



Minutes From the Regular Meeting
of the Marion Public Health Board
Held in the Conference Room of Marion Public Health

Meeting Minutes:

Date and Time of Meeting: October 19, 2017 - 5:00pm

Type of Meeting: Regular Meeting of the Marion Public Health Board

Meeting Called to Order:

Laurie Wise called the meeting of the Board of Health of Marion Public Health to order at 5:00 pm on Thursday, October 19, 2017.

Roll Call- Members Present: Scott Ballenger; Tara Dyer; Dr. Patel; Dick Steven; Mick Williams; Laurie Wise; Angie Yazel

Members Absent:

None

Others Present:

MPH Staff and Others-Traci Kinsler, Director Office of Policy & Planning/Fiscal Director ; Katrina Harwood, Director of Maternal and Child Health; Tyler Pigman, EH Director; Kelly Engelhart, Director of Nursing; Dr. Janchar, Medical Director; Lisa Cook, Executive Administrative Assistant; Butch Winslow, DAC Chairperson

Guests: None

Adoption of the Agenda:

Motion: To adopt the agenda of the October 19, 2017 Marion Board of Health Meeting.

Motion Made By: Scott Ballenger

Motion 2nd By: Mick Williams

Approved By Voice Vote

Minutes:

Motion: To approve the minutes of the September 21, 2017 Marion Board of Health meeting.

Motion Made By: Mick Williams

Motion 2nd By: Dick Steven

Approved By Voice Vote

Forum for Public Comment:

None

Information Session:

Public Health Nursing – All reports included in meeting packet.



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Communicable Disease Report: There were no participants at the September needle exchange but we will continue to do additional outreach with ADAMH.

Nursing program updates: Met with the MGH Birthing Center to discuss program development for the Newborn Home Visiting Program. This program will target those families identified as high risk. We are hoping to start this program in January.

Community Outreach Activities (Kelly): Kicking off community flu clinics, setting up at the Harding High School's Health and Public Service Fair to provide flu and HPV vaccines and the Union County Reproductive Health Clinic will also participate.

Environmental Health - All reports included in meeting packet.
Martel tire clean-up is in progress and pictures should be available at the November meeting.

Marion had a mosquito test positive for WNV. Testing will continue until ODH stops the testing program for the year.

Policy and Planning

Received \$20,000 to develop Marion County Coordinated Transportation Plan for Human Services

Meeting on October 23 at 9am for stakeholders and at 11am for public forum

Maternal and Child Health – No report

Items Presented for Board Consideration/Action:

Fiscal: All reports included in meeting packet.
Financial transactions and payment of bills (Traci)

Loan for HVAC (Traci)

Reimbursements:

Mileage for Van Creasap to attend PER-Population Monitoring at Community Reception Centers, not to exceed \$29 (Required for PHEP Grant) (Tyler)

Contracts:

Franklin County Public Health – shared emergency planning services – transfer from Morrow County, not to exceed \$44,550 (Reimbursed deliverables of preparedness grant) (Kelly)

Chantelle Blackburn – Interpreter services through 12/31/2018, not to exceed \$2,000 (Kelly)

Martha Stefanko – Interpreter services through 12/31/18, not to exceed \$2,000 (Kelly)

RLS & Associates work related to the Marion County Coordinated Transportation Plan, not to exceed \$6,700. (Traci)

Marion City Police Department - crime prevention through environmental design, not to exceed \$4,000 (Traci)

Environmental:

Second Reading of Environmental Health Fee Structure (Tyler): Public Hearing November 15th at 4:00.



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105 East School Street in LaRue Village

Medical Director's Report:

No additional report.

Health Commissioner's Report:

No additional report

President's Comments:

No additional report.

Action Items:

Resolution: 2017-73: Be it resolved that the District Board of Health approves the financial transactions and payments of bills as presented in the information session.

Resolution moved by: Scott Ballenger

Seconded by: Mick Williams

Discussion: None

For: Scott Ballenger; Tara Dyer; Dr. Patel; Dick Steven; Mick Williams; Laurie Wise; Angie Yazel

Against: None

Abstentions: None

Disposition: Carried

Resolution 2017-74: Be it resolved that the District Board of Health hereby authorizes Marion Public Health to borrow \$140,000 from First Citizens Bank for a new HVAC system on the second floor and improvements on the first floor and authorizing the Health Commissioner to sign loan documents on behalf of Marion Public Health.

Resolution moved by: Mick Williams

Seconded by: Dick Steven

Discussion: None

For: Scott Ballenger; Tara Dyer; Dr. Patel; Dick Steven; Mick Williams; Laurie Wise; Angie Yazel

Abstentions: None

Disposition: Carried

Resolution 2017-75: Be it resolved that the District Board of Health does hereby present the second reading of the 2018 Proposed Environmental Health Fees.

Resolution moved by: Angie Yazel

Seconded by: Dr. Patel

Discussion: None

For: Scott Ballenger; Tara Dyer; Dr. Patel; Dick Steven; Mick Williams; Laurie Wise; Angie Yazel

Abstentions: None

Disposition: Carried



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Resolution 2017-76: Be it resolved that the District Board of Health hereby declares 105 E. School St. in Larue Village, a public health nuisance and does hereby approve forwarding the owner(s) and or persons with legal interest in the property for prosecution if owner fails to comply with the orders of the Board of Health.

Resolution moved by: Scott Ballenger

Seconded by: Mick Williams

Discussion: None

For: Scott Ballenger; Tara Dyer; Dr. Patel; Dick Steven; Mick Williams; Laurie Wise; Angie Yazel

Abstentions: None

Disposition: Carried

Resolution 2017-77: Be it resolved that the District Board of Health hereby approves the mileage reimbursement for Van Creasap in an amount not to exceed \$29 as described in the information session.

Resolution moved by: Angie Yazel

Seconded by: Dr. Patel

Discussion: None

For: Scott Ballenger; Tara Dyer; Dr. Patel; Dick Steven; Mick Williams; Laurie Wise; Angie Yazel

Abstentions: None

Disposition: Carried

Resolution 2017-78: Be it resolved that the District Board of Health hereby approves the Health Commissioner to enter into and execute a contract with Franklin County Public Health to provide emergency planning services as described in the information session in an amount not to exceed \$44,550.

Resolution moved by: Mick Williams

Seconded by: Dick Steven

Discussion: None

For: Scott Ballenger; Tara Dyer; Dr. Patel; Dick Steven; Mick Williams; Laurie Wise; Angie Yazel

Abstentions: None

Disposition: Carried

Resolution 2017-79: Be it resolved that the District Board of Health hereby approves the Health Commissioner to enter into and execute a contract with Chantelle Blackburn for interpreter services through 12/31/2018, in an amount not to exceed \$2,000 as presented in the information session.

Resolution moved by: Dick Steven

Seconded by: Angie Yazel

Discussion: None

For: Scott Ballenger; Tara Dyer; Dr. Patel; Dick Steven; Mick Williams; Laurie Wise; Angie Yazel

Abstentions: None

Disposition: Carried

Resolution 2017-80: Be it resolved that the District Board of Health hereby approves the Health Commissioner to enter into and execute a contract with Martha Stefanko for interpreter services through 12/31/2018, in an amount not to exceed \$2,000 as presented in the information session.

Resolution moved by: Scott Ballenger



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Seconded by: Dick Steven

Discussion: None

For: Scott Ballenger; Tara Dyer; Dr. Patel; Dick Steven; Mick Williams; Laurie Wise; Angie Yazel

Abstentions: None

Disposition: Carried

Resolution 2017-81: Be it resolved that the District Board of Health hereby approves the Health Commissioner to enter into and execute a contract with RLS & Associates to engage in work that supports the Marion County Coordinated Transportation Plan in an amount not to exceed \$6,700 as presented in the information session.

Resolution moved by: Mick Williams

Seconded by: Laurie Wise

Discussion: None

For: Scott Ballenger; Tara Dyer; Dr. Patel; Dick Steven; Mick Williams; Laurie Wise; Angie Yazel

Abstentions: None

Disposition: Carried

Resolution 2017-82: Be it resolved that the District Board of Health hereby approves the Health Commissioner to enter into and execute a contract with Marion City Police Department to create crime prevention through environmental design strategies in an amount not to exceed \$4,000 as presented in the information session.

Resolution moved by: Angie Yazel

Seconded by: Laurie Wise

Discussion: None

For: Scott Ballenger; Tara Dyer; Dr. Patel; Dick Steven; Mick Williams; Laurie Wise; Angie Yazel

Abstentions: None

Disposition: Carried

Adjournment:

Having no further business, the meeting was adjourned.

Minutes respectfully prepared by Lisa Cook, Executive Administrative Assistant, and submitted by Thomas Quade, Health Commissioner

NEXT MEETING OF THE MARION PUBLIC HEALTH BOARD:

**November 30, 2017 5:00pm in Conference Room 128 of Marion Public Health located at 181 S. Main Street;
Marion, OH 43302**