



Minutes From the Regular Meeting of the  
Marion Public Health Board  
Thursday, May 15, 2014  
Conference Room of Marion Public Health

**Meeting Minutes:**

**Date and Time of Meeting:** May 15, 2014 - 5:00pm

**Type of Meeting:** Regular Meeting of the Marion Public Health Board

**Meeting Called to Order:**

Angie Yazel called the meeting of the Board of Health of Marion Public Health to order at 5:00 pm on Thursday, May 15, 2014.

**Roll Call- Members Present:** Scott Ballenger; Tara Dyer; Rob Lill; Dr. Patel; Butch Smith; Brenda Wagner; Angie Yazel

**Members Absent:** None

**Others Present:**

MPH Staff and Others- Thomas Quade, Health Commissioner; Traci Kinsler, Administrator/Fiscal Director; Abbey Trimble, Population Health Director; Gwen Janeczek, Nursing Director; Katrina Harwood, WIC Director; Tyler Pigman, Environmental Health Director; Lisa Cook, Executive Administrative Assistant; Phil Winslow, DAC Chairperson

Public- None

**Adoption of the Agenda:**

**Motion: To adopt the agenda of the May 2014 Marion Board of Health meeting as presented.**

**Motion Made By:** Butch Smith

**Motion 2nd By:** Scott Ballenger

**Approved By Voice Vote**

**Minutes:**

**Motion: To approve the minutes of the April 15, 2014 Marion Board of Health meeting.**

**Motion Made By:** Brenda Wagner

**Motion 2nd By:** Butch Smith

**Approved By Voice Vote**

**Forum for Public Comment:**

None

**Financial Report/Administrative Report:**

All expenditures and revenues have been reconciled with the County Auditor's Reports for the month of April.



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Traci Kinsler presented the bills and financial transactions for board consideration.

There are Travel and/or Meeting Requests for board consideration (see attached list).

Bill Coleman submitted his resignation effective May 23, 2014

There are contracts for board consideration (see attached list).

Facility Update- None

Administration Division Updates- Traci presented the Public Records Policy and the Public Meeting Notice and Public Participation Policy for board consideration.

Births in Marion: 147/ Birth Certificates issued: 327

Deaths in Marion: 63/ Death Certificates Issued: 228/ Burial Permits: 139

#### **WIC:**

Katrina Harwood presented the WIC report. The April caseload was 1,089. Marion WIC had one participant compliance issue. WIC followed up with the client to remind them of their rights and responsibilities.

The Farmers Market Nutrition Program will start up in June.

There will be additional funds available for the FY 2015 WIC Grant.

#### **Environmental Report**

Tyler Pigman presented the following program updates:

Solid Waste: 56% increase in refuse inspections from March to April

Schools: 15 inspected with an average 5.2 recommendations per school

Pools: License fees were due 4/30 with 36 out of 36 pools paid on time

Tattoo: 1 newly licensed tattoo parlor with Shapers Salon for Permanent Cosmetic Tattooing

Tyler will be working on a long term contract solution for plumbing inspections but through June we will contact with Delaware County for inspections services.

The Kiwanis Village project was completed this week.

#### **Population Health Report:**

Gwen Janeczek presented an update on the surrounding counties Measles and Mumps outbreaks and provided information on the status of the collaboration for immunization billing services.

Abbey Trimble informed the board that we will provide School Nursing Services to Ridgedale 2 days per week and Pleasant for 3 days per week for the 2014-2015 school year. Abbey also provided information on the Tobacco Cessation Services Contract with the Marion Industrial Center.



**Medical Director's Report:**

Dr. Janchar was not present.

**Health Commissioner's Report:**

Mr. Quade provided updates on the following:

Advocacy Activity: Public Health Funding- May 6, 2014: Met individually with the legislative aides to House Majority Speaker Boehner, Senator Brown, and Senator Portman in Washington, DC to discuss the need for increased funding for public health and its impact locally. May 12, 2014: Testified at the Ohio Senate Finance Committee meeting at the Statehouse regarding appropriation of funding for arbo-virus surveillance in Ohio and its impact locally.

Health Policy Institute of Ohio: Health Measurement Initiative: Chaired Committee on Public Health System Performance.

Mr. Quade has been asked to participate in Marion's Lower Downtown (LODO) Development District planning.

Accreditation: We have a Summer Intern, Ashley Ray available to assist with Accreditation process. Mr. Quade has been trained as an Accreditation Site Visitor and MPH participated in a statewide accreditation learning community.

Fiscal Study Final Report- Tom presented the Executive Version of the study provided by Kent State University.

Mr. Quade presented a Finance Proposal for board review. An initial draft was sent to the Mayor and to County Prosecutor.

Mr. Quade presented Contract Revisions for board review (Draft in development).

**President's Comments:**

None

**Board Action Items:**

**Resolution: 2014-033**

**Be it resolved that the District Board of Health approves the financial transactions and payments of bills as presented.**

**Resolution moved by:** Scott Ballenger

**Seconded by:** Rob Lill

**For:** Scott Ballenger; Tara Dyer; Rob Lill; Dr. Patel; Butch Smith; Angie Yazel; Brenda Wagner

**Against:** None

**Abstentions:** None

**Disposition:** Carried



**Resolution: 2014-034**

**Be it resolved that the District Board of Health approves the reimbursable travel expenses as presented.**

**Resolution moved by:** Brenda Wagner

**Seconded by:** Dr. Patel

**For:** Scott Ballenger; Tara Dyer; Rob Lill; Dr. Patel; Butch Smith; Angie Yazel; Brenda Wagner

**Against:** None

**Abstentions:** None

**Disposition:** Carried

**Resolution: 2014-035**

**Be it resolved that the District Board of Health approves the Public Meeting Notice and Public Participation Policy.**

**Resolution moved by:** Scott Ballenger

**Seconded by:** Dr. Patel

**For:** Scott Ballenger; Tara Dyer; Rob Lill; Dr. Patel; Butch Smith; Angie Yazel; Brenda Wagner

**Against:** None

**Abstentions:** None

**Disposition:** Carried

**Resolution: 2014-036**

**Be it resolved that the District Board of Health approves the Public Records Policy and its inclusion in the Marion Public Health policy manual.**

**Resolution moved by:** Butch Smith

**Seconded by:** Brenda Wagner

**For:** Scott Ballenger; Tara Dyer; Rob Lill; Dr. Patel; Butch Smith; Angie Yazel; Brenda Wagner

**Against:** None

**Abstentions:** None

**Disposition:** Carried

**Resolution: 2014-037**

**Be it resolved that the District Board of Health approves the renewal contract with Nyetech Billing & Consulting LLC for billing and provider credentialing services not to exceed \$20,000.00 through December 31, 2014.**

**Resolution moved by:** Dr. Patel

**Seconded by:** Butch Smith

**For:** Scott Ballenger; Tara Dyer; Rob Lill; Dr. Patel; Butch Smith; Angie Yazel; Brenda Wagner

**Against:** None

**Abstentions:** None

**Disposition:** Carried



**Resolution: 2014-038**

**Be it resolved that the District Board of Health approves the contract with Marion Industrial Center to provide on-site employee tobacco cessation services.**

**Resolution moved by:** Scott Ballenger

**Seconded by:** Dr. Patel

**For:** Scott Ballenger; Tara Dyer; Rob Lill; Dr. Patel; Butch Smith; Angie Yazel; Brenda Wagner

**Against:** None

**Abstentions:** None

**Disposition:** Carried

**Resolution: 2014-039**

**Be it resolved that the District Board of Health approves the contract with the Pleasant Local School District to provide school nursing services.**

**Resolution moved by:** Rob Lill

**Seconded by:** Butch Smith

**For:** Scott Ballenger; Tara Dyer; Rob Lill; Dr. Patel; Butch Smith; Angie Yazel; Brenda Wagner

**Against:** None

**Abstentions:** None

**Disposition:** Carried

**Resolution: 2014-040**

**Be it resolved that the District Board of Health approves the contract with the Ridgedale Local School District to provide school nursing services.**

**Resolution moved by:** Scott Ballenger

**Seconded by:** Rob Lill

**For:** Scott Ballenger; Tara Dyer; Rob Lill; Dr. Patel; Butch Smith; Angie Yazel; Brenda Wagner

**Against:** None

**Abstentions:** None

**Disposition:** Carried

**Resolution: 2014-041**

**Be it resolved that the District Board of Health does hereby agree to join the Ohio Public Entity Consortium Healthcare Cooperative effective the 1<sup>st</sup> of July, 2014, at the benefits levels and cost structure as presented in the proposal. We also authorize Traci Kinsler to act as our Representative for the Ohio Public Entity Consortium Healthcare Cooperative and execute any paperwork, proposals and/or documents.**

**Resolution moved by:** Brenda Wagner

**Seconded by:** Butch Smith

**For:** Scott Ballenger; Tara Dyer; Rob Lill; Dr. Patel; Butch Smith; Angie Yazel; Brenda Wagner

**Against:** None

**Abstentions:** None



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**Disposition:** Carried

**Adjournment:**

Having no further business, the meeting was adjourned.

**Motion to adjourn.**

**Motion Made By:** Scott Ballenger

**Motion 2nd By:** Butch Smith

**All In Favor**

**Motion Carried**

Minutes respectfully prepared by Lisa Cook, Executive Administrative Assistant,  
and submitted by Thomas Quade, Health Commissioner

**NEXT MEETING OF THE MARION PUBLIC HEALTH BOARD:**

**June 19, 2014 5:00pm in Conference Room 128 of Marion Public Health  
located at 181 S. Main Street; Marion, OH 43302**