



Meeting Minutes:

Date and Time of Meeting: October 15, 2015 - 5:00pm

Type of Meeting: Regular Meeting of the Marion Public Health Board

Meeting Called to Order:

Angie Yazel called the meeting of the Board of Health of Marion Public Health to order at 5:00 pm on Thursday, October 15, 2015.

Roll Call- Members Present: Scott Ballenger; Tara Dyer; Laurie Wise; Angie Yazel

Members Absent:

Rob Lill; Dr. Patel; Butch Smith

Others Present:

MPH Staff and Others- Thomas Quade, Health Commissioner; Traci Kinsler, Administrator/Fiscal Director; Katrina Harwood, WIC Director; Sandy Bridenstine, RS; Kristy Lee, Director of Nursing; Abbey Trimble, Population Health Director; Lisa Cook, Executive Administrative Assistant; Butch Winslow, DAC Chairperson; Carlie Rees, Emergency Preparedness Coordinator

Adoption of the Agenda:

Motion: To adopt the agenda of the October 15, 2015 Marion Board of Health meeting.

Motion Made By: Scott Ballenger

Motion 2nd By: Laurie Wise

Approved By Voice Vote

Minutes:

Motion: To approve the minutes of the September 17, 2015 Marion Board of Health meeting.

Motion Made By: Laurie Wise

Motion 2nd By: Scott Ballenger

Approved By Voice

Forum for Public Comment:

Larry Smith expressed concerns and frustrations with his recent interaction with Marion Public Health. Mr. Smith installs or designs septic systems in a 4 County area. Sandy Bridenstine informed the board that Marion Public Health enforces the State Rules. While installers must take a test and be registered in Marion County system designers do not, however, designers must be familiar with the State Rules. It appears that Mr. Smith is may not be knowledgeable with the new State Rules and this has created issues with his system design proposals being approved.



Financial Report/Administrative Report:

All expenditures and revenues have been reconciled with the County Auditor's Reports for the month of September.

Vital Statistics update: Births in Marion: 63; Birth Certificates issued: 261; Deaths in Marion: 50; Death Certificates Issued: 175; Burial Permits: 28

Financial reports and revenue and expense reports were available for board review and questions. The immunization tracking report was also available.

The doorway cutouts have been installed and have increased efficiency and flow between both sides of the 1st floor.

The Workplace Development Plan has been completed and Traci noted that Katrina has done a very good job finalizing this comprehensive plan.

Traci will be requesting board action to approve placing surplus property in the County auction.

WIC:

Katrina Harwood presented the WIC report to include hiring of a part time WIC Peer Helper to work 10 hours per week.

The caseload for 3rd quarter was 1,959 and 4th quarter was 2,050.

Public Health Nursing Report:

Kristy Lee presented the Nursing report to include updates on the BCMH Program and the Immunization Clinic.

The EPI Report/Communicable Disease Handout was made available.

Environmental Report

Tyler Pigman is attending the NWOEHA Conference this week so Sandy Bridenstine presented the EH Report to include:

Marion Popcorn Festival (9/10-9/11): 78 total Mobile Food Inspections with 16 Critical violations and 19 Non Critical violations; 5 Temporary Food Inspections with 1 Critical and 2 Non Critical violations.

Requested the 2nd Reading of Environmental Health Fees with answers to question presented at the last meeting- Counties on a Levy: Delaware, Wyandot, Morrow, Union; Counties not on a Levy: Crawford, Hardin
Reminder, only 3 programs where fees are increasing, Sewage, Water, & Tattoos

Population Health Report:

Abbey Trimble presented the Population Health Report with one travel request and one contract.



Abbey introduced Carlie Rees as the MPH Emergency Preparedness Coordinator.

Medical Director's Report:

Dr. Janchar was not present.

Health Commissioner's Report:

Thomas Quade provided the following updates:

CHIP progress

Accreditation progress: 27% of documents are in

City Public Health Contingency funds

Community Engagement updates:

United Way Campaign kickoff event at OSUM and Kiwanis meeting

Rotary annual social event

YMCA Board retreat

ADAMH community forum

Jobs & Family Services: HB483 – Adult Protective Services Workgroup: each county to establish a functional inter-disciplinary team – improve response of community agencies to elder victims of abuse, neglect, or exploitation.

Special Projects

Syringe Exchange Update

Health Equity / Health Policy Forum

For Board Action

District Licensing Council and contract language

Letter to the Mayor with invoice for \$50,000 to be transferred on or before January 15, 2016.

Ohio Revised Code changes regarding District Licensing Council (3709.41): States that the County “may” have a District Licensing Council. Mr. Quade discussed options and implications to amending the existing contract.

President's Comments:

No additional comments at this time.

Action Items:

Resolution: 2015-051

Be it resolved that the District Board of Health approves the financial transactions and payments of bills as presented.

Resolution moved by: Scott Ballenger

Seconded by: Laurie Wise

For: Scott Ballenger; Tara Dyer; Laurie Wise; Angie Yazel



Against: None
Abstentions: None
Disposition: Carried

Resolution: 2015-052

Be it resolved that the Board of Health does hereby approve the reimbursable travel expenses as presented.

Resolution moved by: Laurie Wise
Seconded by: Scott Ballenger
For: Scott Ballenger; Tara Dyer; Laurie Wise; Angie Yazel
Abstentions: None
Disposition: Carried

Resolution: 2015-053

Be it resolved that the District Board of Health does hereby approve the contract with the Baldwin Group Inc. for 1 year software maintenance for HDIS. .

Resolution moved by: Scott Ballenger
Seconded by: Laurie Wise
For: Scott Ballenger; Tara Dyer; Laurie Wise; Angie Yazel
Abstentions: None
Disposition: Carried

Resolution: 2015-054

Be it resolved that the District Board of Health does hereby approve the contract with Central Ohio Trauma Systems to provide funding for the Healthcare Coalition.

Resolution moved by: Laurie Wise
Seconded by: Scott Ballenger
For: Scott Ballenger; Tara Dyer; Laurie Wise; Angie Yazel
Abstentions: None
Disposition: Carried

Resolution: 2015-055

Be it resolved that the District Board of Health does hereby declare various cabinets, a plotter printer, other miscellaneous items and 2 vehicles as surplus health department property and authorizes the sale of said property at the County auction on October 31, 2015.

Resolution moved by: Scott Ballenger
Seconded by: Tara Dyer
For: Scott Ballenger; Tara Dyer; Laurie Wise; Angie Yazel
Abstentions: None
Disposition: Carried

Resolution: 2015-056

Be it resolved that the District Board of Health does hereby present the second reading of the 2016 Proposed Environmental Health Fees.



Resolution moved by: Laurie Wise

Seconded by: Scott Ballenger

For: Scott Ballenger; Tara Dyer; Laurie Wise; Angie Yazel

Abstentions: None

Disposition: Carried

Resolution: 2015-057

Be it resolved that the District Board of Health will, pursuant to the contract for the administration of public health services, submit a letter to the City of Marion to result in a transfer of \$50,000 to Marion Public Health on or before January 15, 2016.

Resolution moved by: Scott Ballenger

Seconded by: Laurie Wise

For: Scott Ballenger; Tara Dyer; Laurie Wise; Angie Yazel

Abstentions: None

Disposition: Carried

Resolution: 2015-058

Be it resolved that the District Board of Health hereby dissolves the District Licensing Council, effective January 1, 2016 and approves the proposed contract amendment regarding the appointment of a 7th member to the Board of Health.

Resolution moved by: Tara Dyer

Seconded by: Laurie Wise

For: Scott Ballenger; Tara Dyer; Laurie Wise; Angie Yazel

Abstentions: None

Disposition: Carried

Resolution: 2015- 059

The Board of Health will enter into Executive Session with the Senior Leadership Team to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official. At the conclusion of the Executive Session, the Board of Health may return to an open session to take further action as needed.

Resolution moved by: Scott Ballenger

Seconded by: Laurie Wise

Roll Call For: Scott Ballenger; Tara Dyer; Laurie Wise; Angie Yazel

Against: None

Abstentions: None

Disposition: Carried



Minutes From the Regular Meeting of the
Marion Public Health Board
Conference Room of Marion Public Health

Roll Call to return from Executive Session.

Roll Call For: Scott Ballenger; Tara Dyer; Laurie Wise; Angie Yazel

Against: None

Abstentions: None

Disposition: Carried

Adjournment:

Having no further business, the meeting was adjourned.

Minutes respectfully prepared by Lisa Cook, Executive Administrative Assistant,
and submitted by Thomas Quade, Health Commissioner

NEXT MEETING OF THE MARION PUBLIC HEALTH BOARD:

**November 19, 2015 5:00pm in Conference Room 128 of Marion Public Health
located at 181 S. Main Street; Marion, OH 43302**