



Minutes From the Regular Meeting of the
Marion Public Health Board
Thursday, January 16, 2014
Conference Room of Marion Public Health

Meeting Minutes:

Date and Time of Meeting: January 16, 2014 - 5:00pm

Type of Meeting: Regular Meeting of the Marion Public Health Board

Meeting Called to Order:

Angie Yazel called the meeting of the Board of Health of Marion Public Health to order at 5:00 pm on Thursday, January 16, 2014.

Roll Call- Members Present: Scott Ballenger; Rob Lill; Dr. Patel; Butch Smith; Angie Yazel

Members Absent: Brenda Wagner

Others Present:

MPH Staff and Others- Thomas Quade, Health Commissioner; Traci Kinsler, Administrator/Fiscal Director; Sandy, EH Director Bridenstine; Gwen Janeczek, Nursing Director; Abbey Trimble, WIC Director; Tyler Pigman, EH Sanitarian; Jerry Marquis, Code Enforcement Officer; Dr. Leonard Janchar, Medical Director; Katrina Harwood; Accreditation Coordinator/WIC Nutritionist; Lisa Cook, Executive Administrative Assistant; Phil Winslow, DAC Chairperson

Public- Ed Murphy; James Wise; James Wise, Jr.

Adoption of the Agenda:

Motion: To adopt the agenda of the January 2014 Marion Board of Health meeting as presented.

Motion Made By: Butch Smith

Motion 2nd By: Rob Lill

Approved By Voice Vote

Minutes:

Motion: To approve the minutes of the November 21, 2013 Marion Board of Health meeting.

Motion Made By: Scott Ballenger

Motion 2nd By: Rob Lill

Approved By Voice Vote

Forum for Public Comment:

James Wise and James Wise, Jr. were present to a request the board of health not deem 397 Mary Street as uninhabitable due to unsanitary conditions.

Ed Murphy, J-Lenco, was present to request and extension on an expired plumbing permit.



Financial Report/Administrative Report:

All expenditures and revenues have been reconciled with the County Auditor's Reports for the months of November & December.

Traci presented the bills and financial transactions for board consideration.

There are several of Out of District Travel and/or Meeting Requests In Excess of \$500.00 for board consideration (see attached list).

1 contract was presented for board approval (see attached list).

As a plan to improve efficiency, Lisa Cook as accepted a new role as supervisor over the administrative assistants to include the Vital Statistics staff and the Nursing and EH Administrative Assistants.

PHEP: Site visit conducted on January 15

Population Health: Erin C submitting success story to CDC for publication regarding our improvements in tobacco prevention. In 2014, MPH will begin a tobacco cessation program. Candy is starting a program at MPH for healthy eating classes. They will be the last Wednesday of the month at 11am.

Vital Statistics: 225 birth certificates and 174 death certificates issued in December

WIC:

Abbey Trimble presented the WIC Report to include an update the Time Wait Study; breastfeeding rates and the afterhours Peer cell phone. WIC is assessing the potential need to hire an additional Peer Helper.

Public Health Nursing Report:

Gwen Janeczek presented the Nursing Report to include Completion of the IAP grant deliverables:

- Self AFIX assessment and feedback session
- Exchange meeting with Wyandot County
- AFIX and MOBI presentation to Center Street Comm. Hlth Center
- Newsletter to all pediatric and family practices

Deb Schroll received her certificate of completion for Tobacco Cessation Specialist training.

Influenza related hospitalizations are being monitored; no increase in activity to-date.

MPH will be hosting an Affordable Care Act Enrollment event on January 30th. The event will also include an Affordable Care Act Public Presentation from 5 PM- 6PM. This event is organized by the Ohio For Health, a program of the Ohio Association of Foodbanks.

Environmental Report

Sandy presented the EH report to include:

Sewage (HSTS) Program



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- Monitoring Program
- Two permits sold, 3 inspections
- 9 Sewage Hauler inspections, 7 -12month inspections, 1 site review

Private Water (Wells)

- 4 Permits sold, 4 inspections

Rabies Program

- 9 dog bite and 1 cat bite investigations

Tattoo Program

- 5 tattoo parlor inspections

Plumbing

- 14 residential inspections and 4 commercial inspections

Food Program

- 0 complaints, 39 standard and critical control point inspections, 44 critical violations, 49 non-critical violations (47% of violations were critical violations).
- 2.4 violations per facility

Solid Waste

- Two complaints received, 30 inspections completed
- 16 Solid Waste Hauler inspections, 2 Compost Facility Inspections(new)

Nuisances

- 3 Housing complaints received, 35 inspections completed
- 2 Sewage nuisances received, 17 inspections

Condemnation requests:

- 516 Avondale Ave-police found methamphetamine lab.
- 397 Mary St-unsanitary conditions

Prosecution Requests

- 280 W Fairground St-accumulation of solid waste, unsecured property, repeat complaints. Requesting board order to owner/responsible party to abate nuisances and provide written plan of action to prevent further violations within 10 days. Also requesting the Board to approve prosecution if fail to comply with Board order.

Medical Director's Report:

Dr. Janchar was present.

Health Commissioner's Report:

Mr. Quade provided updates on the 2014 Performance Management Plan; Financing Questions; Chamber of Commerce board meeting; PHAB Accreditation update; MPH Policy Updates; ODH workgroup on Quality Health Indicators update; ODH Draft Rules regarding Local Boards of Health.

The meeting to address City/County funding did result in a better understanding of the need for a cash balance as we head into a new fiscal year and with that there is a need create the mechanism or plan to measure or establish what that cash balance should be and assure that it doesn't go exceed that. In order to determine this we should consider contracting for an independent study. Mr. Quade recommended to contract with Kent State University to engage in statewide data analysis to find and present answers to several questions regarding the public financing of the health district. Mr. Quade shared with the Board that the contract with the Kent State University Center for Public Policy and Health will provide a recommendation with regard to the appropriate level of unrestricted cash balance and a recommendation with regard to the proportion with which the City of Marion and Marion County should contribute to the health district funding



and the schedule with which that should be distributed to the health district. The findings will also illustrate the relative level of funding that exists from the taxpayers relative to accredited health districts nationally and other health districts in Ohio. The cost of the study would be \$15,000.00 with results available by the end of March and a public presentation or town hall meeting presented by Kent State in April. The Mayor is presenting this to City Council and Tom is presenting this to the League of Women Voters and the Chamber of Commerce to explore the potential of additional support and/or funding sources.

Mr. Quade plans to present an updated MPH Personnel Policy Handbook which will incorporate the Marion County Personnel Policy Handbook at the February BOH meeting. Tom presented a Marion Public Health Employee Tobacco Policy for board consideration.

President's Comments:

Angie explained the absence of Carol Columber as her term expired January 1st and she opted to not be considered for reappointment. The Mayor has not appointed anyone to fill the vacancy. Brenda had a health issue that kept her from attending.

Angie Yazel expressed concerns regarding investing \$15,000.00 on the Kent State Study as she cannot support the Kent State Study unless the City commits to honoring the findings of the research. Butch Winslow stated that while the DAC cannot provide financial support for the study, the DAC will support the findings of this study. Traci added that the Kent State study will help us going forward as it will establish a generally accepted cash balance for future budgets and help in creating a new and better contract agreement.

Board Action Items:

Resolution: 2014-001

Be it resolved that the District Board of Health approves the financial transactions and payments of bills as presented.

Resolution moved by: Butch Smith

Seconded by: Scott Ballenger

For: Scott Ballenger; Rob Lill; Dr. Patel; Butch Smith; Angie Yazel

Against: None

Abstentions: None

Disposition: Carried

Resolution: 2014-002

Be it resolved that the District Board of Health approves the out of district travel as presented.

Resolution moved by: Rob Lill

Seconded by: Butch Smith

For: Scott Ballenger; Rob Lill; Dr. Patel; Butch Smith; Angie Yazel

Against: None

Abstentions: None

Disposition: Carried



Resolution: 2014-003

Be it resolved that the District Board of Health approves the renewal of a service contract with DKMM Solid Waste District whereby Marion Public Health is paid for grant related work in the Solid Waste Program.

Resolution moved by: Butch Smith

Seconded by: Scott Ballenger

For: Scott Ballenger; Rob Lill; Dr. Patel; Butch Smith; Angie Yazel

Against: None

Abstentions: None

Disposition: Carried

Resolution: 2014-004

Be it resolved that the District Board of Health approves the service contract with Kent State University to engage in statewide data analysis to find and present answers to several questions regarding the public financing of the health district.

Resolution moved by: Dr. Patel

Seconded by: Scott Ballenger

For: Scott Ballenger; Rob Lill; Dr. Patel; Butch Smith

Against: Angie Yazel

Abstentions: None

Disposition: Carried

Resolution: 2014-005

Be it resolved that the District Board of Health adopts the Marion Public Health Employee Tobacco policy as presented.

Resolution moved by: Dr. Patel

Seconded by: Butch Smith

For: Scott Ballenger; Rob Lill; Dr. Patel; Butch Smith; Angie Yazel

Against: None

Abstentions: None

Disposition: Carried

Resolution: 2014-006

Be it resolved that the District Board of Health does hereby declare 280 West Fairground Street a public health nuisance and gives orders to abate solid waste, secure property, and provide a written remediation plan in writing within 10 days. Furthermore the Board of Health does hereby approve forwarding the owner(s) and or persons with legal interest in the property for prosecution if owner fails to comply with the orders of the Board of Health.

Resolution moved by: Scott Ballenger

Seconded by: Dr. Patel



For: Scott Ballenger; Rob Lill; Dr. Patel; Butch Smith; Angie Yazel

Against: None

Abstentions: None

Disposition: Carried

Resolution: 2014-007

Be it resolved that the District Board of Health does hereby deem 516 Avondale Avenue as uninhabitable due to insanitary conditions and does hereby order that the property be vacated immediately and secured until it is deemed inhabitable by the Board of Health. Failure to comply with these orders will result in prosecution.

Resolution moved by: Butch Smith

Seconded by: Rob Lill

For: Scott Ballenger; Rob Lill; Dr. Patel; Butch Smith; Angie Yazel

Against: None

Abstentions: None

Disposition: Carried

Resolution: 2014-008

Be it resolved that the District Board of Health does hereby deem 397 Mary Street as uninhabitable due to insanitary conditions and does hereby order that the property be vacated within 10 days and secured until it is deemed inhabitable by the Board of Health. Failure to comply with these orders will result in prosecution.

Resolution moved by: Scott Ballenger

Seconded by: Butch Smith

For: Scott Ballenger; Rob Lill; Dr. Patel; Butch Smith; Angie Yazel

Against:

Abstentions:

Disposition:

Adjournment:

With no additional business to come before the Board:

Motion to adjourn.

Motion Made By: Scott Ballenger

Motion 2nd By: Rob Lill

All In Favor

Motion Carried



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Minutes respectfully prepared by Lisa Cook, Executive Administrative Assistant,
and submitted by Thomas Quade, Health Commissioner

NEXT MEETING OF THE MARION PUBLIC HEALTH BOARD:

**February 20, 2014 5:00pm in Conference Room 128 of Marion Public Health
located at 181 S. Main Street; Marion, OH 43302**

Angie Yazel, Board of Health President

Thomas Quade, Health Commissioner

Date

Date