



Minutes From the Regular Meeting
of the Marion Public Health Board
Held in the Conference Room of Marion Public Health

Meeting Minutes:

Date and Time of Meeting: February 22, 2017 - 5:00pm

Type of Meeting: Regular Meeting of the Marion Public Health Board

Meeting Called to Order:

Laurie Wise called the meeting of the Board of Health of Marion Public Health to order at 5:00 pm on Thursday, February 22, 2017.

Roll Call- Members Present: Scott Ballenger; Tara Dyer; Rob Lill; Mick Williams; Laurie Wise; Angie Yazel

Members Absent:

Dr. Patel

Others Present:

MPH Staff and Others- Thomas Quade, Health Commissioner; Traci Kinsler, Office of Policy & Planning/Fiscal Director; Katrina Harwood, Director of Maternal and Child Health; Sandy Bridenstine, EH Sanitarian; Lisa Cook, Executive Administrative Assistant; Dr. Janchar, Medical Director; Butch Winslow, DAC Chairperson

Guests: Richard Lewis

Adoption of the Agenda:

Motion: To adopt the agenda of the January 19, 2017 Marion Board of Health Meeting.

Motion Made By: Tara Dyer

Motion 2nd By: Angie Yazel

Approved By Voice Vote

Minutes:

Motion: To approve the minutes of the December 15, 2016 Marion Board of Health meeting.

Motion Made By: Angie Yazel

Motion 2nd By: Mick Williams

Approved By Voice Vote

Information Session/Forum for Public Comment:

None

Items Presented for Board Consideration/Action:

Administrative Action Items:

Financial transactions and payment of bills (action)



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Reimbursements:

Mileage for Sheila Bennett – Training (action)

Mileage & Parking for Traci Kinsler or Katrina Harwood – NACCHO Conference (action)

Nursing:

Communicable Disease Report (information) - Dr. Janchar updated the board on the 2017 Flu Season activity and the recent flu related child death.

MPH will hold a mass vaccination clinic at Grant Middle School on March 2nd from 2:00 – 7:00.

Deb Schroll announced her retirement effective March 3rd. Maria Noakes will be starting March 6th as our RN and pending board approval we will be contracting with OPHA for temporary Interim DON and an RN for Immunization Clinic Services.

Environmental Health:

EPA Water Pollution Control Loan Fund Assistance Agreement (action)

Contracts:

Code Enforcement – City contract (action)

Lind Media – Billboards (action)

Mail Finance / Neopost lease (action)

OPHA for temporary nursing assistance – two contracts (action)

Program Spotlight:

Katrina Harwood: Quality Improvement: Our QI Plan and 2016 QI Story Board Presentation

Medical Director's Report:

No additional report.

Health Commissioner's Report:

Mr. Quade presented the 2016 Annual Report and an update on the status of all MPH plans.

President's Comments:

No additional report.

Butch Winslow, DAC Chairperson asked for an update on the funding sources for the cost of the Accreditation process.

Action Items:

Resolution: 2017-007: Be it resolved that the District Board of Health approves the financial transactions and payments of bills as presented in the board materials.

Resolution moved by: Scott Ballenger

Seconded by: Angie Yazel

For: Scott Ballenger; Tara Dyer; Rob Lill; Mick Williams; Laurie Wise; Angie Yazel



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Discussion: None
Against: None
Abstentions: None
Disposition: Carried

Resolution: 2017-008: Be it resolved that the District Board of Health hereby approves the Health Commissioner to enter into the EPA Water Pollution Control Loan Fund Assistance Agreement to repair, replace or tie in to public sewer failing septic systems in the amount of \$300,000 with a limit of \$150,000 to be spent on tie-ins as presented in the information session.

Resolution moved by: Tara Dyer
Seconded by: Scott Ballenger
Discussion: None
For: Scott Ballenger; Tara Dyer; Rob Lill; Mick Williams; Laurie Wise; Angie Yazel
Abstentions: None
Disposition: Carried

Resolution 2017-009: Be it resolved that the District Board of Health hereby approves the Health Commissioner to enter into a contract with Lind Media for the purchase of billboard space in an amount not to exceed \$1,545 as presented in the information session.

Resolution moved by: Angie Yazel
Seconded by: Rob Lill
Discussion: None
For: Scott Ballenger; Tara Dyer; Rob Lill; Mick Williams; Laurie Wise; Angie Yazel
Abstentions: None
Disposition: Carried

Resolution 2017-010: Be it resolved that the District Board of Health hereby approves the Health Commissioner to enter into a contract with the City of Marion to engage in city code enforcement activities where Marion Public Health will receive \$62,000 as presented in the information session.

Resolution moved by: Mick Williams
Seconded by: Angie Yazel
Discussion: None
For: Scott Ballenger; Tara Dyer; Rob Lill; Mick Williams; Laurie Wise; Angie Yazel
Abstentions: None
Disposition: Carried

Resolution 2017-011: Be it resolved that the District Board of Health hereby approves the Health Commissioner to enter into a contract with Mail Finance / Neopost for a five year lease as presented in the information session.

Resolution moved by: Rob Lill
Seconded by: Tara Dyer
Discussion: None
For: Scott Ballenger; Tara Dyer; Rob Lill; Mick Williams; Laurie Wise; Angie Yazel
Abstentions: None
Disposition: Carried



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Resolution 2017-012: Be it resolved that the District Board of Health hereby approves the Health Commissioner to enter into a contract with the Ohio Public Health Association to provide temporary Director of Nursing Consultative Services as presented in the information session.

Resolution moved by: Mick Williams

Seconded by: Scott Ballenger

Discussion: None

For: Scott Ballenger; Tara Dyer; Rob Lill; Mick Williams; Laurie Wise; Angie Yazel

Abstentions: None

Disposition: Carried

Resolution 2017-013: Be it resolved that the District Board of Health hereby approves the Health Commissioner to enter into a contract with the Ohio Public Health Association to provide temporary immunization Public Health Nursing services as presented in the information session.

Resolution moved by: Tara Dyer

Seconded by: Scott Ballenger

Discussion: None

For: Scott Ballenger; Tara Dyer; Rob Lill; Mick Williams; Laurie Wise; Angie Yazel

Abstentions: None

Disposition: Carried

Resolution 2017-014: Be it resolved that the District Board of Health hereby approves the reimbursement of mileage to Sheila Bennett in an amount not to exceed \$43.00 as presented in the information session.

Resolution moved by: Mick Williams

Seconded by: Rob Lill

Discussion: None

For: Scott Ballenger; Tara Dyer; Rob Lill; Mick Williams; Laurie Wise; Angie Yazel

Abstentions: None

Disposition: Carried

Resolution 2017-015: Be it resolved that the District Board of Health hereby approves the reimbursement of travel expenses to either Traci Kinsler or Katrina Harwood in an amount not to exceed \$450.00 to attend the Annual Conference of the National Association of County and City Health Officials (NACCHO) in Pittsburgh, PA as presented in the information session.

Resolution moved by: Scott Ballenger

Seconded by: Mick Williams

Discussion: None

For: Scott Ballenger; Tara Dyer; Rob Lill; Mick Williams; Laurie Wise; Angie Yazel

Abstentions: None

Disposition: Carried



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Adjournment:

Having no further business, the meeting was adjourned.

Minutes respectfully prepared by Lisa Cook, Executive Administrative Assistant,
and submitted by Thomas Quade, Health Commissioner

NEXT MEETING OF THE MARION PUBLIC HEALTH BOARD:

**March 16, 2017 5:00pm in Conference Room 128 of Marion Public Health
located at 181 S. Main Street; Marion, OH 43302**