



**Meeting Minutes:**

**Date and Time of Meeting:** November 19, 2015 - 5:00pm

**Type of Meeting:** Regular Meeting of the Marion Public Health Board

**Meeting Called to Order:**

Angie Yazel called the meeting of the Board of Health of Marion Public Health to order at 5:00 pm on Thursday, November 19, 2015.

**Roll Call- Members Present:** Scott Ballenger; Tara Dyer; Rob Lill; Dr. Patel; Butch Smith; Laurie Wise; Angie Yazel

**Members Absent:**

None

**Others Present:**

MPH Staff and Others- Thomas Quade, Health Commissioner; Traci Kinsler, Administrator/Fiscal Director; Katrina Harwood, WIC Director; Tyler Pigman, EH Director; Kristy Lee, Director of Nursing; Abbey Trimble, Population Health Director; Lisa Cook, Executive Administrative Assistant; Dr. Janchar, Medical Director; Butch Winslow, DAC Chairperson; Sandy Bridenstine, RS

**Adoption of the Agenda:**

**Motion: To adopt the agenda of the November 19, 2015 Marion Board of Health meeting.**

**Motion Made By:** Scott Ballenger

**Motion 2nd By:** Butch Winslow

**Approved By Voice Vote**

**Minutes:**

**Motion: To approve the minutes of the October 15, 2015 and the October 22, 2015 Marion Board of Health meetings.**

**Motion Made By:** Dr. Patel

**Motion 2nd By:** Laurie Wise

**Approved By Voice**

**Forum for Public Comment:**

No one was present to address the prosecution requests for Randy Lane; 1026 Drexel and James Smith; 8506 Harding Highway West



### **Financial Report/Administrative Report:**

All expenditures and revenues have been reconciled with the County Auditor's Reports for the month of October.

Vital Statistics update: Births in Marion: 58; Birth Certificates issued: 271; Deaths in Marion: 32; Death Certificates Issued: 163; Burial Permits: 24

Financial reports and revenue and expense reports were available for board review and questions. The immunization tracking report was also available.

Requesting board approval to close the office the day after Thanksgiving and declare a 4 hour holiday for Christmas Eve.

The Taurus and Hyundai and miscellaneous items were all sold at the County auction. We received a total of \$4,433.74 for all the items.

### **WIC:**

Katrina Harwood presented the WIC report to include the caseload for the 1<sup>st</sup> quarter was 2,092. Over \$1.3 million was paid to Marion County grocery stores during the WIC 2015 grant year.

### **Public Health Nursing Report:**

Kristy Lee presented the Nursing report to include the announcement that Elaine Lawson will be retiring at the end of 2015 after serving 25 years in Public Health. Kristy discussed the staffing levels and program management.

The EPI Report/Communicable Disease Handout was made available.

MPH is planning on participating in a Latino Health Fair offered at the Catholic Church on April 23<sup>rd</sup>. We are hoping to include the Region 5 (which includes Marion County) Breast and Cervical Health Screening Project, to get free annual breast health screenings.

An Ohio Association of Foodbanks Certified Marketplace Navigator for Marion and Morrow Counties will be available in our office to meet with any interested MPH clients sometime in December.

MPH is reviewing communicable disease reporting and notification procedures with Marion General Hospital.

### **Environmental Report**

Tyler Pigman provided information on the prosecution requests for Randy Lane; 1026 Drexel and James Smith; 8506 Harding Highway West.

Tyler presented an update on the School Program- 24 Inspected; 214 Violations; 8.91 per school avg.; Top 2 Violations and locations: Chemical Storage and Handling in Industrial Arts Room/Visual Art Room in High Schools and No to very limited pressure at water fountains in Elementary Schools.

EH has been investigating and following up on the recent bed bug complaints at Harding High School.



Tyler reviewed the Public Hearing and License Advisory Council meeting.

Tyler presented the 3<sup>rd</sup> and final Reading of the 2016 MPH License Fees.

Our 2016 Water Pollution Control Fund application has been approved for \$300,000.00 to provide assistance to qualifying residents in the form of a forgiveness loan to replace failing sewage systems.

#### **Population Health Report:**

Abbey Trimble presented the Population Health Report with an update on grant special conditions and the CFHS grant deliverables.

Marion County received the Healthy Community Award.

Abbey will be participating on a Community Advisory Board through the YMCA to establish pre-diabetic support services.

#### **Medical Director's Report:**

No additional report.

#### **Health Commissioner's Report:**

Thomas Quade provided the following updates:

- Marion Community Fund – HIA Spring Conference
- Radio spot to discuss CHA and CHIP
- Syringe Exchange Community Forum with ADAMH and LWVM
- Rotary Presentation
- Jobs & Family Services: Elder abuse, neglect, & exploitation
- Letter to the Mayor with invoice for \$50,000 to be transferred between January 1 and January 20, 2016.
- Beginning in January, City will transfer \$6,200 per month for each of first 10 months for city code enforcement (nuisance, etc.)

Mr. Quade is looking into a grant opportunity to address health disparities for people with disabilities and also exploring potential State Capitol Budget funding for building repairs of government properties.

#### **President's Comments:**

No additional comments at this time.

#### **Action Items:**

##### **Resolution: 2015-062**

**Be it resolved that the District Board of Health approves the financial transactions and payments of bills as presented.**



**Resolution moved by:** Butch Smith

**Seconded by:** Rob Lill

**For:** Scott Ballenger; Tara Dyer; Rob Lill; Dr. Patel; Butch Smith; Laurie Wise; Angie Yazel

**Against:** None

**Abstentions:** None

**Disposition:** Carried

**Resolution: 2015-063**

**Be it resolved that the Board of Health does hereby grant blanket approval for reimbursable mileage for use of personal vehicle within approved grant budgets.**

**Resolution moved by:** Scott Ballenger

**Seconded by:** Dr. Patel

**For:** Scott Ballenger; Tara Dyer; Rob Lill; Dr. Patel; Butch Smith; Laurie Wise; Angie Yazel

**Abstentions:** None

**Disposition:** Carried

**Resolution: 2015-064**

**Be it resolved that the District Board of Health does hereby present the third and final reading of the proposed 2015 Environmental Health fees and adopt said fees.**

**Resolution moved by:** Dr. Patel

**Seconded by:** Butch Smith

**For:** Scott Ballenger; Tara Dyer; Rob Lill; Dr. Patel; Butch Smith; Laurie Wise; Angie Yazel

**Abstentions:** None

**Disposition:** Carried

**Resolution: 2015-065**

**Be it resolved that the Board of Health declares from 12:30-4:30pm on December 24, 2015 to be a paid holiday and approves closing the health department on November 26, 2014 but not declaring it a paid holiday with the understanding that staff have the option of taking vacation or personal time for that day or to work that day.**

**Resolution moved by:** Laurie Wise

**Seconded by:** Scott Ballenger

**For:** Scott Ballenger; Tara Dyer; Rob Lill; Dr. Patel; Butch Smith; Laurie Wise; Angie Yazel

**Abstentions:** None

**Disposition:** Carried

**Resolution: 2015-066**

**Be it resolved that the District Board of Health does hereby declare 1026 Drexel Avenue a public health nuisance and does hereby approve forwarding the owner(s) and or persons with legal interest in the property for prosecution if owner fails to comply with the orders of the Board of Health.**

**Resolution moved by:** Scott Ballenger

**Seconded by:** Dr. Patel

**For:** Scott Ballenger; Tara Dyer; Rob Lill; Dr. Patel; Butch Smith; Laurie Wise; Angie Yazel

**Abstentions:** None

**Disposition:** Carried



**Resolution: 2015-067**

**Be it resolved that the District Board of Health does hereby declare 8506 Harding Highway West a public health nuisance and does hereby approve forwarding the owner(s) and or persons with legal interest in the property for prosecution if owner fails to comply with the orders of the Board of Health.**

**Resolution moved by:** Butch Smith

**Seconded by:** Tara Dyer

**For:** Scott Ballenger; Tara Dyer; Rob Lill; Dr. Patel; Butch Smith; Laurie Wise; Angie Yazel

**Abstentions:** None

**Disposition:** Carried

**Resolution: 2015-068**

**The Board of Health will enter into Executive Session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official. At the conclusion of the Executive Session, the Board of Health may return to an open session to take further action as needed.**

**Resolution moved by:** Scott Ballenger

**Seconded by:** Butch Smith

**Roll Call For:** Scott Ballenger; Tara Dyer; Rob Lill; Dr. Patel; Butch Smith; Laurie Wise; Angie Yazel

**Against:** None

**Abstentions:** None

**Disposition:** Carried

**Roll Call to return from Executive Session.**

**Roll Call For:** Scott Ballenger; Tara Dyer; Rob Lill; Dr. Patel; Butch Smith; Laurie Wise; Angie Yazel

**Against:** None

**Abstentions:** None

**Disposition:** Carried

**Adjournment:**

Having no further business, the meeting was adjourned.

Minutes respectfully prepared by Lisa Cook, Executive Administrative Assistant,  
and submitted by Thomas Quade, Health Commissioner

**NEXT MEETING OF THE MARION PUBLIC HEALTH BOARD:**

**December 17, 2015 5:00pm in Conference Room 128 of Marion Public Health  
located at 181 S. Main Street; Marion, OH 43302**