



Meeting Minutes:

Date and Time of Meeting: August 20, 2015 - 5:00pm

Type of Meeting: Regular Meeting of the Marion Public Health Board

Meeting Called to Order:

Angie Yazel called the meeting of the Board of Health of Marion Public Health to order at 5:00 pm on Thursday, August 20, 2015.

Roll Call- Members Present: Scott Ballenger; Tara Dyer; Rob Lill; Butch Smith; Laurie Wise; Angie Yazel

Members Absent:

Dr. Patel

Others Present:

MPH Staff and Others- Thomas Quade, Health Commissioner; Traci Kinsler, Administrator/Fiscal Director; Katrina Harwood, WIC Director; Tyler Pigman, Environmental Health Director; Kristy Lee, Director of Nursing; Abbey Trimble, Population Health Director; Lisa Cook, Executive Administrative Assistant; Butch Winslow, DAC Chairperson

Adoption of the Agenda:

Motion: To adopt the agenda of the August 20, 2015 Marion Board of Health meeting.

Motion Made By: Scott Ballenger

Motion 2nd By: Butch Smith

Approved By Voice Vote

Minutes:

Motion: To approve the minutes of the July 16, 2015 Marion Board of Health meeting.

Motion Made By: Tara Dyer

Motion 2nd By: Butch Smith

Approved By Voice

Forum for Public Comment:

No one from the public was present to address the health board.

Financial Report/Administrative Report:

All expenditures and revenues have been reconciled with the County Auditor's Reports for the month of July.



Vital Statistics update: Births in Marion: 83; Birth Certificates issued: 296; Deaths in Marion: 48; Death Certificates Issued: 184; Burial Permits: 38

Financial reports and expenses were available for board review and questions.

Traci presented a tracking spreadsheet for the immunization program.

WIC:

Katrina Harwood presented the WIC report.

WIC is one month into transitioning clients over to the WIC Nutrition Card.

Jessica Woods has been invited to sit on the Ohio WIC Nutrition and Breastfeeding Advisory Council.

After completing her education, Krystal Siler will be leaving the WIC Division on August 28th to pursue a career in ultrasound.

Public Health Nursing Report:

Kristy Lee presented the Nursing report:

Revenue exceeded expenses for the BCMH Program for July.

Immunization Clinic Update: Immunization numbers for August 1 -19, 2014 totaled 225 immunizations with 439 for the same time frame in 2015.

On August 13th, a county-wide 7th grade Tdap Clinic was held at Grant Middle School in conjunction with a PHEP exercise. The PHEP grant provided the funding for personnel and supply costs used for the clinic.

Environmental Report

Tyler Pigman provided program updates to include:

Grass and Weed Complaints: 229 Total Complaints; 223 Inspections; 102 mowed by Contractor; 49 mowed by owner

2015 Six Months DKMM Solid Waste Report: DKMM Health Dept representative for presentation gave a brief overview in how we utilize our funds and what we did in 2014. Highlights from report: Total of 1,493 hours spent in the solid waste program (201 more hours than in 2013); Doubled the number of Class II Compost Facility inspections from 2013 to 2014

Tyler presented at the RS Class in Licking County.

Tyler provided pictures and information on two emergency condemnations-

3947 Martel Rd.- Adult Protective Services called in to assist



352 Girard Ave.: Complaint called in from Marion Police Department; Humane Society was called and picked up dog

Population Health Report:

Contracts presented for approval: CHC – Billboards; Interpreter – Martha Stefanko; CFHS – Baby and Me – Tobacco Free

As previously discussed, the August 13th immunization clinic will serve as a PHEP dispensing drill according to grant deliverables.

Erin Creeden is currently writing the proposal for the renewal of the Creating Healthy Communities Grant.

Medical Director's Report:

Dr. Janchar was present.

Health Commissioner's Report:

Thomas Quade provided the following updates:

CHA, CHIP, & Operational Strategic Plan updates were included in the board packets.

Internal

- Shadowing EH, Nursing & WIC staff
- Community Project/Staff & Family Picnic
- Reviewing and better defining internal committees

External

- Webinar Series (Impact of race on health)
- Scheduled to present at Rotary in November

Special Projects

- Needle Exchange Update
 - Committee formed (Laurie, Butch, Dr. Janchar, & Tom)
 - LWVM, ADAMH, and MPH will co-host an initial community conversation in November

Tara Dyer asked in an effort to diversify, what strategies we use to reach out to the minority populations when we have an opening. Mr. Quade responded that we have reached out to the Marion Minority Commission to help assure we reflect the population of our community.

President's Comments:

No additional comments at this time.

Action Items:

Resolution: 2015-042

Be it resolved that the District Board of Health approves the financial transactions and payments of bills as presented.



Resolution moved by: Scott Ballenger

Seconded by: Butch Smith

For: Scott Ballenger; Tara Dyer; Rob Lill; Butch Smith; Laurie Wise; Angie Yazel

Against: None

Abstentions: None

Disposition: Carried

Resolution: 2015-043

Be it resolved that the Board of Health does hereby approve the reimbursable travel expenses as presented.

Resolution moved by: Tara Dyer

Seconded by: Rob Lill

For: Scott Ballenger; Tara Dyer; Rob Lill; Butch Smith; Laurie Wise; Angie Yazel

Abstentions: None

Disposition: Carried

Resolution: 2015-044

Be it resolved that the Board of Health does hereby approve the contract with Lamar Advertising to advertise the work being completed by the Creating Healthy Communities Grant not to exceed \$2,100.00.

Resolution moved by: Scott Ballenger

Seconded by: Laurie Wise

For: Scott Ballenger; Tara Dyer; Rob Lill; Butch Smith; Laurie Wise; Angie Yazel

Against: None

Abstentions: None

Disposition: Carried

Resolution: 2015-045

Be it resolved that the Board of Health does hereby approve the translation services contract with Martha Stefanka not to exceed \$1,000.00.

Resolution moved by: Butch Smith

Seconded by: Rob Lill

For: Scott Ballenger; Tara Dyer; Rob Lill; Butch Smith; Laurie Wise; Angie Yazel

Against: None

Abstentions: None

Disposition: Carried

Resolution: 2015-046

Be it resolved that the Board of Health does hereby approve the contract with WELCO under the CFHS grant for technical assistance, continuing education and program updates, voucher support, etc. Not to exceed \$1,920.00 for the grant period of July 1, 2015 to June 30, 2016.

Resolution moved by: Tara Dyer

Seconded by: Butch Smith

For: Scott Ballenger; Tara Dyer; Rob Lill; Butch Smith; Laurie Wise; Angie Yazel

Against: None



Minutes From the Regular Meeting of the
Marion Public Health Board
Conference Room of Marion Public Health

Abstentions: None

Disposition: Carried

Adjournment:

Having no further business, the meeting was adjourned.

Minutes respectfully prepared by Lisa Cook, Executive Administrative Assistant,
and submitted by Thomas Quade, Health Commissioner

NEXT MEETING OF THE MARION PUBLIC HEALTH BOARD:

**September 17, 2015 5:00pm in Conference Room 128 of Marion Public Health
located at 181 S. Main Street; Marion, OH 43302**