



Minutes From the Regular Meeting
of the Marion Public Health Board
Held in the Conference Room of Marion Public Health

Meeting Minutes:

Date and Time of Meeting: July 20, 2017 - 5:00pm

Type of Meeting: Regular Meeting of the Marion Public Health Board

Meeting Called to Order:

Laurie Wise called the meeting of the Board of Health of Marion Public Health to order at 5:00 pm on Thursday, July 20, 2017.

Roll Call- Members Present: Scott Ballenger; Tara Dyer; Dr. Patel; Mick Williams; Laurie Wise; Angie Yazel

Members Absent:

Dick Steven- Excused

Others Present:

MPH Staff and Others- Thomas Quade, Health Commissioner; Traci Kinsler, Office of Policy & Planning/Fiscal Director; Katrina Harwood, Director of Maternal and Child Health; Tyler Pigman, EH Director; Kelly Engelhart, Director of Nursing; Dr. Janchar, Medical Director; Lisa Cook, Executive Administrative Assistant; Butch Winslow, DAC Chairperson

Guests: None

Adoption of the Agenda:

Motion: To adopt the agenda of the July 20, 2017 Marion Board of Health Meeting.

Motion Made By: Mick Williams

Motion 2nd By: Angie Yazel

Approved By Voice Vote

Minutes:

Motion: To approve the minutes of the June 20, 2017 Marion Board of Health meeting.

Motion Made By: Angie Yazel

Motion 2nd By: Scott Ballenger

Approved By Voice Vote

Forum for Public Comment:

District Advisory Council (DAC) Chair, Butch Winslow, expressed his concern regarding the handling of a board contract matter at the May Board of Health meeting. Board Vice President, Scott Ballenger, asked Mr. Winslow for clarification regarding his wishes in the event the contract payment had been received, saying that it was his understanding that Mr. Winslow approved of continuing the contract as long as payments had been received. Brief discussion ensued and Board President, Laurie Wise, reminded the board that the matter had been settled by the board in May and they needed to now move on to new business.



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Information Session:

Administrative:

- Fiscal Report (Traci)
- Health Insurance Update (Traci)
- Facility Update (Traci)
- Health Insurance Update (Traci)

Maternal and Child Health:

- Moms Quit for Two Grant (Katrina)

Public Health Nursing:

- Communicable Disease Report (Kelly)
- Proposal for funding from Marion Community Foundation (Kelly)

Other:

- Workforce Development Update (Katrina)
- Workplace Culture Update (Tom)
- 2017-2020 Performance Management Plan (Tyler)

Items Presented for Board Consideration/Action:

Fiscal:

- Financial transactions and payment of bills (Traci)

Contracts:

- Central Ohio Trauma System (COTS): MPH to receive funding in an amount not to exceed \$4,000 for healthcare coalition coordination (Kelly)
- Coshocton County Family and Children First: Amount not to exceed \$14,000 for administration of the Baby and Me Tobacco Free Program (Katrina)
- Union County General Health District: Renewal. MPH receives \$3,000 and Union provides sexual health clinic services at MPH. (Kelly)
- Ohio Pharmacy Services: allows MPH to order Naloxone for Project Dawn under its Terminal Distributors of Dangerous Drug License (TDDDL). No expense to MPH. (Kelly)
- Ohio Department of Health: MPH to receive funding of \$750/month for CMH space rental (Traci)
- Mackay and Mitel Systems: communications support & maintenance. Not to exceed \$647.55 (Traci)

Reimbursements:

- Mileage reimbursement for T. Pigman and K. Harwood to attend Health Commissioner University, amount not to exceed \$70. (Katrina)
- Mileage reimbursement for S. Walton and K. Harwood to attend Baby and Me Tobacco Free Facilitator Training, amount not to exceed \$60. (Katrina)
- Mileage reimbursement for E. Creeden to attend a conference on increasing community walkability, amount not to exceed \$52.00 (Traci)

Environmental:

- Public health nuisance for 548 Emerson Ave, Marion Township (Tyler)
- Public health nuisance for 562 Emerson Ave, Marion Township (Tyler)

Board of Health CEU Training:

To be continued at a future meeting.



Medical Director's Report:

No additional report.

Health Commissioner's Report:

No additional report

President's Comments:

No additional report.

Action Items:

Resolution: 2017-47: Be it resolved that the District Board of Health approves the financial transactions and payments of bills as presented in the information session.

Resolution moved by: Angie Yazel

Seconded by: Dr. Patel

Discussion: None

For: Scott Ballenger; Tara Dyer; Dr. Patel; Mick Williams; Laurie Wise; Angie Yazel

Against: None

Abstentions: None

Disposition: Carried

Resolution 2017-48: Be it resolved that the District Board of Health hereby approves the Health Commissioner to enter into and execute a contract with the Central Ohio Trauma System (COTS) to continue coordination of the healthcare coalition for which Marion Public Health will receive an amount not to exceed \$4,000.

Resolution moved by: Mick Williams

Seconded by: Dr. Patel

Discussion: None

For: Scott Ballenger; Tara Dyer; Dr. Patel; Mick Williams; Laurie Wise; Angie Yazel

Abstentions: None

Disposition: Carried

Resolution 2017-49: Be it resolved that the District Board of Health hereby approves the Health Commissioner to enter into and execute a contract with Coshocton County Family and Children First to administer the Baby and Me Tobacco Free Program in an amount not to exceed \$14,000.

Resolution moved by: Scott Ballenger

Seconded by: Mick Williams

Discussion: None

For: Scott Ballenger; Tara Dyer; Dr. Patel; Mick Williams; Laurie Wise; Angie Yazel

Abstentions: None

Disposition: Carried



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Resolution 2017-50: Be it resolved that the District Board of Health hereby approves the Health Commissioner to enter into and execute a contract with Union County General Health District to provide reproductive health services to Marion County residents for which Marion Public Health will receive an amount not to exceed \$3,000.

Resolution moved by: Angie Yazel

Seconded by: Tara Dyer

Discussion: None

For: Scott Ballenger; Tara Dyer; Dr. Patel; Mick Williams; Laurie Wise; Angie Yazel

Abstentions: None

Disposition: Carried

Resolution 2017-51: Be it resolved that the District Board of Health hereby approves the Health Commissioner to enter into and execute a two-year contract with Ohio Pharmacy Services; Ohio Mental Health and Addiction Services as described in the information session.

Resolution moved by: Dr. Patel

Seconded by: Angie Yazel

Discussion: None

For: Scott Ballenger; Tara Dyer; Dr. Patel; Mick Williams; Laurie Wise; Angie Yazel

Abstentions: None

Disposition: Carried

Resolution 2017-52: Be it resolved that the District Board of Health hereby approves the Health Commissioner to enter into and execute a contract with the Ohio Department of Health to continue to provide office space to their regional consultant for the Children with Medical Handicaps (CMH) program, for which Marion Public Health will receive \$750.00 per month.

Resolution moved by: Mick Williams

Seconded by: Dr. Patel

Discussion: None

For: Scott Ballenger; Tara Dyer; Dr. Patel; Mick Williams; Laurie Wise; Angie Yazel

Abstentions: None

Disposition: Carried

Resolution 2017-53: Be it resolved that the District Board of Health hereby approves the Health Commissioner to enter into and execute a contract with Mackay Systems and Mitel Business Systems Inc. for annual equipment, support and maintenance of the Mitel phone and voicemail system in an amount not to exceed \$647.55 (\$143.55 for Mitel voicemail server and \$504.00 for Mackay Systems for tech support and maintenance).

Resolution moved by: Scott Ballenger

Seconded by: Dr. Patel

Discussion: None

For: Scott Ballenger; Tara Dyer; Dr. Patel; Mick Williams; Laurie Wise; Angie Yazel

Abstentions: None

Disposition: Carried



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Resolution 2017-54: Be it resolved that the District Board of Health hereby approves the reimbursable travel as presented in the information session and approved by the Health Commissioner.

Resolution moved by: Mick Williams

Seconded by: Scott Ballenger

Discussion: None

For: Scott Ballenger; Tara Dyer; Dr. Patel; Mick Williams; Laurie Wise; Angie Yazel

Abstentions: None

Disposition: Carried

Resolution 2017-55: Be it resolved that the District Board of Health hereby adopts the 2017-2020 Marion Public Health Performance Management Plan as presented in the information session and approved by the Health Commissioner and Division Directors.

Resolution moved by: Angie Yazel

Seconded by: Mick Williams

Discussion: None

For: Scott Ballenger; Tara Dyer; Dr. Patel; Mick Williams; Laurie Wise; Angie Yazel

Abstentions: None

Disposition: Carried

Resolution 2017-56: Be it resolved that the District Board of Health hereby declares 548 Emerson Ave. in Marion Township a public health nuisance and does hereby approve forwarding the owner(s) and or persons with legal interest in the property for prosecution if owner fails to comply with the orders of the Board of Health.

Resolution moved by: Scott Ballenger

Seconded by: Mick Williams

Discussion: None

For: Scott Ballenger; Tara Dyer; Dr. Patel; Mick Williams; Laurie Wise; Angie Yazel

Abstentions: None

Disposition: Carried

Resolution 2017-57: Be it resolved that the District Board of Health hereby declares 562 Emerson Ave. in Marion Township a public health nuisance and does hereby approve forwarding the owner(s) and or persons with legal interest in the property for prosecution if owner fails to comply with the orders of the Board of Health.

Resolution moved by: Tara Dyer

Seconded by: Mick Williams

Discussion: None

For: Scott Ballenger; Tara Dyer; Dr. Patel; Mick Williams; Laurie Wise; Angie Yazel

Abstentions: None

Disposition: Carried



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Adjournment:

Having no further business, the meeting was adjourned.

Minutes respectfully prepared by Lisa Cook, Executive Administrative Assistant,
and submitted by Thomas Quade, Health Commissioner

NEXT MEETING OF THE MARION PUBLIC HEALTH BOARD:

**August 17, 2017 5:00pm in Conference Room 128 of Marion Public Health
located at 181 S. Main Street; Marion, OH 43302**