



Minutes From the Regular Meeting of the  
Marion Public Health Board  
Thursday, July 17, 2014  
Conference Room of Marion Public Health

**Meeting Minutes:**

**Date and Time of Meeting:** July 17, 2014 - 5:00pm

**Type of Meeting:** Regular Meeting of the Marion Public Health Board

**Meeting Called to Order:**

Angie Yazel called the meeting of the Board of Health of Marion Public Health to order at 5:00 pm on Thursday, July 17, 2014.

**Roll Call- Members Present:** Scott Ballenger; Rob Lill; Dr. Patel; Butch Smith; Brenda Wagner; Angie Yazel

**Members Absent:** Tara Dyer

**Others Present:**

MPH Staff and Others- Thomas Quade, Health Commissioner; Traci Kinsler, Administrator/Fiscal Director; Abbey Trimble, Population Health Director; Gwen Janeczek, Nursing Director; Katrina Harwood, WIC Director; Tyler Pigman, Environmental Health Director; Lisa Cook, Executive Administrative Assistant; Sandy Bridenstine, EH Sanitarian

Public- None

**Adoption of the Agenda:**

**Motion: To adopt the agenda of the July 17, 2014 Marion Board of Health meeting as presented.**

**Motion Made By:** Butch Smith

**Motion 2nd By:** Brenda Wagner

**Approved By Voice Vote**

**Minutes:**

**Motion: To approve the minutes of the June 19, 2014 Marion Board of Health meeting.**

**Motion Made By:** Scott Ballenger

**Motion 2nd By:** Dr. Patel

**Approved By Voice Vote**

**Forum for Public Comment:**

None

**Financial Report/Administrative Report:**

All expenditures and revenues have been reconciled with the County Auditor's Reports for the month of June.



Traci Kinsler presented the bills and financial transactions for board consideration.

Contract(s) for approval were included in the Board of Health packet: Plumbing Inspection Services Contract with Delaware County General Health. Tyler Pigman will provide additional information.

Traci requested approval of the cost allocation plan.

Facility Update- The removal of the loose stucco on the outside of the building is underway.

Births in Marion: 71/ Birth Certificates issued: 291

Deaths in Marion: 33/ Death Certificates Issued: 158/ Burial Permits: 93

### **WIC:**

Katrina Harwood presented the WIC report. The May caseload was 1,989.

Food quantities issued and redeemed: May: \$113,056.66 was paid to Marion County stores.

### **Environmental Report**

Tyler Pigman presented the following program updates:

Pool Inspections in June: 22 inspections with an average of 1.25 violations per location with proper record keeping; not recording the water temperature; and improper safety equipment being the most common. All safety equipment violations have been corrected.

Food Inspections in June: 74 inspections with an average of 1.22 violations per location. The top violation was unapproved and non-commercial equipment, the 2<sup>nd</sup> was broken equipment and the 3<sup>rd</sup> was hot/cold holding temperatures.

The EH staff completed 33 mobile, 3 temporary and 2 regular inspections during the Marion County Fair.

There were 164 Grass & Weeds complaints. Tyler is working with Mark Russell, City Law Director, to expedite the complaint/compliance process.

Tyler presented information on the proposed contract with Delaware County General HD through December 31, 2014 not to exceed \$10,000.00 with fees of Commercial inspections to be \$60.00 and Residential inspections to be \$50.00.

There was discussion on the Food Truck licensing and inspection process.

### **Population Health Report:**

Gwen Janeczek presented a midyear update on Immunization Action Plan (IAP) Grant: Immunization rates have improved significantly over the past year for children through the age of 24 months and the on-time rates increased from 51% to 73%.

Abbey Trimble provided updates on the Performance Metrics with an update on participation in the Smoking Cessation Program and recent activities taking place in the Creating Healthy Communities Grant Program.



Abbey discussed potential grant opportunities that would provide the availability of lead testing and another that would work with the DD population to increase physical activities.

**Medical Director's Report:**

Dr. Janchar was unavailable.

**Health Commissioner's Report:**

Mr. Quade presented the DVD and sign-out sheet the Board of Health Continuing Education opportunity. Each board member will be asked to review the DVD to meet the 2 hours CEU requirement through calendar year ending 2014.

Mr. Quade updated the board on the MOU and Contract with the City of Marion. Tom provided a copy of the MOU for the board to review and provide feedback. Tom will be asking Brent Yager to review the MOU as well. Scott Ballenger asked that the contract specify which "tax" is defined as the basis for funding the health department.

June 24 visit by the Interim Director of ODH

NACCHO Annual Meeting follow-up

- Fundamental education: Public Health Law, Health Impact Assessments, Accreditation, Use of Data, etc
- Programming ideas: Care Coordination – exploration of implementing this in conjunction with the 211 call center – meeting with United Way next week

All-Staff Meeting Scheduled for August 15<sup>th</sup> 12:30-4:30.

**President's Comments:**

None

**Board Action Items:**

**Resolution: 2014-048**

**Be it resolved that the District Board of Health approves the financial transactions and payments of bills as presented.**

**Resolution moved by:** Butch Smith

**Seconded by:** Scott Ballenger

**For:** Scott Ballenger; Rob Lill; Dr. Patel; Butch Smith; Angie Yazel; Brenda Wagner

**Against:** None

**Abstentions:** None

**Disposition:** Carried

**Resolution: 2014-049**

**Be it resolved that the District Board of Health approves the Marion Public Health Cost Allocation Plan.**



**Resolution moved by:** Brenda Wagner

**Seconded by:** Dr. Patel

**For:** Scott Ballenger; Rob Lill; Dr. Patel; Butch Smith; Angie Yazel; Brenda Wagner

**Against:** None

**Abstentions:** None

**Disposition:** Carried

**Resolution: 2014-050**

**Be it resolved that the District Board of Health approves a contract with Delaware General Health District to provide Marion Public Health's plumbing inspection services through December 31, 2014 in an amount not to exceed \$10,000.00. The service will continue to be financed by plumbing inspection fees.**

**Resolution moved by:** Dr. Patel

**Seconded by:** Butch Smith

**For:** Scott Ballenger; Rob Lill; Dr. Patel; Butch Smith; Angie Yazel; Brenda Wagner

**Against:** None

**Abstentions:** None

**Disposition:** Carried

**Adjournment:**

Having no further business, the meeting was adjourned.

**Motion to adjourn.**

**Motion Made By:** Scott Ballenger

**Motion 2nd By:** Dr. Patel

**All In Favor**

**Motion Carried**

Minutes respectfully prepared by Lisa Cook, Executive Administrative Assistant,  
and submitted by Thomas Quade, Health Commissioner

**NEXT MEETING OF THE MARION PUBLIC HEALTH BOARD:**

**August 21, 2014 5:00pm in Conference Room 128 of Marion Public Health  
located at 181 S. Main Street; Marion, OH 43302**