



**Meeting Minutes:**

**Date and Time of Meeting:** September 18, 2014 - 5:00pm

**Type of Meeting:** Regular Meeting of the Marion Public Health Board

**Meeting Called to Order:**

Angie Yazel called the meeting of the Board of Health of Marion Public Health to order at 5:00 pm on Thursday, September 18, 2014.

**Roll Call- Members Present:** Scott Ballenger; Tara Dyer; Rob Lill; Dr. Patel; Butch Smith; Brenda Wagner  
Angie Yazel

**Members Absent:** None

**Others Present:**

MPH Staff and Others- Thomas Quade, Health Commissioner; Traci Kinsler, Administrator/Fiscal Director; Abbey Trimble, Population Health Director; Gwen Janeczek, Nursing Director; Katrina Harwood, WIC Director; Tyler Pigman, Environmental Health Director; Lisa Cook, Executive Administrative Assistant; Butch Winslow, DAC Chairperson

Public- None

**Adoption of the Agenda:**

**Motion: To adopt the agenda of the September 18, 2014 Marion Board of Health meeting as presented.**

**Motion Made By:** Scott Ballenger

**Motion 2nd By:** Butch Smith

**Approved By Voice Vote**

**Minutes:**

**Motion: To approve the minutes of the July 17, 2014 Marion Board of Health meeting.**

**Motion Made By:** Butch Smith

**Motion 2nd By:** Brenda Wagner

**Approved By Voice Vote**

**Motion: To approve the minutes of the August 21, 2014 Marion Board of Health meeting.**

**Motion Made By:** Scott Ballenger

**Motion 2nd By:** Tara Dyer

**Approved By Voice Vote**



**Forum for Public Comment:**

None

NOTE: Because Thomas Quade and Butch Winslow will be attending the Annual Township Association Meeting starting at 6:00 pm, Mr. Quade will be giving the Health Commissioner's Report out of order.

**Health Commissioner's Report:**

Board of Health Continuing Education Plan- 4 BOH members have completed the training with Butch Smith next to complete the training. Once he returns the CD Rob Lill will be contacted.

Mr. Quade provided an update on the status of the City MOU and Contract.

Mr. Quade and Dr. Janchar will be attending the Fall Session of the Association of Ohio Health Commissioners'.

Mr. Quade will be doing the data analysis on the Community Health Assessment.

At the Township Association meeting this evening Mr. Quade will be discussing the local stakeholder funding of Marion Public Health as well as the findings of the Kent State Study.

At the October BOH meeting there will be 2 retirement proclamations with Alice Scott retiring October 31<sup>st</sup> and Viki Midlam retiring November 14<sup>th</sup>.

**Financial Report/Administrative Report:**

All expenditures and revenues have been reconciled with the County Auditor's Reports for the month of July and August.

Traci Kinsler presented the bills and financial transactions for board consideration.

Contract(s) and Reimbursable Travel Expense(s) requiring board approval were included in the Board of Health packet.

Births in Marion: 67/ Birth Certificates issued: 349

Deaths in Marion: 55/ Death Certificates Issued: 206/ Burial Permits: 34

**WIC:**

Katrina Harwood presented the WIC report. The August caseload was 2,020.

WIC has had one Tri-Rivers nursing student come through the clinic.

As a result of last winter's Wait Time Study, WIC will be implementing a new every 15 minute appointment system.

Katrina added that we have received over 28 applications for the Service Coordinator position and the plan is to hire someone prior to Alice leaving so she can do the training.

**Environmental Report**



**Food:** Total inspections: 53 (Prior month: 118)  
Number of inspections compared to the prior month: 65 fewer  
July's included inspections at the fair  
Average violations per location: 2.01 (Prior month: 1.32)  
The number of violations per location ranged from 0 to 16 (Prior month: 0 to 9)

**Pools:** Total inspections: 27  
Number of inspections compared to the prior month: 4 more  
Average violations per location: 0.88  
The number of violations per location ranged from 0 to 4

**Grass and Weeds:** Total Grass/Weed complaints: 559  
Number of complaints compared to the prior month: 134 more  
Average length of process (complaint to mow): 14.42 days

**Transfer Station Audit**

Representative from the Attorney General's office came to Audit our records

Tyler was excited to announce that we received a "Satisfactory" rating from our recent the Ohio Department of Agriculture survey.

In 2 days of the Popcorn Festival, the Sanitarians did a total of 77 inspections.

At some point, Tyler will be making recommendations to update our local Plumbing Regulations. The EH Division has implemented a better tracking system to monitor open plumbing permits.

**Population Health Report:**

Gwen Janeczek presented the Personal Health Report. Clinical services will be provided by appointment. Flu vaccines will be available by appointment starting next week.

At this point, the State of Ohio has not had a confirmed case of the Enterovirus D68 but we are seeing a rise of respiratory cases in the ER Department and also seeing an increase reporting of Hand Foot and Mouth Disease.

Abbey Trimble presented the Community Health Report with an update on Transitions/Training.

We did not receive funding for the Lead Mini-Grant but we will continue to explore other options to provide education to the public.

The Creating Healthy Communities Grant 5 year cycle renewal application was submitted today.

**Medical Director's Report:**

Dr. Janchar was not present.

**President's Comments:**

Angie Yazel is pleased with the direction the health department is heading.

**Resolution: 2014-051**



**Be it resolved that the District Board of Health approves the financial transactions and payments of bills as presented in July and August materials.**

**Resolution moved by:** Scott Ballenger

**Seconded by:** Dr. Patel

**For:** Scott Ballenger; Tara Dyer; Rob Lill; Dr. Patel; Butch Smith; Brenda Wagner Angie Yazel

**Against:** None

**Abstentions:** None

**Disposition:** Carried

**Resolution: 2014-052**

**Be it resolved that the District Board of Health approves reimbursable travel as presented in July and August materials.**

**Resolution moved by:** Rob Lill

**Seconded by:** Brenda Wagner

**For:** Scott Ballenger; Tara Dyer; Rob Lill; Dr. Patel; Butch Smith; Brenda Wagner Angie Yazel

**Against:** None

**Abstentions:** None

**Disposition:** Carried

**Resolution: 2014-053**

**Be it resolved that the Board of Health approves a contract with the ADAMH Board to reimburse Marion Public Health for nursing time and other costs in the amount of \$3,000 to conduct drug screenings at local schools.**

**Resolution moved by:** Butch Smith

**Seconded by:** Dr. Patel

**For:** Scott Ballenger; Tara Dyer; Rob Lill; Dr. Patel; Butch Smith; Brenda Wagner Angie Yazel

**Against:** None

**Abstentions:** None

**Disposition:** Carried

**Resolution: 2014-054**

**Be it resolved that the Board of Health approves the CPP Buying Group Agreement to provide access to discounted prices for vaccine.**

**Resolution moved by:** Butch Smith

**Seconded by:** Tara Dyer

**For:** Scott Ballenger; Tara Dyer; Rob Lill; Dr. Patel; Butch Smith; Brenda Wagner Angie Yazel

**Against:** None

**Abstentions:** None

**Disposition:** Carried

**Proposed Resolution: 2014-055**

**Be it resolved that the District Board of Health approves the contract with the Limbach Company for a Standard Preventive Maintenance Agreement for the heating & cooling system at an annual contract cost of \$4,232.00**

**Resolution moved by:** Brenda Wagner

**Seconded by:** Butch Smith

**For:** Scott Ballenger; Tara Dyer; Rob Lill; Dr. Patel; Butch Smith; Brenda Wagner Angie Yazel



Minutes From the Regular Meeting of the  
Marion Public Health Board  
Conference Room of Marion Public Health

**Against:** None

**Abstentions:** None

**Disposition:** Carried

**Adjournment:**

Having no further business, the meeting was adjourned.

Minutes respectfully prepared by Lisa Cook, Executive Administrative Assistant,  
and submitted by Thomas Quade, Health Commissioner

**NEXT MEETING OF THE MARION PUBLIC HEALTH BOARD:**

**October 16, 2014 5:00pm in Conference Room 128 of Marion Public Health  
located at 181 S. Main Street; Marion, OH 43302**