



Minutes From the Regular Meeting of the
Marion Public Health Board
Conference Room of Marion Public Health

Meeting Minutes:

Date and Time of Meeting: July 16, 2015 - 5:00pm

Type of Meeting: Regular Meeting of the Marion Public Health Board

Meeting Called to Order:

Angie Yazel called the meeting of the Board of Health of Marion Public Health to order at 5:00 pm on Thursday, July 16, 2015.

Roll Call- Members Present: Scott Ballenger; Tara Dyer; Dr. Patel; Laurie Wise; Angie Yazel

Members Absent: Rob Lill- Excused and Butch Smith- Excused

Others Present:

MPH Staff and Others- Thomas Quade, Health Commissioner; Traci Kinsler, Administrator/Fiscal Director; Katrina Harwood, WIC Director; Tyler Pigman, Environmental Health Director; Kristy Lee, Director of Nursing; Lisa Cook, Executive Administrative Assistant; Butch Winslow, DAC Chairperson

Adoption of the Agenda:

Motion: To adopt the agenda of the July 16, 2015 Marion Board of Health meeting.

Motion Made By: Scott Ballenger

Motion 2nd By: Dr. Patel

Approved By Voice Vote

Minutes:

Motion: To approve the minutes of the June 18, 2015 Marion Board of Health meeting.

Motion Made By: Laurie Wise

Motion 2nd By: Scott Ballenger

Approved By Voice

Forum for Public Comment:

No one present.

Financial Report/Administrative Report:

All expenditures and revenues have been reconciled with the County Auditor's Reports for the month of June.



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Vital Statistics update: Births in Marion: 104; Birth Certificates issued: 265; Deaths in Marion: 56; Death Certificates Issued: 249; Burial Permits: 36

Financial reports and expenses were available for board review and any questions.

The 2015 Marion General Hospital Revenue (\$53,844.53) has been received and will be reflected in the July Fiscal Reports. We also received the 2nd half tax assessment revenue from the City and County.

Traci introduced the MPH Recruitment and Retention Plan currently in development the stages. The goal of the plan will be to develop strategies to recruit, train and retain quality employees. The 1st phase has been the development of a quality “on-boarding” or orientation process for new hires.

Traci presented a comprehensive report of the first 6 months of 2015 expenses and revenue. Traci also provided a spreadsheet detailing immunization revenue and expenses. Traci will add a column reflecting the monthly “expected to receive” amount.

WIC:

Through the Let’s Read 20 Partnership over 4,500 books have been distributed since October.

Katrina invited board members to join the 2nd Annual Breastfeeding Awareness Walk on August 1st at McKinley Park starting at 8:30.

The WIC Wait Time Study Project was published by the Public Health Quality Improvement Exchange.

Public Health Nursing Report:

Kristy Lee presented the Nursing report:

The YTD revenue for the BCMH program is \$39,500.00 compared to \$19,900.00 for the same time frame in 2014

The Immunization Clinic Time Study results reflected an average 33/38 minute processing time.

Kristy provided a detailed report of the marketing strategies the Nursing Division has implemented since last month.

Environmental Report

Tyler Pigman provided program updates to include:

Tyler is requesting approval of the Sewage Appeals Board Contract with Union County Health Department.

Marion County Fair: 1 FSO inspection- 1 Non-critical; 4 Temporary Inspections- 1 Critical & 1 Non Critical; 39 Mobile inspections- 4 Non Critical & 3 Critical

Grass/Weed Complaints for June: Complaints-223; Inspections-203; Abated-70

Joette Moore will be contracting to complete Food Service inspections.



Population Health Report:

Tom Quade presented the Population Health Report in Abbey Trimble's absence.

June 30th completed the grant cycles for both PHEP and CFHS. The 2015-2016 CFHS Grant Program cycle will focus on the community health improvement process and the cultural competency element. The 2015-2016 PHEP focus will include more exercises to test emergency plans and revitalizing our Medical Reserve Corp capabilities.

CHC Grant has completed 29 of its change tools evaluations.

The Tobacco Grant has been reposted but we do not have to reapply.

We will receive funding for the Healthier US School Challenge Award in the amount of \$6,500.

Medical Director's Report:

Dr. Janchar was present

Health Commissioner's Report:

Thomas Quade provided the following updates:

Mr. Quade presented a copy of the 2015 Community Health Assessment and provided an update to the 2016-2020 Community Health Improvement Plan; the 2015-2019 Operational Strategic Plan; and the status of the Accreditation process.

Marion Public Health will host a viewing of the 4 part American Public Health Association Summer Webinar Series: "The Impact of Racism on the Health and Well-Being of the Nation".

Effective sometime in September, by ORC statute Local Boards of Health can take steps to implement needle exchange programs. While MPH is not ready to take this step, Tom would like the board to consider creating a subcommittee to explore the possibility of developing a program.

President's Comments:

No additional comments at this time.

Action Items:

Resolution: 2015-039

Be it resolved that the District Board of Health approves the financial transactions and payments of bills as presented.

Resolution moved by: Scott Ballenger

Seconded by: Dr. Patel

For: Scott Ballenger; Tara Dyer; Dr. Patel; Laurie Wise; Angie Yazel

Against: None



Abstentions: None
Disposition: Carried

Resolution: 2015-040

Be it resolved that the Board of Health does hereby approve the reimbursable travel expenses as presented.

Resolution moved by: Dr. Patel

Seconded by: Laurie Wise

For: Scott Ballenger; Tara Dyer; Dr. Patel; Laurie Wise; Angie Yazel

Abstentions: None

Disposition: Carried

Resolution: 2015-041

Be it resolved that the Board of Health does hereby approve the service contract for Sewage Treatment System Appeals Board Appointee with Union County Health Department replacing Resolution No. 2015-020; dated March 19, 2015.

Resolution moved by: Laurie Wise

Seconded by: Dr. Patel

For: Scott Ballenger; Tara Dyer; Dr. Patel; Laurie Wise; Angie Yazel

Against: None

Abstentions: None

Disposition: Carried

Adjournment:

Having no further business, the meeting was adjourned.

Minutes respectfully prepared by Lisa Cook, Executive Administrative Assistant,
and submitted by Thomas Quade, Health Commissioner

NEXT MEETING OF THE MARION PUBLIC HEALTH BOARD:

**August 20, 2015 5:00pm in Conference Room 128 of Marion Public Health
located at 181 S. Main Street; Marion, OH 43302**