; Butch Smith; Laurie Wise; Angie Yazel

Against: None

Abstentions: None

Disposition: Carried

Resolution: 2016-028

Be it resolved that the board of health does hereby authorize the establishment of a Visa credit card through First Citizen Bank with a limit of \$20,000 and authorizes the Director of Administration, Traci Kinsler, to determine which employees are to be issued credit cards and what their individuals limits will be.

Resolution moved by: Angie Yazel

Seconded by: Butch Smith

For: Scott Ballenger; Tara Dyer; Rob Lill; Dr. Patel; Butch Smith; Laurie Wise; Angie Yazel

Abstentions: None

Disposition: Carried

Resolution: 2016-029

Be it resolved that the District Board of Health approves the letter, signed by the Board President, to be sent to Mr. Lane regarding an opportunity to apply for financial assistance to replace his failed system.

Resolution moved by: Scott Ballenger

Seconded by: Angie Yazel

For: Scott Ballenger; Tara Dyer; Rob Lill; Dr. Patel; Butch Smith; Laurie Wise; Angie Yazel

Abstentions: None

Disposition: Carried

Resolution: 2016-030

Be it resolved that the District Board of Health approves the revision to the Board of health By laws related to the appointment and term of the 7th member of the board to align with the current language in contract between the City of Marion, the DAC, and the Board of Health.

Resolution moved by: Butch Smith

Seconded by: Dr. Patel

For: Scott Ballenger; Tara Dyer; Rob Lill; Dr. Patel; Butch Smith; Laurie Wise; Angie Yazel

Abstentions: None

Disposition: Carried



Resolution: 2016-031

Be it resolved that the District Board of Health hereby grants authority to the Health Commissioner the emergency power to suspend a license for food service operations or retail food establishments in an emergency situation hereby replacing prior resolution 2004-008.

Resolution moved by: Scott Ballenger

Seconded by: Rob Lill

For: Scott Ballenger; Tara Dyer; Rob Lill; Dr. Patel; Butch Smith; Laurie Wise; Angie Yazel

Abstentions: None

Disposition: Carried

Resolution: 2016-032

Be it resolved that the District Board of Health hereby grants authority to embargo to all Marion Public Health environmental health Sanitarians and to Sanitarians-in-Training with case by case prior approval by the Director of Environmental Health or the Health Commissioner hereby replacing prior resolution 2004-007.

Resolution moved by: Angie Yazel

Seconded by: Dr. Patel

For: Scott Ballenger; Tara Dyer; Rob Lill; Dr. Patel; Butch Smith; Laurie Wise; Angie Yazel

Abstentions: None

Disposition: Carried

Resolution: 2016-033

Be it resolved that the District Board of Health does hereby approve the establishment of a Blood Borne Pathogen Infection Reduction Program with the understanding that this will permit the initiation of a syringe exchange program pending compliance with all other language established in the Ohio Revised Code for such a program.

Resolution moved by: Angie Yazel

Seconded by: Butch Smith

For: Scott Ballenger; Tara Dyer; Rob Lill; Dr. Patel; Butch Smith; Laurie Wise; Angie Yazel

Abstentions: None

Disposition: Carried



Minutes From the Regular Meeting of the
Marion Public Health Board
Conference Room of Marion Public Health

Adjournment:

Having no further business, the meeting was adjourned.

Minutes respectfully prepared by Lisa Cook, Executive Administrative Assistant,
and submitted by Thomas Quade, Health Commissioner

NEXT MEETING OF THE MARION PUBLIC HEALTH BOARD:

**June 16, 2016 5:00pm in Conference Room 128 of Marion Public Health
located at 181 S. Main Street; Marion, OH 43302**

Laurie Wise, Board of Health President

Thomas Quade, Health Commissioner

Date

Date