



Meeting Minutes:

Date and Time of Meeting: May 21, 2015 - 5:00pm

Type of Meeting: Regular Meeting of the Marion Public Health Board

Meeting Called to Order:

Angie Yazel called the meeting of the Board of Health of Marion Public Health to order at 5:00 pm on Thursday, May 21, 2015.

Roll Call- Members Present: Scott Ballenger; Rob Lill; Dr. Patel; Butch Smith; Laurie Wise; Angie Yazel

Members Absent: Tara Dyer (excused)

Others Present:

MPH Staff and Others- Thomas Quade, Health Commissioner; Traci Kinsler, Administrator/Fiscal Director; Katrina Harwood, WIC Director; Abbey Trimble, Population Health Director; Tyler Pigman, Environmental Health Director; Kristy Lee, Public Health Nurse; Lisa Cook, Executive Administrative Assistant

Adoption of the Agenda:

Motion: To adopt the agenda of the May 21, 2015 Marion Board of Health meeting.

Motion Made By: Scott Ballenger

Motion 2nd By: Rob Lill

Approved By Voice Vote

Minutes:

Motion: To approve the minutes of the April 16, 2015 Marion Board of Health meeting.

Motion Made By: Laurie Wise

Motion 2nd By: Scott Ballenger

Approved By Voice

Forum for Public Comment:

Tyler Pigman presented the case file for the prosecution request on 635 Emerson Ave., Marion Township. Mr. Sam Newell, property owner, was present to explain his plan for cleaning up the property. The board suggested that Mr. Newell work with Tyler to get as much cleaned up before the next inspection date.

Financial Report/Administrative Report:

All expenditures and revenues have been reconciled with the County Auditor's Reports for the month of April.



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Vital Statistics update: Births in Marion: 70; Birth Certificates issued: 370; Deaths in Marion: 62; Death Certificates Issued: 238; Burial Permits: 33

Traci provided an overview of the Marion Public Health employee demographics.

Financial reports and expenses were available for board review.

WIC:

WIC is preparing for the 2016 Non- Competitive Solicitation due June 22nd for just over \$415,172.50.

WIC is currently doing a participant survey to assist in planning the nutrition education topics, best appointment times and increase outreach efforts.

The Mobile Dentist has been in our office for 3 months with 83 children serviced with 25% needing additional dental care.

Stephanie Walton is planning on registering for the Certified Lactation Counselor Training with all expenses covered by the WIC grant.

Population Health Report:

Abbey Trimble provided an update on the Immunization Clinic transitioning over to a walk-in service. A time study will be conducted to assess the process and identify opportunities for improvements. We will be getting signage and sending out letters to promote the walk-in service.

The Public Health Emergency Preparedness Coordinator position has been filled by Carlie Rees starting full time on June 8th.

Environmental Report

Pools and Campgrounds: All Pool & Campground Applications & Fees are in

Septic: 1st round of O&M permit letters have been mailed out; Starting with all NPDES systems (required by state); Only 17 of these systems in Marion; Any sewage complaints we receive must be added to the program

Food: Dollar General #2929 Administrative Review- no hot water on-site. Tyler worked with the District Manager and the source of the problem was identified and corrected.

Tyler had previously reviewed the Solid Waste issues at 635 Emerson Ave in Marion Township.

Medical Director's Report:

Dr. Janchar was present.

Health Commissioner's Report:

Thomas Quade provided the following updates:



Community Health Assessment updates:

Survey and Focus Groups occurring in May
Final Key Informant Session: 5/27/15
Narrow the list to 3-5 items
Identify partners for the CHIP
CHA Report: 6/30/15

Strategic Plan update

Objectives to date: 100%

- 2016 Budget Approved (4/17/15)
- Performance Reviews completed (4/30/15)
- Written Hiring Process (5/15/2015)
- Quarterly Program Budget Reports (5/21/15)

President's Comments:

No additional comments at this time.

Action Items:

Resolution: 2015-031

Be it resolved that the District Board of Health approves the financial transactions and payments of bills as presented.

Resolution moved by: Butch Smith

Seconded by: Dr. Patel

For: Scott Ballenger; Rob Lill; Dr. Patel; Butch Smith; Laurie Wise; Angie Yazel

Against: None

Abstentions: None

Disposition: Carried

Resolution: 2015-032

Be it resolved that the Board of Health does hereby approve the reimbursable travel expenses as presented.

Resolution moved by: Scott Ballenger

Seconded by: Rob Lill

For: Scott Ballenger; Rob Lill; Dr. Patel; Butch Smith; Laurie Wise; Angie Yazel

Abstentions: None

Disposition: Carried

Resolution: 2015-033

Be it resolved that the Board of Health does hereby approve the revenue contract with the Ohio Department of Health for the 2nd floor rental space for the ODH BCMH Nurse at \$250.00 per month.

Resolution moved by: Butch Smith

Seconded by: Scott Ballenger

For: Scott Ballenger; Rob Lill; Dr. Patel; Butch Smith; Laurie Wise; Angie Yazel



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Against: None
Abstentions: None
Disposition: Carried

Resolution: 2015-034

Be it resolved that the District Board of Health does hereby declare 635 Emerson Ave. a public health nuisance and gives orders to abate solid waste and secure property. Furthermore the Board of Health does hereby approve forwarding the owner(s) and or persons with legal interest in the property for prosecution if owner fails to comply with the orders of the Board of Health.

Resolution moved by: Scott Ballenger

Seconded by: Laurie Wise

For: Scott Ballenger; Rob Lill; Dr. Patel; Butch Smith; Laurie Wise; Angie Yazel

Against: None

Abstentions: None

Disposition: Carried

Adjournment:

Having no further business, the meeting was adjourned.

Minutes respectfully prepared by Lisa Cook, Executive Administrative Assistant,
and submitted by Thomas Quade, Health Commissioner

NEXT MEETING OF THE MARION PUBLIC HEALTH BOARD:

**June 18, 2015 5:00pm in Conference Room 128 of Marion Public Health
located at 181 S. Main Street; Marion, OH 43302**