



Minutes From the Regular Meeting
of the Marion Public Health Board
Held in the Conference Room of Marion Public Health

Meeting Minutes:

Date and Time of Meeting: August 17, 2017 - 5:00pm

Type of Meeting: Regular Meeting of the Marion Public Health Board

Meeting Called to Order:

Laurie Wise called the meeting of the Board of Health of Marion Public Health to order at 5:00 pm on Thursday, August 17, 2017.

Roll Call- Members Present: Tara Dyer; Dick Steven; Mick Williams; Laurie Wise; Angie Yazel

Members Absent:

Scott Ballenger- Excused
Dr. Patel- Excused

Others Present:

MPH Staff and Others- Thomas Quade, Health Commissioner; Katrina Harwood, Director of Maternal and Child Health; Tyler Pigman, EH Director; Kelly Engelhart, Director of Nursing; Dr. Janchar, Medical Director; Lisa Cook, Executive Administrative Assistant; Dave Stamolis, Marion County Prosecutor's Office

Guests: Robert Moodspeugh and Dan Purdy, Tully Township; Ross Settlage, WIC Summer Intern

Adoption of the Agenda:

Motion: To adopt the agenda of the August 17, 2017 Marion Board of Health Meeting.

Motion Made By: Mick Williams
Motion 2nd By: Dick Steven
Approved By Voice Vote

Minutes:

Motion: To approve the minutes of the July 20, 2017 Marion Board of Health meeting.

Motion Made By: Mick Williams
Motion 2nd By: Angie Yazel
Approved By Voice Vote

Forum for Public Comment:

None

Information Session:

Public Health Nursing – All reports included in meeting packet.
Communicable Disease Report (Kelly)



Minutes From the Regular Meeting
of the Marion Public Health Board
Held in the Conference Room of Marion Public Health

Impact of evening immunization clinic hours (Kelly) - Kelly presented a handout demonstrating the number of children seen and number of Immunizations given for the month of August 2017 and compared those to the numbers administered in 2016.

Nursing hire (Kelly) - in the process of interviewing candidates

Environmental Health

Update on City ordinance Contract (As of July 31, 2017): Expended \$42,060.73; \$19,939.27 Remaining; Received \$62,000.00 (Paid in full)

Items Presented for Board Consideration/Action:

Fiscal: All reports included in meeting packet.

-Financial transactions and payment of bills (Lisa)

-Health insurance update and recommended action (Tom)- Mr. Dave Stamolis from the Marion County Prosecutor's office was present to answer questions from the Board of Health regarding our relationship with OPEC-HC and advised the Board regarding the various potential legal consequences of actions the board may choose to take. He was supportive of the Board's decision to remain in the consortium only until the end of calendar year 2017 because it would fulfill our obligation regarding a three year term. He described that as a conservative approach. He also supported the Board's decision to leave OPEC at the end of the year.

-Decision regarding existing OPEC relationship

-Council of Smaller Enterprises (COSE) Association Membership. Not to exceed \$500.

-Contracting with Medical Mutual health insurance benefits. Exact expense to be determined by cost of benefits (Decrease from previous year.)

Other Contracts: Information included in meeting packet.

-Grounds Guys (Formerly Marion Landscape). Not to exceed \$1,000 (Lisa)

-Contract with Omness Design for \$18,250 to prepare plans and specifications, oversee bidding and construction process for new roof and second floor HVAC. The HVAC is estimated at \$125,000-\$165,000. The roof is estimated at \$100,000. (Tom)

Reimbursements: Information included in meeting packet.

-Mileage only reimbursement for K. Harwood to attend Accreditation Learning Community in Dublin, Ohio. Not to exceed \$50. (Katrina)

-Mileage only reimbursement for C. White to attend annual vital statistics training in Columbus, Ohio. Not to exceed \$52. (Lisa)

-Mileage only reimbursement for A. Ray to attend a Central Region Epi meeting in Columbus, Ohio. Not to exceed \$50. (Kelly)

-Mileage and parking reimbursement for A. Ray to attend a PHEP Epi quarterly in Columbus, Ohio. Not to exceed \$60. (Kelly)



Minutes From the Regular Meeting
of the Marion Public Health Board
Held in the Conference Room of Marion Public Health

Environmental:

-Sewage Variance (Tyler)

Board of Health CEU Training:

To be continued at a future meeting.

Medical Director's Report:

No additional report.

Health Commissioner's Report:

No additional report

President's Comments:

No additional report.

Action Items:

Resolution: 2017-58: Be it resolved that the District Board of Health approves the financial transactions and payments of bills as presented in the information session.

Resolution moved by: Tara Dyer

Seconded by: Mick Williams

Discussion: None

For: Tara Dyer; Dick Steven; Mick Williams; Laurie Wise; Angie Yazel

Against: None

Abstentions: None

Disposition: Carried

Resolution 2017-59: Be it resolved that the District Board of Health hereby directs the Health Commissioner to take such steps as necessary to transition from OPEC into an agreement with Medical Mutual to become the insurance provider for Marion Public Health staff as presented in the information session.

Resolution moved by: Angie Yazel

Seconded by: Dick Steven

Discussion: None

For: Tara Dyer; Dick Steven; Mick Williams; Laurie Wise; Angie Yazel

Abstentions: None

Disposition: Carried

Resolution 2017-60: Be it resolved that the District Board of Health hereby approves the Health Commissioner to enter into an agreement with Grounds Guys in an amount not to exceed \$1,000 as presented in the information session.

Resolution moved by: Angie Yazel

Seconded by: Mick Williams



Minutes From the Regular Meeting
of the Marion Public Health Board
Held in the Conference Room of Marion Public Health

Discussion: None
For: Tara Dyer; Dick Steven; Mick Williams; Laurie Wise; Angie Yazel
Abstentions: None
Disposition: Carried

Resolution 2017-61: Be it resolved that the District Board of Health hereby approves the Health Commissioner to enter into an agreement with Omness Design for \$18,250 to prepare plans and specifications, oversee bidding and construction process for new roof and second floor HVAC as presented in the information session.

Resolution moved by: Mick Williams
Seconded by: Angie Yazel
Discussion: None
For: Tara Dyer; Dick Steven; Mick Williams; Laurie Wise; Angie Yazel
Abstentions: None
Disposition: Carried

Resolution 2017-62: Be it resolved that the District Board of Health hereby approves the reimbursable travel as presented in the information session.

Resolution moved by: Mick Williams
Seconded by: Angie Yazel
Discussion: None
For: Tara Dyer; Dick Steven; Mick Williams; Laurie Wise; Angie Yazel
Abstentions: None
Disposition: Carried

Resolution 2017-63: Be it resolved that the District Board of Health approve the Variance of Rule OAC 3701-29-06(G)(3)(b) at 1067 Isel Avenue that allows the placement of a septic tank less than 50 feet from a water source.

Resolution moved by: Angie Yazel
Seconded by: Mick Williams
Discussion: None
For: Tara Dyer; Dick Steven; Mick Williams; Laurie Wise; Angie Yazel
Abstentions: None
Disposition: Carried

Adjournment:

Having no further business, the meeting was adjourned.

Minutes respectfully prepared by Lisa Cook, Executive Administrative Assistant, and submitted by Thomas Quade, Health Commissioner

NEXT MEETING OF THE MARION PUBLIC HEALTH BOARD:

September 21, 2017 5:00pm in Conference Room 128 of Marion Public Health located at 181 S. Main Street;
Marion, OH 43302