



Minutes From the Regular Meeting of the
Marion Public Health Board
Thursday, June 19, 2014
Conference Room of Marion Public Health

Meeting Minutes:

Date and Time of Meeting: June 19, 2014 - 5:00pm

Type of Meeting: Regular Meeting of the Marion Public Health Board

Meeting Called to Order:

Angie Yazel called the meeting of the Board of Health of Marion Public Health to order at 5:00 pm on Thursday, June 19, 2014.

Roll Call- Members Present: Scott Ballenger; Tara Dyer; Rob Lill; Dr. Patel; Butch Smith; Brenda Wagner; Angie Yazel

Members Absent: None

Others Present:

MPH Staff and Others- Thomas Quade, Health Commissioner; Traci Kinsler, Administrator/Fiscal Director; Abbey Trimble, Population Health Director; Gwen Janeczek, Nursing Director; Katrina Harwood, WIC Director; Tyler Pigman, Environmental Health Director

Public- None

Adoption of the Agenda:

Motion: To adopt the agenda of the June 19, 2014 Marion Board of Health meeting as presented.

Motion Made By: Scott Ballenger

Motion 2nd By: Brenda Wagner

Approved By Voice Vote

Minutes:

Motion: To approve the minutes of the May 15, 2014 Marion Board of Health meeting.

Motion Made By: Scott Ballenger

Motion 2nd By: Tara Dyer

Approved By Voice Vote

Forum for Public Comment:

None

Financial Report/Administrative Report:

All expenditures and revenues have been reconciled with the County Auditor's Reports for the month of May.



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Traci Kinsler presented the bills and financial transactions for board consideration.

There is one Travel and/or Meeting Requests for board consideration (see attached list).

Our 2013 audit is complete with no findings.

There are no contracts for board consideration.

Traci discussed the cash balance report and the current cash balance level.

Facility Update- Traci will be requesting board action on the removal of the loose stucco on the outside of the building.

Marion Public Health was recognized for 100% compliance with a State-wide Open records Audit.

Births in Marion: 74/ Birth Certificates issued: 312

Deaths in Marion: 48/ Death Certificates Issued: 162/ Burial Permits: 43

WIC:

Katrina Harwood presented the WIC report. The May caseload was 1,992 with 2,485 identified as potentially eligible for WIC services.

The WIC income guidelines will be updated July 1st.

Katrina provided information on food package updates.

A Health Professional position has been posted and once the position is filled WIC will be back to full staff..

Environmental Report

Tyler Pigman presented the following program updates:

Body Art: License Fees were due 5/30/2014; All 6 Licensed Body Art Studios Paid on time

Schools: 9 inspected; Average 5 violations per school

Campgrounds: Campgrounds inspected this month; Average 2 violations per campground

Tyler will be working on a long term contract solution for plumbing inspections but through July we will contact with Delaware County for inspections services.

Tyler provided an update on the Eugene Stanfield property. The septic tank has been properly abandoned.

Population Health Report:

Gwen Janeczek presented information on the Local Public Health Services Collaborative, LLC immunization billing policies & procedures and a proposed fee schedule. Gwen will provide the Board with data on immunization program expenses, revenues collected, and projected impact of the new arrangement. There



was dialogue regarding the intent to assure sustainability of the program and at the same time assuring access to services.

Gwen participated in a promotion of Marion Public Health immunization services on TV 22 with 86th District State Rep. Dorothy Pelanda who is pushing passage of a bill to require immunizations for children entering preschools and daycare centers.

Gwen also provided an update on the Mumps and Measles outbreaks in surrounding counties.

Abbey Trimble presented an update on Community Health activities: Katrina and Abbey are working on an Immunization Collaboration with WIC

Abbey is exploring grant opportunities for expanding our Lead Program. Abbey and Tom have approached the LWVM to gain their support for the effort.

Medical Director's Report:

Dr. Janchar was not present.

Health Commissioner's Report:

Mr. Quade provided options for Board of Health Continuing Education opportunities.

The board was presented with a finance proposal and contract between the City of Marion and the Marion DAC. The board will be asked to show support of both in the form of motions.

The interim Director of ODH and some of his senior staff will visit Marion Public Health June 24th

President's Comments:

None

Board Action Items:

Resolution: 2014-042

Be it resolved that the District Board of Health approves the financial transactions and payments of bills as presented.

Resolution moved by: Butch Smith

Seconded by: Scott Ballenger

For: Scott Ballenger; Tara Dyer; Rob Lill; Dr. Patel; Butch Smith; Angie Yazel; Brenda Wagner

Against: None

Abstentions: None

Disposition: Carried

Resolution: 2014-043

Be it resolved that the District Board of Health approves the reimbursable travel expenses as presented.



Resolution moved by: Dr. Patel

Seconded by: Rob Lill

For: Scott Ballenger; Tara Dyer; Rob Lill; Dr. Patel; Butch Smith; Angie Yazel; Brenda Wagner

Against: None

Abstentions: None

Disposition: Carried

Resolution: 2014-044

Be it resolved that the District Board of Health approves the quote from Quality Masonry Company to remove all loose or deteriorated areas of stucco on the exterior of the facility at a cost of \$8,110.

Resolution moved by: Butch Smith

Seconded by: Scott Ballenger

For: Scott Ballenger; Tara Dyer; Rob Lill; Dr. Patel; Butch Smith; Angie Yazel; Brenda Wagner

Against: None

Abstentions: None

Disposition: Carried

Resolution: 2014-045

Be it resolved that the District Board of Health approves the Immunization Policies and Procedures and new fee schedule developed and approved by the Local Public Health Services Collaborative, LLC to replace existing policies and procedures and fee schedule.

Resolution moved by: Butch Smith

Seconded by: Dr. Patel

For: Scott Ballenger; Tara Dyer; Rob Lill; Dr. Patel; Butch Smith; Angie Yazel; Brenda Wagner

Against: None

Abstentions: None

Disposition: Carried

Resolution: 2014-046

Whereas, the current contract between the City of Marion and the Marion DAC addresses the process by which the districts merged and is in need of revision now that the transition is complete, now

Therefore, be it resolved that the District Board of Health supports the revised contract, titled "Agreement for the Administration of Public Health Affairs between the Mayor of the City of Marion and the Chair of the District Advisory Council" and hereby encourages both parties to consider it favorably and sign it in a timely manner.

Resolution moved by: Brenda Wagner

Seconded by: Dr. Patel

For: Scott Ballenger; Tara Dyer; Rob Lill; Dr. Patel; Butch Smith; Angie Yazel; Brenda Wagner

Against: None

Abstentions: None



Disposition: Carried

Resolution: 2014-047

Whereas, the Board of Health, the Mayor of the City of Marion and the Chairperson of the Marion DAC have achieved consensus regarding the maintenance of an unrestricted cash balance consistent with Board of Health Policy, and

Whereas, the Board of Health, the Mayor of the City of Marion and the Chairperson of the Marion DAC have achieved consensus regarding the relative proportions of the general fund support provided by the City of Marion and Marion County exclusive of the City of Marion, now

Therefore be it resolved that the Board of Health authorizes the Board President and the Health Commissioner to sign a Memorandum of Understanding that describes that mutual understanding and hereby encourages the Mayor and DAC Chairperson to sign it in a timely manner.

Resolution moved by: Butch Smith

Seconded by: Brenda Wagner

For: Scott Ballenger; Tara Dyer; Rob Lill; Dr. Patel; Butch Smith; Angie Yazel; Brenda Wagner

Against: None

Abstentions: None

Disposition: Carried

Adjournment:

Having no further business, the meeting was adjourned.

Motion to adjourn.

Motion Made By: Scott Ballenger

Motion 2nd By: Dr. Patel

All In Favor

Motion Carried

Minutes respectfully prepared by Lisa Cook, Executive Administrative Assistant,
and submitted by Thomas Quade, Health Commissioner

NEXT MEETING OF THE MARION PUBLIC HEALTH BOARD:

**July 17, 2014 5:00pm in Conference Room 128 of Marion Public Health
located at 181 S. Main Street; Marion, OH 43302**